

The meeting headed by the principal In-Charge and presence of all staff members, began at 2:10 PM. Following points were focused on:-

1. Progression of AQAR Report, Session 2021-22: The IQAC committee should hold a meeting every two weeks to get updated about the report. The first draft is to be completed by last week of October. The report should be prepared focusing the NAAC Accreditation.

Sharing of reports of all programmes, departmental activities and committee activities to be shared along with photographs in the official group and also to be mentioned in registers. The celebration of various important days to be focused on, especially during the assembly.

2. Usage of E-resource (Inflibnet): Teachers should make use of e-resource now available to them. Also, they should encourage the students for the same. Even the Alumnae who feel the need can be made to use the resource, with permission from college office.

3. Status of Syllabus: Syllabus of third semester is on the verge of completion. Planning of pre-semester unit exam was discussed, which would be considered as mid-term exam.