

## SESSION 2021-2022

### FIRST IQAC MEETING

28.06.21

① The 'Academic Council Meeting' for Session 2021-22 was held with the academic coordinators of various faculties, under the supervision of Principal In-Charge, Rev. Fr. Roger Augustine. The following points were discussed:-

1. Planning for Online Classes: The new session continues with online classes for B.Ed. II, D.El.Ed. IV, B.A. II & B.Sc. II. Offline classes for M.A. (English) students.
2. Study leave: After completion of syllabus now, the B.A. & B.Sc. III year students would be given preparation leave.
3. Communication with Students: The teachers should ensure the formation of WhatsApp group with proper communication to students about online classes.

### SECOND IQAC MEETING

01.07.21

① The 'Staff Meeting' for Session 2021-22 was held in the presence of Rev. Fr. Roger, the Principal In-Charge, Rev. Fr. Abraham, the Bursar and all the staff members.

② Meeting started at 09:30 AM with prayer session and welcome, thereafter following points were discussed:

1. Teaching - Mother of All Professions: The teachers were motivated by the Principal In-Charge, Rev. Fr. Roger through various examples.
2. Mode of Classes: In the previous session (2020-21), both offline (Aug - Oct) and online (Nov - March) were conducted. In this session, classes would begin in online mode. The timing would be 9:15 to 1:00 PM, with only three live classes; other recorded material and classes could be forwarded in subject groups.

3. Introducing CBCS System & New Syllabus: Implementation of CBCS System for B.A., B.Sc. & B.Ed. New Syllabus to be adopted and discussed by teachers.

### THIRD IQAC MEETING

06. July. 2021

- ⊙ Meeting regarding 'Practical Exams' with teachers of practical subjects and faculty of English.
- ⊙ The Principal In-charge, Rev. Dr. Fr. Roger Augustine headed the meeting over following points:

1. Conducting Practical Exams: The new pattern of practical exams, projects, assignments & files were discussed. The students need to be informed about its pattern & submission.
2. Discussion about Minor Papers: According to the new CBCS system, the major & minor papers are the part of syllabus. Thus, discussion about which minor paper options that the college could provide.

### FOURTH IQAC MEETING

11. May. 2022

- ⊙ 'End of Academic Year' meeting with all staff members where the following points were discussed:-

1. End of Annual System Exams.
2. Planning of Semester Exams: Two systems simultaneously working together. Semester exams to be conducted from 20 May to 16 June.
3. Assignment/Presentations/Projects in Semester System: After correction of assignments, etc., the internal assessment marks to be submitted by 31 May, 2022.
4. Formation of NAAC team: Planning for NAAC Accreditation, a team of teachers were made part of the NAAC team.

① The last Staff meeting was conducted for the session for which following points were brought into attention:

1. Focus on Semester Exam (CBCS Pattern): The internal assessment in light of semester exams to be completed. Also, exams end by 16th June, so teachers in invigilation duty should be present on time.
2. Resuming Classes: Vacations from 01.06.22 to 01.07.22; staff meeting would be held on 1st July, 2022, while students would resume classes on 4th July, 2022.
3. Staff Empowerment: Tour to Kerala: A total of 16 staff members went for a tour to Kerala as a part of recreation and empowerment for staff, totally planned by the Institute.
4. Conducting Entrance Exams: Entrance exam for admissions in session 2022-23 would be conducted on 30 June. Merit list would be released on 4.07.22 and admissions would go on from 06. July to 14 July.