



YEARLY STATUS REPORT - 2020-2021

Part A	
Data of the Institution	
1.Name of the Institution	St. Joseph's College for Women
• Name of the Head of the institution	Dr. Sr. Merlyn George
• Designation	Principal
• Does the institution function from its own campus?	Yes
• Phone no./Alternate phone no.	9598888944
• Mobile no	9451813353
• Registered e-mail	sjcwgkp@rediffmail.com
• Alternate e-mail	sjcwgkp@gmail.com
• Address	Civil Lines, University PO
• City/Town	Gorakhpur
• State/UT	Uttar Pradesh
• Pin Code	273009
2.Institutional status	
• Affiliated /Constituent	Affiliated
• Type of Institution	Women
• Location	Urban
• Financial Status	Self-financing

• Name of the Affiliating University	Deen Dayal Upadhyay Gorakhpur University, Gorakhpur				
• Name of the IQAC Coordinator	Mr. Pawan Mishra				
• Phone No.	8574269967				
• Alternate phone No.	9451813353				
• Mobile	9415213516				
• IQAC e-mail address	sjcwgkp@gmail.com				
• Alternate Email address	sjcwgkp@gmail.com				
3.Website address (Web link of the AQAR (Previous Academic Year)	http://www.stjosphcollege.edu.in/AQAR2017-18.doc				
4.Whether Academic Calendar prepared during the year?	No				
• if yes, whether it is uploaded in the Institutional website Web link:					
5.Accreditation Details					
Cycle	Grade	CGPA	Year of Accreditation	Validity from	Validity to
Cycle 1	B	2.76	2015	01/05/2015	30/04/2020
6.Date of Establishment of IQAC			30/11/2011		
7.Provide the list of funds by Central / State Government UGC/CSIR/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.,					
Institutional/Department /Faculty	Scheme	Funding Agency	Year of award with duration	Amount	
NA	NA	NA	NA	NA	
8.Whether composition of IQAC as per latest NAAC guidelines			Yes		
• Upload latest notification of formation of IQAC			View File		
9.No. of IQAC meetings held during the year			04		

<ul style="list-style-type: none"> Were the minutes of IQAC meeting(s) and compliance to the decisions have been uploaded on the institutional website? 	No	
<ul style="list-style-type: none"> If No, please upload the minutes of the meeting(s) and Action Taken Report 	View File	
10. Whether IQAC received funding from any of the funding agency to support its activities during the year?	No	
<ul style="list-style-type: none"> If yes, mention the amount 		
11. Significant contributions made by IQAC during the current year (maximum five bullets)		
<p>All the staff are encouraged to attend seminars, workshops, conferences etc. so faculty attended state level, national level workshops, conferences and semin All the staff are encouraged to attend seminars, workshops, conferences etc.</p>		
<p>Students are also encouraged to undertake student study projects.</p>		
<p>Students are encouraged for higher studies. Due to encouragement few students are able to compete and got admissions in Central University.</p>		
<p>Support and develop infrastructure for green clean campus and green energy initiatives.</p>		
<p>feedback from various stakeholders for curriculum design and development.</p>		
12. Plan of action chalked out by the IQAC in the beginning of the Academic year towards Quality Enhancement and the outcome achieved by the end of the Academic year		

Plan of Action	Achievements/Outcomes
Computer and IT departments are planning to motivate UG & PG students to join online learning platforms, use smart phone as a learning tool.	Students and faculty members are registered in online learning platforms like NEILIT, Smart phones are being used for Spotting and herbarium, preparation plant identification in Botany using sites like picture theses, Zoology students use Online content for visualizing dissection.
Computer and IT department would like to organize workshops/seminars and inter collegiate competitions for development of ICT based teaching - learning tools.	Two day workshop was organized for UG & PG Students on Programming & networking skills.

13. Whether the AQAR was placed before statutory body?	Yes
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- Name of the statutory body

Name	Date of meeting(s)
Management Committee of the College	28/10/2020

14. Whether institutional data submitted to AISHE
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Year	Date of Submission
2021	08/04/2022

15. Multidisciplinary / interdisciplinary
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The college offers total 14 courses , whereby various lectures and seminars are conducted regularly in different departments where not only the students of the departemnt itself but students from various faculties are part of it.

Episteme, an interdisciplinary forum, works in coordination with college management.

16.Academic bank of credits (ABC):
The curriculum based on the University was running in a yearly system , so no academic bank of credit system. Continuous assessment and evaluation is although carried on by the college itself.
17.Skill development:
The motto of the college is overall personality development of the students , and thus the focus is not just on syllabus- based academics but also on various extra-curricular activities to enhance skill development. Cultural programmes, sports activities, yoga programs, Rangers and NSS unit, Cafeteria, Nukkad Natak , Skits , Literary competitions are some of the few activities that the college engages its students into.
18.Appropriate integration of Indian Knowledge system (teaching in Indian Language, culture, using online course)
The college as one of kind in the area, delivers bilingual lectures (Hindi & English), also providing students with notes in both the languages. Graduation programmes (BA, B.Ed.) provides syllabus based education of English and Hindi both languages. The college celebrates all the major festivals, without any differences to caste and culture. But at the same hand special celebrations of all national festivals is a must . The college culture, dress, environment, discipline , all is under the aegis of Indian culture.
19.Focus on Outcome based education (OBE):Focus on Outcome based education (OBE):
Outcome based education is promoted in the college through career guidance programmes, internships, alumni support, campus placement, etc.
20.Distance education/online education:
Distance education throughvarious programmes of IGNOU, SHIATS, UPRTS, NIELET, Prayag Sangeet Academy is available in the college.

Extended Profile

1.Programme

1.1

14

Number of courses offered by the institution across all programs during the year

File Description	Documents
Data Template	View File

2.Student

2.1 1386

Number of students during the year

File Description	Documents
Institutional Data in Prescribed Format	View File

2.2 968

Number of seats earmarked for reserved category as per GOI/ State Govt. rule during the year

File Description	Documents
Data Template	View File

2.3 483

Number of outgoing/ final year students during the year

File Description	Documents
Data Template	View File

3.Academic

3.1 32

Number of full time teachers during the year

File Description	Documents
Data Template	View File

3.2 32

Number of sanctioned posts during the year

Extended Profile	
1.Programme	
1.1 Number of courses offered by the institution across all programs during the year	14
File Description	Documents
Data Template	View File
2.Student	
2.1 Number of students during the year	1386
File Description	Documents
Institutional Data in Prescribed Format	View File
2.2 Number of seats earmarked for reserved category as per GOI/ State Govt. rule during the year	968
File Description	Documents
Data Template	View File
2.3 Number of outgoing/ final year students during the year	483
File Description	Documents
Data Template	View File
3.Academic	
3.1 Number of full time teachers during the year	32
File Description	Documents
Data Template	View File

3.2	32
Number of sanctioned posts during the year	
File Description	Documents
Data Template	View File
4.Institution	
4.1	25
Total number of Classrooms and Seminar halls	
4.2	13375483.10
Total expenditure excluding salary during the year (INR in lakhs)	
4.3	45
Total number of computers on campus for academic purposes	

Part B

CURRICULAR ASPECTS

1.1 - Curricular Planning and Implementation

1.1.1 - The Institution ensures effective curriculum delivery through a well planned and documented process

Our College is affiliated to Deen Dayal Upadhyay Gorakhpur University, Gorakhpur, we follow the curriculum designed by the University. At the beginning of academic session the College prepares the academic calendar which consists of curricular, co-curricular and extracurricular activities for effective implementation and delivery of curriculum.

File Description	Documents
Upload relevant supporting document	View File
Link for Additional information	Nil

1.1.2 - The institution adheres to the academic calendar including for the conduct of Continuous Internal Evaluation (CIE)

The institution adheres to the academic calendar for the conduct of CIE.

File Description	Documents
Upload relevant supporting document	View File
Link for Additional information	Nil

1.1.3 - Teachers of the Institution participate in following activities related to curriculum development and assessment of the affiliating University and/are represented on the following academic bodies during the year. Academic council/BoS of Affiliating University Setting of question papers for UG/PG programs Design and Development of Curriculum for Add on/ certificate/ Diploma Courses Assessment /evaluation process of the affiliating University

D. Any 1 of the above

File Description	Documents
Details of participation of teachers in various bodies/activities provided as a response to the metric	View File
Any additional information	No File Uploaded

1.2 - Academic Flexibility

1.2.1 - Number of Programmes in which Choice Based Credit System (CBCS)/ elective course system has been implemented

1.2.1.1 - Number of Programmes in which CBCS/ Elective course system implemented

0

File Description	Documents
Any additional information	No File Uploaded
Minutes of relevant Academic Council/ BOS meetings	No File Uploaded
Institutional data in prescribed format (Data Template)	View File

1.2.2 - Number of Add on /Certificate programs offered during the year**1.2.2.1 - How many Add on /Certificate programs are added during the year. Data requirement for year: (As per Data Template)**

02

File Description	Documents
Any additional information	No File Uploaded
Brochure or any other document relating to Add on /Certificate programs	View File
List of Add on /Certificate programs (Data Template)	View File

1.2.3 - Number of students enrolled in Certificate/ Add-on programs as against the total number of students during the year

94

File Description	Documents
Any additional information	No File Uploaded
Details of the students enrolled in Subjects related to certificate/Add-on programs	View File

1.3 - Curriculum Enrichment

1.3.1 - Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum

Co-curricular and Extracurricular Activities Institute integrates crosscutting issues relevant to professional ethics, gender, human values, environment and sustainability into the curriculum. Actually, the university decides the syllabus and college has to follow it. But in this limitations college does its best for above mentioned issues.

The students are encouraged to be the member of Eco-Club and provide solutions to various problems. weekly programme is organised to inculcate human-values in students.

File Description	Documents
Any additional information	View File
Upload the list and description of courses which address the Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum.	View File

1.3.2 - Number of courses that include experiential learning through project work/field work/internship during the year

01

File Description	Documents
Any additional information	No File Uploaded
Programme / Curriculum/ Syllabus of the courses	View File
Minutes of the Boards of Studies/ Academic Council meetings with approvals for these courses	No File Uploaded
MoU's with relevant organizations for these courses, if any	No File Uploaded
Institutional Data in Prescribed Format	View File

1.3.3 - Number of students undertaking project work/field work/ internships

99

File Description	Documents
Any additional information	View File
List of programmes and number of students undertaking project work/field work/ /internships (Data Template)	View File

1.4 - Feedback System

1.4.1 - Institution obtains feedback on the syllabus and its transaction at the institution **A. All of the above**

from the following stakeholders Students
Teachers Employers Alumni

File Description	Documents
URL for stakeholder feedback report	https://docs.google.com/forms/d/e/1FAIpQLSftkUJIjwEpDI1JHUzyKwecO1DRLf3zI9EcBd9UeJwEMX9H5Q/viewform
Action taken report of the Institution on feedback report as stated in the minutes of the Governing Council, Syndicate, Board of Management	No File Uploaded
Any additional information	No File Uploaded

1.4.2 - Feedback process of the Institution may be classified as follows

B. Feedback collected, analyzed and action has been taken

File Description	Documents
Upload any additional information	No File Uploaded
URL for feedback report	Nil

TEACHING-LEARNING AND EVALUATION

2.1 - Student Enrollment and Profile

2.1.1 - Enrolment Number Number of students admitted during the year

2.1.1.1 - Number of students admitted during the year

420

File Description	Documents
Any additional information	View File
Institutional data in prescribed format	View File

2.1.2 - Number of seats filled against seats reserved for various categories (SC, ST, OBC, Divyangjan, etc. as per applicable reservation policy during the year (exclusive of supernumerary seats)

2.1.2.1 - Number of actual students admitted from the reserved categories during the year

0

File Description	Documents
Any additional information	No File Uploaded
Number of seats filled against seats reserved (Data Template)	View File

2.2 - Catering to Student Diversity

2.2.1 - The institution assesses the learning levels of the students and organizes special Programmes for advanced learners and slow learners

In addition, teacher-student interactions, reports of Class Committees and Proctorial meetings also help in identification of different levels of learners. Faculty members and various Committees regularly review the academic progress and counsel students to improve their performance to ensure their academic growth. Apart from this, sessions are also included to inculcate positive attitude and competitive spirit. This process helps as a base for monitoring the future progress of the students.

File Description	Documents
Paste link for additional information	https://www.sjcwgkp.in/college/facilities.php?pageid=1
Upload any additional information	View File

2.2.2 - Student- Full time teacher ratio (Data for the latest completed academic year)

Number of Students	Number of Teachers
43	1

File Description	Documents
Any additional information	View File

2.3 - Teaching- Learning Process

2.3.1 - Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences

Adoption of students centric methods to enhance student involvement as a part of participative learning and problem solving methodology. Role Plays, Team works, Debates, Seminar

Quizzes and case studies Specifically Students centric Teaching Methods are reflected in project work, Field Visit, Industrial visit& guest lectures.

File Description	Documents
Upload any additional information	View File
Link for additional information	https://www.sjcwqkp.in/college/facilities.php?pageid=5

2.3.2 - Teachers use ICT enabled tools for effective teaching-learning process. Write description in maximum of 200 words

The use of ICT in education adds value to teaching and learning, by enhancing the effectiveness of learning. ICT can lead to an improved student learning and better teaching methods. It's a rising trend where the education has outgrown the physical constraints of classrooms and acquired mobility. Student's access information whenever and wherever they want. It enable faculty members and students to become better informed in their fields of specialization. Entire campus is having Wi-Fi facility to make available resources. Many classrooms are equipped with LCD projection system, Screens and Green Boards. In addition to chalk and talk method of teaching, the faculty members are using the IT enabled learning tools such as PPT, Video clippings , Audio system, online sources, to expose the students for advanced knowledge and practical learning. Most of the faculty use interactive methods for teaching. The major emphasis is on classroom interaction in terms of research paper presentations, seminars, debates, group discussions, assignments, quiz/tests/viva and laboratory work. Teachers use various ICT tools for conducting workshops on latest methods recording of video lectures is made available to students for long term Learning and future referencing. Students are counselled with the help of Zoom / Google meet applications. Faculties are encouraged to use power-point presentations in their teaching by using LCD's and projectors. They are also equipped by digital library, online search engines and websites to prepare effective presentations.

File Description	Documents
Upload any additional information	View File
Provide link for webpage describing the ICT enabled tools for effective teaching-learning process	View File

2.3.3 - Ratio of mentor to students for academic and other related issues (Data for the latest completed academic year)

2.3.3.1 - Number of mentors

32

File Description	Documents
Upload, number of students enrolled and full time teachers on roll	View File
Circulars pertaining to assigning mentors to mentees	No File Uploaded
Mentor/mentee ratio	View File

2.4 - Teacher Profile and Quality

2.4.1 - Number of full time teachers against sanctioned posts during the year

32

File Description	Documents
Full time teachers and sanctioned posts for year (Data Template)	View File
Any additional information	View File
List of the faculty members authenticated by the Head of HEI	View File

2.4.2 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.B Superspeciality / D.Sc. / D.Litt. during the year (consider only highest degree for count)

2.4.2.1 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.C Superspeciality / D.Sc. / D.Litt. during the year

19

File Description	Documents
Any additional information	No File Uploaded
List of number of full time teachers with Ph. D. / D.M. / M.Ch./ D.N.B Super specialty / D.Sc. / D.Litt. and number of full time teachers for year (Data Template)	View File

2.4.3 - Number of years of teaching experience of full time teachers in the same institution (Data for the latest completed academic year)

2.4.3.1 - Total experience of full-time teachers

32

File Description	Documents
Any additional information	No File Uploaded
List of Teachers including their PAN, designation, dept. and experience details(Data Template)	View File

2.5 - Evaluation Process and Reforms

2.5.1 - Mechanism of internal assessment is transparent and robust in terms of frequency and mode. Write description within 200 words.

The efficient and smooth conduct of examinations and timely declaration of the results can be ensured only with the cooperation of all the stake holders including teaching, non-teaching and administrative staff of the SJCW. They are expected to be aware of the various procedures and time schedules which they should adhere to. Invigilators are requested to acquaint with the following procedures:

1. Carrying mobile phones or any reading material by the invigilator is strictly prohibited. The invigilator is expected to be vigilant and take frequent rounds in the exam hall. The invigilators should not chit chat with each other as it will distract the students concentration in writing the Examination.

2. Invigilators shall make announcement in the Examination hall that the use of electronic devices by the students shall not be

permitted in the Examination hall. In this context, electronic devices include and are not limited to mobile phones, tablet devices, laptops, data storage watches.

After Valuation, marks are displayed on dates mentioned in the academic calendar by faculty members. Examination copies are shown to the students.

1. Valuation is done by the respective subject teacher within two days through centralised valuation system. Sample Answer sheets are moderated by external moderators.

2. Answer sheets are shown to all the students and answers are also discussed with the students. After satisfaction students put their signatures on the answer sheets. Some questions have specific remarks of the valuer regarding deduction of marks.

File Description	Documents
Any additional information	View File
Link for additional information	http://www.sjcwgkp.in/contents/igac/9.pdf

2.5.2 - Mechanism to deal with internal examination related grievances is transparent, time- bound and efficient

The institute has devised an efficient mechanism to deal with examination related grievances which transparent in the pattern and conduction of Internal Exam and rectification of grievances is time bound. The college follows strictly the guidelines and rules while conducting internals examinations.

At Institute level:

At Institute level, an examination committee, comprising of a senior teacher as convener and other teaching and non-teaching staff as members, is constituted to handle the issues regarding evaluation process. The teacher distributes evaluated answer scripts to students, and any clarifications or grievances are addressed by the teacher. The internal marks are displayed on the notice board. If any discrepancy like mistakes in question paper, mark allocation, correction is noticed by the students, the concerned teacher will resolve the discrepancy, and the necessary corrections will be made. If a student is not satisfied with the marks awarded even after resolved by the teacher, then he may

represent the same to the Principal. All such representations are taken positively and are reassessed by another teacher if necessary. Parents are informed about their ward's performance through SMS and Mail. Students are counselled by the faculty mentor, and remedial classes are conducted for students who have failed in the examinations. Retest for the internal examination are conducted for Students who remain absent for internal exams due to genuine reason.

File Description	Documents
Any additional information	View File
Link for additional information	http://www.sjcwgkp.in/contents/iqac/10.pdf

2.6 - Student Performance and Learning Outcomes

2.6.1 - Programme and course outcomes for all Programmes offered by the institution are stated and displayed on website and communicated to teachers and students.

The college has clearly stated learning outcomes of the Programs and Courses. The following mechanism is followed by the institution to communicate the learning outcomes to the teachers and students.

- Hard Copy of syllabi and Learning Outcomes are available in the departments for ready reference to the teachers and students.
- The importance of the learning outcomes has been communicated to the teachers in every IQAC meeting and College Committee meeting.
- The students are also made aware of the same through Tutorial meetings.
- Workshops have also been conducted for developing the Programme Educational Objectives and Learning outcomes at college level.

File Description	Documents
Upload any additional information	View File
Paste link for Additional information	Nil
Upload COs for all Programmes (exemplars from Glossary)	View File

2.6.2 - Attainment of Programme outcomes and course outcomes are evaluated by the institution.

Attainment of the Course Outcomes

The course outcomes are measured through syllabus, completion of syllabus, continuous evaluation (internal evaluation), and setting up of question paper, evaluation, and result.

At the Departmental level the Heads of the Department and the teachers who are engaged in any class strive to complete the courses in time and in some cases extra classes are conducted for the students who they identify as relatively average. The 75% attendance is compulsory to qualify for writing the examination of the courses is adhered to, to ensure students participation in the class. The attendance is also tied with marks. So that the teacher can keep apprising the student about their progress. The continuous evaluation is done through tests, quizzes, written assignments, presentation of papers, oral presentations, and field work. The end semester examination of every course is based on written examination of two hours, the question paper of which is required to test the knowledge of the student from every unit prescribed for study.

Attainment of the Programme Specific Outcomes

The programme specific outcome is measured by taking the aggregate result of all courses in a given programme of an individual student, and then the average performance of all the students in a given programme.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for Additional information	https://www.sjcwgkp.in/college/facilities.php?pageid=12

2.6.3 - Pass percentage of Students during the year

2.6.3.1 - Total number of final year students who passed the university examination during the year

474

File Description	Documents
Upload list of Programmes and number of students passed and appeared in the final year examination (Data Template)	View File
Upload any additional information	View File
Paste link for the annual report	Nil

2.7 - Student Satisfaction Survey

2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design its own questionnaire) (results and details need to be provided as a weblink)

<http://sjcwgkp.in/contents/store/10.pdf>

RESEARCH, INNOVATIONS AND EXTENSION

3.1 - Resource Mobilization for Research

3.1.1 - Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

3.1.1.1 - Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

No

File Description	Documents
Any additional information	No File Uploaded
e-copies of the grant award letters for sponsored research projects /endowments	No File Uploaded
List of endowments / projects with details of grants(Data Template)	View File

3.1.2 - Number of teachers recognized as research guides (latest completed academic year)

3.1.2.1 - Number of teachers recognized as research guides

0

File Description	Documents
Any additional information	No File Uploaded
Institutional data in prescribed format	View File

3.1.3 - Number of departments having Research projects funded by government and non government agencies during the year

3.1.3.1 - Number of departments having Research projects funded by government and non-government agencies during the year

0

File Description	Documents
List of research projects and funding details (Data Template)	View File
Any additional information	No File Uploaded
Supporting document from Funding Agency	No File Uploaded
Paste link to funding agency website	Nil

3.2 - Innovation Ecosystem

3.2.1 - Institution has created an ecosystem for innovations and has initiatives for creation and transfer of knowledge

The Institution provides a conducive environment for promotion of Innovation and Incubation. All required facilities are provided and Guidance is extended to the students. Students are encouraged to actively involve in the application of Technology for societal needs.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://www.sjcwgkp.in/college/facilities.php?pageid=22

3.2.2 - Number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship during the year

3.2.2.1 - Total number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship year wise during the year

0

File Description	Documents
Report of the event	No File Uploaded
Any additional information	No File Uploaded
List of workshops/seminars during last 5 years (Data Template)	View File

3.3 - Research Publications and Awards**3.3.1 - Number of Ph.Ds registered per eligible teacher during the year****3.3.1.1 - How many Ph.Ds registered per eligible teacher within the year**

0

File Description	Documents
URL to the research page on HEI website	Nil
List of PhD scholars and their details like name of the guide , title of thesis, year of award etc (Data Template)	View File
Any additional information	No File Uploaded

3.3.2 - Number of research papers per teachers in the Journals notified on UGC website during the year**3.3.2.1 - Number of research papers in the Journals notified on UGC website during the year**

01

File Description	Documents
Any additional information	View File
List of research papers by title, author, department, name and year of publication (Data Template)	View File

3.3.3 - Number of books and chapters in edited volumes/books published and papers

published in national/ international conference proceedings per teacher during the year**3.3.3.1 - Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings year wise during year**

01

File Description	Documents
Any additional information	View File
List books and chapters edited volumes/ books published (Data Template)	View File

3.4 - Extension Activities

3.4.1 - Extension activities are carried out in the neighborhood community, sensitizing students to social issues, for their holistic development, and impact thereof during the year

1. NSS unit of the College organizes a Special Seven Day Camp in nearby adopted village, where NSS volunteers address certain social issues, like cleanliness, tree plantation, water conservation and education. Group discussions and programmes are created on issues like eradication of superstition, Beti Bacho Beti Padhao, Blood donation, health and awareness.

2. The NCC unit, under 52 BN, NCC Gorakhpur aim at developing qualities of leadership, patriotism, discipline, character building, and self-service. The unit organizes extension activities such as road safety awareness, Ektadand, save fuel, Swachta Abhiyan, National equality awareness etc.

3. Various departmental activities instill social responsibility in the students. Some examples could be Personal Health and Hygiene, Diet Planning, Plastic eradication, visit to Orphanages.

4. The College works with a PGSS (Purvanchal Gramin Seva Samiti) unit in certain awareness programmes, such as Encephalites, Nutrition, Women Empowerment, Skill Development.

5. UDAN, a committee in the college, celebrates the disable day, whereby students and management helps and aware the disable children by providing them with books, clothes, food, etc.

6. Several visits to Old-age homes, Child Line, Rehabilitation Centres (Snehalay) promotes social service in children.

7. Disaster Management is also the part of College where in case of Flood and other National calamities, donations and campaigns are held.

8. Election campaign for voter awareness with the help of rallies, camps and workshops is planned and executed yearly.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

3.4.2 - Number of awards and recognitions received for extension activities from government / government recognized bodies during the year

3.4.2.1 - Total number of awards and recognition received for extension activities from Government/ Government recognized bodies year wise during the year

0

File Description	Documents
Any additional information	View File
Number of awards for extension activities in last 5 year (Data Template)	View File
e-copy of the award letters	No File Uploaded

3.4.3 - Number of extension and outreach programs conducted by the institution through NSS/NCC/Red cross/YRC etc., (including the programmes such as Swachh Bharat, AIDS awareness, Gender issues etc. and/or those organized in collaboration with industry, community and NGOs) during the year

3.4.3.1 - Number of extension and outreach Programs conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

15

File Description	Documents
Reports of the event organized	No File Uploaded
Any additional information	View File
Number of extension and outreach Programmes conducted with industry, community etc for the during the year (Data Template)	View File

3.4.4 - Number of students participating in extension activities at 3.4.3. above during year

3.4.4.1 - Total number of Students participating in extension activities conducted in collaboration with industry, community and Non- Government Organizations such as Swachh Bharat, AIDs awareness, Gender issue etc. year wise during year

900

File Description	Documents
Report of the event	No File Uploaded
Any additional information	View File
Number of students participating in extension activities with Govt. or NGO etc (Data Template)	View File

3.5 - Collaboration

3.5.1 - Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship during the year

3.5.1.1 - Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship year wise during the year

0

File Description	Documents
e-copies of related Document	No File Uploaded
Any additional information	No File Uploaded
Details of Collaborative activities with institutions/industries for research, Faculty	View File

3.5.2 - Number of functional MoUs with institutions, other universities, industries, corporate houses etc. during the year

3.5.2.1 - Number of functional MoUs with Institutions of national, international importance, other universities, industries, corporate houses etc. year wise during the year

0

File Description	Documents
e-Copies of the MoUs with institution./ industry/corporate houses	No File Uploaded
Any additional information	No File Uploaded
Details of functional MoUs with institutions of national, international importance, other universities etc during the year	View File

INFRASTRUCTURE AND LEARNING RESOURCES

4.1 - Physical Facilities

4.1.1 - The Institution has adequate infrastructure and physical facilities for teaching- learning. viz., classrooms, laboratories, computing equipment etc.

The College encompasses a well maintained lush green campus spread over 3000 sq meter of land ensuring adequate availability and optimal utilization of physical infrastructure for teaching learning activities. The classrooms, laboratories and other adequate infrastructure have been established as per the norms of UGC.

Classrooms: college encompasses sufficient number of well-furnished, well ventilated, spacious classrooms equipped with LCD projectors for conducting theory classes.

Technology Enabled learning facility: The College has ICT Classrooms with the provision of Multimedia learning, Wi-Fi connectivity and internet access.

Seminar Hall: The College has multiple seminar halls. These halls are regularly used for conducting national / international seminars at the college. The students are promoted for active involvement in paper presentations, group discussions, etc.

Tutorial rooms: Separate tutorial rooms are there in the college

campus for tutorial lecture, doubt clarification and special remedial classes for weak and incompetent students.

Laboratories: All laboratories are well equipped with state of the art equipment and facilities. All the laboratories are established as per UGC norms. These labs are utilized for conducting practical classes as per the requirements of the curriculum. Labs are also utilized for technology learning & training as a part of teaching contents beyond the syllabus.

Wi-Fi: The entire campus is Wi-Fi enabled with 24/7 internet facilities to the students and staff. Available band width: 200 mbps

Central Library: Our central library (imsec.ac.in/campus/library) is fully computerized by automating the issue of books with bar code reader.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://www.sjcwgkp.in/college/facilities.php?pageid=22

4.1.2 - The Institution has adequate facilities for cultural activities, sports, games (indoor, outdoor), gymnasium, yoga centre etc.

The Institution has adequate facilities for cultural activities, sports, games (indoor, outdoor) and gymnasium. The college runs its sports competition in its own competition. Cultural, gymnasium facilities are also available in the college. We give its detail below:

1. **SPORTS FACILITIES** College encourages sports activities. A number of players has played district, university, state and even national level games. It provides indoor games as well as outdoor games.
2. Some of the outdoor games are: Kabaddi, Kho-Kho, Handball, Cricket, Badminton, Table-tannis.
3. Some of the indoor games available in college are: Carrom board and Chess.
4. **Cultural Activities:** To conduct cultural activities in the college, there is a cultural committee. This committee organizes many cultural programs including literacy events

under "Josephiesta - Youth Festival". Some interesting programs by the committee are debate, fancy dress, hair-dressing, rangoli, painting, mehendi, quiz, model and poster making, essay writing, slogan writing, sangeet and drama preparation etc. There is a separate room for sangeet preparation. Also, there are various music-equipment in the college, which is listed below. College student plays the music by themselves and no outsider musician helps in this program. List of equipment in the Music room Scale changer harmonium Tabla Key-board.

5. Yoga: There is a separate room for Yoga under the sports section. The sports officer handles it beautifully and carefully. The yoga session are arranged chanelize the focus and energy of students & faculty members to train and sharpen the mind, body and soul in the right direction.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	http://www.sjcwgkp.in/college/facilities.php?pageid=44

4.1.3 - Number of classrooms and seminar halls with ICT- enabled facilities such as smart class, LMS, etc.

33

File Description	Documents
Upload any additional information	View File
Paste link for additional information	Nil
Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template)	View File

4.1.4 - Expenditure, excluding salary for infrastructure augmentation during the year (INR in Lakhs)

4.1.4.1 - Expenditure for infrastructure augmentation, excluding salary during the year (INR in lakhs)

1330287

File Description	Documents
Upload any additional information	No File Uploaded
Upload audited utilization statements	View File
Upload Details of budget allocation, excluding salary during the year (Data Template)	View File

4.2 - Library as a Learning Resource

4.2.1 - Library is automated using Integrated Library Management System (ILMS)

The college has central library. Library has a huge collection of Text books, Reference books and others books with foreign, peer-reviewed journals and bound volumes of journals. The reading room is well furnished to accommodate 50 students at a time and provides conducive environment for study. A visitor record is maintained for students and faculty members, New Arrivals of books and journals are displayed on rack. The library has under closed circuit television (CCTV) surveillance Cameras.

OPAC: The library has developed the database of its own collection through the library software. Library is fully computerized with barcode-based issue-and return process, online public access catalogue (OPAC) facility is made available in the central library. OPAC which is used students and faculty member for search of books by Title, Author, Subject name etc. CD's, DVD, CD-ROM databases, barcode scanner and printer is available in the library.

Library Automation: All the active book collection is update in the library software database and the online public access catalogue (OPAC) is available for students and faculty members. The issue and return of book have been activated in the library software.

File Description	Documents
Upload any additional information	View File
Paste link for Additional Information	Nil

4.2.2 - The institution has subscription for the E. None of the above

following e-resources e-journals e-ShodhSindhu Shodhganga Membership e-books Databases Remote access toe-resources

File Description	Documents
Upload any additional information	No File Uploaded
Details of subscriptions like e-journals,e-ShodhSindhu, Shodhganga Membership etc (Data Template)	No File Uploaded

4.2.3 - Expenditure for purchase of books/e-books and subscription to journals/e- journals during the year (INR in Lakhs)

4.2.3.1 - Annual expenditure of purchase of books/e-books and subscription to journals/e-journals during the year (INR in Lakhs)

175633

File Description	Documents
Any additional information	No File Uploaded
Audited statements of accounts	View File
Details of annual expenditure for purchase of books/e-books and journals/e- journals during the year (Data Template)	View File

4.2.4 - Number per day usage of library by teachers and students (foot falls and login data for online access) (Data for the latest completed academic year)

4.2.4.1 - Number of teachers and students using library per day over last one year

1200

File Description	Documents
Any additional information	View File
Details of library usage by teachers and students	View File

4.3 - IT Infrastructure

4.3.1 - Institution frequently updates its IT facilities including Wi-Fi

Most of the official work is being done with the help of ICT. The

college regularly maintains the IT facilities. Following are some basic facilities for updating:

1. Computer is formatted in regular basis.
2. Anti-virus is regularly installed in computer. All computer has anti-virus
3. Wi-Fi connectivity is available in Principal chamber, Office-room, IQAC room, various departments including library and laboratories.
4. CCTV is installed in every classroom.
5. Website is maintained by Hungry Minds, Basti. College pays a fee for maintenance.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	http://www.sjcwgkp.in/college/facilities.php?pageid=20

4.3.2 - Number of Computers

45

File Description	Documents
Upload any additional information	View File
List of Computers	No File Uploaded

4.3.3 - Bandwidth of internet connection in the Institution A. ? 50MBPS

File Description	Documents
Upload any additional Information	View File
Details of available bandwidth of internet connection in the Institution	View File

4.4 - Maintenance of Campus Infrastructure

4.4.1 - Expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary component during the year (INR in Lakhs)

4.4.1.1 - Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component during the year (INR in lakhs)

4781097

File Description	Documents
Upload any additional information	View File
Audited statements of accounts	View File
Details about assigned budget and expenditure on physical facilities and academic support facilities (Data Templates)	View File

4.4.2 - There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.

Classroom management: The classrooms are well equipped with all modern technology like the smart boards, mike systems, and other technologies for better and effective teaching. CCTVs installed in each classroom to make sure of the safety and the security of all students, teachers and equipment.

Laboratory as the College has four in Science departments and two in Arts Departments.

1. Locations of laboratory safety showers, eyewash stations, and fire extinguishers help to assure protective measures.

Library: The library of the college has its own mechanisms and system in place to identify the purchases based on the courses offered, check on the facilities to be provided for the students and the staff.

Sports: Sports committee organizes various indoor and outdoor sports competitions for students at intra and intercollegiate level. The celebration of the International Yoga Day has become a regular affair and many students and staffs participate in the same.

Computers: Maintenance of computers (Hardware and Software), updating software related to administrative and overall

maintenance of campus infrastructure. Policy is developed to maintain a balanced student and computer ratio, so that all students will be benefited for academic purposes.

Policy is developed to keep parents informed about student's attendance via mobile messages assuring safety of the students. Safety of girls is specially handled and appropriate measures are taken to make the campus safe for students.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	Nil

STUDENT SUPPORT AND PROGRESSION

5.1 - Student Support

5.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

5.1.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

492

File Description	Documents
Upload self attested letter with the list of students sanctioned scholarship	View File
Upload any additional information	View File
Number of students benefited by scholarships and free ships provided by the Government during the year (Data Template)	View File

5.1.2 - Number of students benefitted by scholarships, free ships etc. provided by the institution / non- government agencies during the year

5.1.2.1 - Total number of students benefited by scholarships, free ships, etc provided by the institution / non- government agencies during the year

32

File Description	Documents
Upload any additional information	View File
Number of students benefited by scholarships and free ships institution / non- government agencies in last 5 years (Date Template)	View File

5.1.3 - Capacity building and skills enhancement initiatives taken by the institution include the following: Soft skills Language and communication skills Life skills (Yoga, physical fitness, health and hygiene) ICT/computing skills

A. All of the above

File Description	Documents
Link to Institutional website	https://www.sjcwqkp.in/college/student_co_awards.php
Any additional information	View File
Details of capability building and skills enhancement initiatives (Data Template)	View File

5.1.4 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

350

5.1.4.1 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

350

File Description	Documents
Any additional information	No File Uploaded
Number of students benefited by guidance for competitive examinations and career counseling during the year (Data Template)	View File

5.1.5 - The Institution has a transparent

A. All of the above

mechanism for timely redressal of student grievances including sexual harassment and ragging cases Implementation of guidelines of statutory/regulatory bodies Organization wide awareness and undertakings on policies with zero tolerance Mechanisms for submission of online/offline students' grievances Timely redressal of the grievances through appropriate committees

File Description	Documents
Minutes of the meetings of student redressal committee, prevention of sexual harassment committee and Anti Ragging committee	View File
Upload any additional information	View File
Details of student grievances including sexual harassment and ragging cases	View File

5.2 - Student Progression

5.2.1 - Number of placement of outgoing students during the year

5.2.1.1 - Number of outgoing students placed during the year

21

File Description	Documents
Self-attested list of students placed	View File
Upload any additional information	No File Uploaded
Details of student placement during the year (Data Template)	View File

5.2.2 - Number of students progressing to higher education during the year

5.2.2.1 - Number of outgoing student progression to higher education

31

File Description	Documents
Upload supporting data for student/alumni	View File
Any additional information	View File
Details of student progression to higher education	View File

5.2.3 - Number of students qualifying in state/national/ international level examinations during the year (eg: JAM/CLAT/GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/State government examinations)

5.2.3.1 - Number of students qualifying in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ State government examinations) during the year

32

File Description	Documents
Upload supporting data for the same	No File Uploaded
Any additional information	No File Uploaded
Number of students qualifying in state/ national/ international level examinations during the year (Data Template)	View File

5.3 - Student Participation and Activities

5.3.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national / international level (award for a team event should be counted as one) during the year

5.3.1.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/ national / international level (award for a team event should be counted as one) during the year.

0

File Description	Documents
e-copies of award letters and certificates	No File Uploaded
Any additional information	No File Uploaded
Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national/international level (During the year) (Data Template)	View File

5.3.2 - Institution facilitates students' representation and engagement in various administrative, co-curricular and extracurricular activities (student council/ students representation on various bodies as per established processes and norms)

Institute has a Students' Council, which is constituted with the students of all years of the college and the council act as three different bodies - (1) Student Academic Council, (2) Student Social & Cultural Council and (3) Student Administrative Council.

- **Functions of Academic Council:** The Student Academic Council Class Representatives (CRs) get the feedback on teaching-learning processes like teaching, course content, study material, practical sessions from the departments, pertaining to quality improvement. Class Representatives (CRs) assigned from each programme communicate the same to the faculty advisors who puts up the suggestions of the Council in the Academic Council of the Institute. Student Academic Council meets once in a semester.
- **Functions of the Administrative Council:**Administrative Council looks after the feedback on Hostels and Amenities, Anti-Ragging initiatives, Alumni Association, Grievance Redressed, NSS, NCC etc.
- **Student feedback on amenities:** Principal addresses the problems pertaining to classroom, infrastructure, library, food, water, hygiene, etc. to redress the students' grievances. He refers to the administrative authorities for the improvement of the quality of students' life in the Institute.

Anti-Ragging committee: Nomination of student as member of Anti-Ragging committee promotes an ambience conducive for the Institute to be a ragging-free campus.

- **Social and Cultural Council:**Council organizing various sports, social initiatives and recreational activities of the college in coordination with faculty mentors like Annual Sports, Cultural Fest, Fresher's Welcome, Farewell, etc.

File Description	Documents
Paste link for additional information	https://www.sjcwgkp.in/college/facilities.php?pageid=30
Upload any additional information	View File

5.3.3 - Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions)

5.3.3.1 - Number of sports and cultural events/competitions in which students of the Institution participated during the year

0

File Description	Documents
Report of the event	View File
Upload any additional information	View File
Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions (Data Template)	View File

5.4 - Alumni Engagement

5.4.1 - There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

Alumnae Association is created to build an engaged supportive alumnae committee. A good number of alumni are occupying eminent position and contribute to their parent institution.

The members of the association contribute in the following manner

- Feedback on curriculum

- Teaching learning process
- Bridging the gap between industry and academia
- Important suggestions about changing trends about business and industry
- Guest lectures to the students of current year batch.
- Interaction and mentoring the students

Alumnae meets are conducted periodically for networking strengthening the social relations and sharing the expertise with the students for guidance projects placements internship and competitive examination. Alumnae are also engaged in providing placement support and Research activities. They are helpful in promoting innovation and patenting, alumnae also enhance University industry interface.

File Description	Documents
Paste link for additional information	https://www.sjcwgkp.in/college/facilities.php?pageid=30
Upload any additional information	View File

5.4.2 - Alumni contribution during the year E. <1Lakhs (INR in Lakhs)

File Description	Documents
Upload any additional information	View File

GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 - Institutional Vision and Leadership

6.1.1 - The governance of the institution is reflective of and in tune with the vision and mission of the institution

The governance of the institution is reflective: The empowered team of the college involves Principal, convener of different committees, Teaching-staff, IQAC committee, non-teaching and supporting staff, student representative (C.R.), alumni and local management committee called Catholic Diocese of Gorakhpur Education Society. The principal monitors the mechanism regarding

administration and academic process. It also ensures proper functioning of the policies, rules and action-plans of the college. There are many committees to support the vision and mission of the college. For example, these are Examination cell, NSS, NCC, carrier and counselling cell, library and sports committee, cultural and literacy committee, internal examination committee, anti-ragging committee, college-magazine committee, RUSA and UGC committee, disciplinary committee, scholarship committee, grievance redressal committee, etc. All the committees take its responsibility for the plans and activities, and successfully tackle these responsibilities in every academic session.

Core Values

- Pursuit of Excellence through Education
- Social Responsibility and Civic Awareness
- Honest and Moral Uprightness
- Empowerment through Education
- Faith in its Own Capabilities
- Respect for Life and Creation
- Academic Excellence
- Continuous Improvement in Education
- Institutional Awareness and Practicability
- Value and Outcome Based Education
- Inspiring Campus Environment

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

6.1.2 - The effective leadership is visible in various institutional practices such as decentralization and participative management.

The College promotes participative management. Ideas pertaining to academic goals, organizational progression and better campus life are collected from all stakeholders to promote efficient functioning of the College. The staff and other stakeholders help in infusing a positive attitude that leads to increased efficiency, improved communication, heightened morale, motivation and job satisfaction. Believing in decentralization, the Management takes policy decisions, finance, infrastructure etc. with the help of members of the College Development Committee. CDC discusses matters related to teaching and administrative staff and decisions are taken. Believing in democratic values, the institution has decentralized and participative management.

Objectives:

- To bring together contributions from all traditional and non-traditional fields of humanities, social science, commerce, science and technology.
- To advance human self-understanding and communication.
- To Forster multicultural and international conversation concerning the human issues. Strategy: Since it was a gigantic activity including disciplinary, multidisciplinary and post disciplinary fraternity, following strategy was unanimously decided.

Approval from Parent Body: Normally all the major decisions are taken by the parent body. The Principal formally put this proposal in the monthly meeting of the executive council which was readily sanctioned.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

6.2 - Strategy Development and Deployment

6.2.1 - The institutional Strategic/ perspective plan is effectively deployed

Institutional Strategic Goals

1. Structure Teaching learning methodology.
2. Effective Leadership and Participative management.
3. Proactive Internal Quality Assurance Cell.
4. Ensuring effective governance.
5. Student's Overall Development through Participation.
6. Employees Advancement & Welfare.
7. Proper Discipline
8. Student/Faculty Grievance.
9. Financial Planning & Management.
10. MOUs.
11. Encouragement of Budding Entrepreneurs.
12. Constant Growth in Research and Development.
13. Alumni Interaction and Outreach activities.
14. Augmenting Physical Infrastructure.

Strategic Planning Efficient Teaching Learning methodology

- Academic planning and preparation of Academic Calendar.
- Preparation of teaching plan as per CBCS.
- Preparation of Lesson Plan based on CBCS.
- Constant assessment to measure outcomes.
- Use of more practical methods of teaching.
- Use of e- learning resources.
- Promote research culture & facilities.

- Provide mentoring and individual support.
- Follow a transparent feedback system.
- Performance enhancement through workshops and seminars.
- Implementation of best practices for students.
- Evaluation parameters and benchmarking effective Leadership and Participative management.
- Consolidation of Committee List.
- Decentralization of the academic, administration and student related authorities & Responsibilities.
- The minutes of the meetings are communicated to the Principal who in turn consolidates all the suggestions and submits them to the Management for approval & reference.

File Description	Documents
Strategic Plan and deployment documents on the website	View File
Paste link for additional information	Nil
Upload any additional information	View File

6.2.2 - The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment and service rules, procedures, etc.

The action plan of the institute in alignment with its vision and mission is ensured via definite organization framework, prospective planning, dynamic leadership and decentralized administration. In accordance with the rules of the institution, the following organizational structure and decision-making processes are in place for enhancing the overall effectiveness.

Society: The institute is run by the Catholic Diocese Education

Society. It has issued the by-laws, norms and service rules for every staff appointed here.

Governing Body: The Governing body is gives proper direction and planning for the institute.

Management Committee: This body is approved by the affiliating university which takes decisions for the growth of the institute. It takes place twice in every year.

Academic Council: This academic council is formed representing from every faculty. The faculty development programs and academic programs are planned and suggested by it. The core objective of academic council is to maintain the standards of education. Admission process, teaching learning and evaluation methodologies and student support facilities.

Students Council: Students Council consisting of elected representatives, joint secretaries and an elected president coordinate all the activities with the management and staff of the institute.

Internal Quality Assurance Cell :It plans, forms benchmarks and develops a system for overall improvement and good performance of the institute.

File Description	Documents
Paste link for additional information	Nil
Link to Organogram of the institution webpage	Nil
Upload any additional information	View File

6.2.3 - Implementation of e-governance in areas of operation Administration Finance and Accounts Student Admission and Support Examination

A. All of the above

File Description	Documents
ERP (Enterprise Resource Planning) Document	View File
Screen shots of user inter faces	View File
Any additional information	View File
Details of implementation of e-governance in areas of operation, Administration etc(Data Template)	View File

6.3 - Faculty Empowerment Strategies

6.3.1 - The institution has effective welfare measures for teaching and non- teaching staff

In our Institution Staff welfare is given foremost importance. In connection with this, Existing welfare measure for teaching and non-teaching staff are itemized below:

- Medical Leave & Maternity leave for eligible staff members
- Advances for the school fee & festivals.
- Employee gets fees concession for their ward.
- As Institution has a multicultural environment in the campus, the management ensures the celebration of all the festivals together.
- Sponsorships to attend and present papers in conferences both in India as well as abroad.
- Internet and free Wi-Fi facilities are also available in campus for staff and students.
- Teaching and Non-Teaching Staff Club organizes tour, and sports activities for the staff.
- Faculty members can obtain admission for their wards in School and College.
- Faculty members are provided with Individual cabin and system to facilitate good ambience.
- More than 30 days - Summer and Winter Vacations for faculty members
- Faculty development programs (FDP) for faculty members on regular basis
- Skill development courses are organized for non- teaching staff to enhance their skills in work

environment.

- Automation of attendance and leave using biometric system.
- All the faculty members who upgrade their research work through quality publications during the academic year are honoured by management.
- Gratuity for the employees of the institution.
- Elevator facility is enabled in all the blocks in the institution.
- All the staff members are treated on par with each other in obtaining benefits from the institution.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

6.3.2 - Number of teachers provided with financial support to attend conferences/ workshops and towards membership fee of professional bodies during the year

6.3.2.1 - Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the year

0

File Description	Documents
Upload any additional information	No File Uploaded
Details of teachers provided with financial support to attend conference, workshops etc during the year (Data Template)	View File

6.3.3 - Number of professional development /administrative training programs organized by the institution for teaching and non-teaching staff during the year

6.3.3.1 - Total number of professional development /administrative training Programmes organized by the institution for teaching and non teaching staff during the year

3

File Description	Documents
Reports of the Human Resource Development Centres (UGCASC or other relevant centres).	No File Uploaded
Reports of Academic Staff College or similar centers	No File Uploaded
Upload any additional information	No File Uploaded
Details of professional development / administrative training Programmes organized by the University for teaching and non teaching staff (Data Template)	View File

6.3.4 - Number of teachers undergoing online/face-to-face Faculty development Programmes (FDP) during the year (Professional Development Programmes, Orientation / Induction Programmes, Refresher Course, Short Term Course etc.)

6.3.4.1 - Total number of teachers attending professional development Programmes viz., Orientation / Induction Programme, Refresher Course, Short Term Course during the year

6

File Description	Documents
IQAC report summary	View File
Reports of the Human Resource Development Centres (UGCASC or other relevant centers)	No File Uploaded
Upload any additional information	No File Uploaded
Details of teachers attending professional development programmes during the year (Data Template)	View File

6.3.5 - Institutions Performance Appraisal System for teaching and non- teaching staff

THE College have SELF APPRAISAL MECHANISM FOR TEACHING STAFF:

In this direction, the Academy has structured an objective assessment mechanism with scope for improvement.

- Self-appraisal by the faculty
- Peer evaluation by the Department heads/ Principal/ external expert
- Student's feedback

The above assessment mechanism has resulted in the teaching staff understanding and getting acquainted about the following:

- Teaching style and abilities with the feedback from the peers and the students.
- Scope for improvement in teaching resources and methodologies
- The research outcomes and relevance of the work being done with the current developments in the respective fields.

The self-assessment mechanism does not have any negative impact on the staff as he is provided with the opportunity to comment on the evaluation outcomes and give opportunity for improvement.

The Academy rewards and recognizes teachers commending them for their teaching approaches and research initiatives, which helps them to work with renewed zeal.

THE COLLEGES HAVE SELF APPRAISAL MECHANISM FOR NON-TEACHING STAFF.

The works of the Non-teaching staff are assessed periodically through a structured mechanism:

- Work efficiency and commitment.
- Initiative towards learning newer trends in their respective areas.
- Leadership and team work.
- Discipline and regularity

The non-teaching staff are periodically trained and also encouraged to pursue their higher studies.

The feedback had helped take the following decisions.

- Conduct of language and soft skill programme for non-teaching and administrative staff.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

6.4 - Financial Management and Resource Mobilization

6.4.1 - Institution conducts internal and external financial audits regularly Enumerate the various internal and external financial audits carried out during the year with the mechanism for settling audit objections within a maximum of 200 words

The institute has a mechanism for internal and external audit. We have our own internal audit mechanism where internal audit is an on-going continuous process in addition to the external auditors to verify and certify the entire Income and Expenditure and the Capital Expenditure of the Institute each year. Qualified Internal Auditors from external resources have been permanently appointed and a team of staff under them do a thorough check and verification of all vouchers of the transactions that are carried out in each financial year. Likewise an external audit is also carried out on an elaborate way on quarterly basis. The institutional accounts are audited regularly by both Internal and statutory audits. So far there have been no major findings / objections. Minor errors or omissions and commissions when pointed out by the audit team are immediately corrected / rectified and precautionary steps are taken to avoid recurrence of such errors in future. The institute regularly follows Internal & external financial audit system.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

6.4.2 - Funds / Grants received from non-government bodies, individuals, philanthropers during the year (not covered in Criterion III)

6.4.2.1 - Total Grants received from non-government bodies, individuals, Philanthropers during the year (INR in Lakhs)

0

File Description	Documents
Annual statements of accounts	No File Uploaded
Any additional information	No File Uploaded
Details of Funds / Grants received from of the non-government bodies, individuals, Philanthropers during the year (Data Template)	View File

6.4.3 - Institutional strategies for mobilization of funds and the optimal utilization of resources

The institution always monitors the effective and efficient use of available financial resources for the infrastructure development to support teaching learning process. St. Joseph's College is a self-financed private institution; tuition fee is the main source of income. This fund is utilized for all recurring and non-recurring expenditure. The institution has a well-defined mechanism to monitor effective utilization of available financial resources for the development of the infrastructure to augment academic needs. The finance committee prepares an annual budget estimate duly considering the proposals received and also the recommendations of the principal and management. All the major financial decisions are taken by the institute's financial committee and Governing Body (GB). Institute adheres to utilization of budget approved for academic expenses and administrative expenses by management. After final approval of budget the purchasing process is initiated by purchase committee which includes all head of departments and account officer, accordingly the quotations called and purchase orders are placed after final negotiations. All transactions have transparency through bills and vouchers. The bill payments are passed after verification of items. Respective faculty member ensures that whether suitable equipment/machinery with correct specification is purchased. The entire process of the procurement of the material is monitored by the IQAC, purchase committee and principal. Financial audit is conducted by chartered accountant for every financial year to verify the compliance.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

6.5 - Internal Quality Assurance System

6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes

The IQAC continuously reviews and takes steps to improve the quality of the teaching-learning process.

The Academic Calendar is prepared in advance, displayed and circulated in the Institute and strictly followed. Admission to various programmes, summer, winter and mid-term vacations, examination schedule and declaration of results are notified in the Academic Calendar.

All newly admitted students have to compulsorily attend the Orientation Programme, in which they are made aware of the teaching learning process, the system of continuous evaluation, compulsory core courses, various curricular activities, discipline and culture of the Institute.

All students are provided with the Student Diary that provides all details relevant for students. Students are apprised of the Time-Table, Programme structure, syllabi of the courses before the semester commences.

Important announcements are made in the morning assembly and attendance and conduct of classes are monitored by the Deans of faculties, HODs and proctors of various classes.

Class Committees are regularly conducted with students to take feedback and appropriate steps are taken to enhance the teaching-learning process.

The teaching-learning processes are reviewed, and improvements implemented, based on the IQAC recommendations. The major initiatives taken over the last five years include the following:

- Introduction of Daily Home Assignments
- Automation of Admission Processes - Provision for online fee payment
- Automation of Examination Processes
- Curriculum Development Workshops in many subjects

- Green initiatives in Campus – tree plantation, e-vehicles etc.

File Description	Documents
Paste link for additional information	https://www.sjcwqkp.in/college/iqac.php#iqacreport
Upload any additional information	View File

6.5.2 - The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms and recorded the incremental improvement in various activities

The IQAC continuously reviews and takes steps to improve the quality of the teaching-learning process.

The Academic Calendar is prepared in advance, displayed and circulated in the Institute and strictly followed. Admission to various programmes, summer, winter and mid-term vacations, examination schedule and declaration of results are notified in the Academic Calendar.

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- Green initiatives in Campus - tree plantation, e-vehicles etc.

File Description	Documents
Paste link for additional information	https://www.sjcwgkp.in/college/iqac.php#iqacreport
Upload any additional information	View File

6.5.3 - Quality assurance initiatives of the institution include: Regular meeting of Internal Quality Assurance Cell (IQAC); Feedback collected, analyzed and used for improvements Collaborative quality initiatives with other institution(s) Participation in NIRF any other quality audit recognized by state, national or international agencies (ISO Certification, NBA)

D. Any 1 of the above

File Description	Documents
Paste web link of Annual reports of Institution	Nil
Upload e-copies of the accreditations and certifications	No File Uploaded
Upload any additional information	No File Uploaded
Upload details of Quality assurance initiatives of the institution (Data Template)	No File Uploaded

INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 - Institutional Values and Social Responsibilities

7.1.1 - Measures initiated by the Institution for the promotion of gender equity during the year

- Our College is for Girls only.

- The institute has a policy of appreciating faculty without gender bias. Women faculty are nominated, based on their ability, as heads of the departments and conveners of various committees and discharging their duties efficiently.
- During the 2020 COVID-19 pandemic, the GS Cell has conducted activities online working towards its objectives during the pandemic. The college which caters towards the education of young women becomes a safe space for the discussion of gender equality.

The Cell in the academic year 2020-2021 worked to create awareness through lectures, seminars, talks, workshops, debates, films and documentaries screening. The gender-sensitive environment enables women and men of the institution to maximize their potential.

The Cell conducted an online seminar on "Gender Sensitization: A Shift Beginning from Home" on 13rd July, 2021, by Dr. Garima, from the Department of Psychology, St. Joseph's College For Women.

The vision and mission of the College, and its objective eye on providing education to young women and transform the society through self empowerment. Thus the activities, curricular and co-curricular programs resonate with the aims and objectives of the Gender Sensitisation Cell which provides a safe forum for discussion and solutions creating a gender sensitive society.

File Description	Documents
Annual gender sensitization action plan	http://www.sjcwgkp.in/contents/iqac/16.pdf
Specific facilities provided for women in terms of: a. Safety and security b. Counseling c. Common Rooms d. Day care center for young children e. Any other relevant information	http://www.sjcwgkp.in/contents/iqac/15.pdf

7.1.2 - The Institution has facilities for alternate sources of energy and energy

D. Any 1 of the above

**conservation measures Solar energy
Biogas plant Wheeling to the Grid Sensor-
based energy conservation Use of LED bulbs/
power efficient equipment**

File Description	Documents
Geo tagged Photographs	No File Uploaded
Any other relevant information	View File

7.1.3 - Describe the facilities in the Institution for the management of the following types of degradable and non-degradable waste (within 200 words) Solid waste management Liquid waste management Biomedical waste management E-waste management Waste recycling system Hazardous chemicals and radioactive waste management

There are different types of wastes disposed in the college for which there is a proper system functioning. The following wastes are being disposed by the college:

Solid Waste Management- College has a place on its campus where the solid wastes materials are disposed. It is to be noticed that there is flagship program of the state government that comprises of the concept of solid waste management. Keeping this in view, the college also manages its solid waste management system. However, there does not exist more waste from college.

Liquid Waste Management- The waste water is carried out through the pipeline. This system is made by the College.

Biomedical Waste Management- There is no biomedical waste management system in the college.

E-waste Management- There is no e-waste management system in the college.

Waste recycling system- There is no system of Waste recycling in the college.

The e-medical Waste Management- There is no e-medical waste management system in the college.

Hazardous chemicals and radioactive waste management- There is no Hazardous chemicals and radioactive waste management system in the college.

File Description	Documents
Relevant documents like agreements / MoUs with Government and other approved agencies	No File Uploaded
Geo tagged photographs of the facilities	No File Uploaded

7.1.4 - Water conservation facilities available in the Institution: Rain water harvesting Bore well /Open well recharge Construction of tanks and bunds Waste water recycling Maintenance of water bodies and distribution system in the campus **B. Any 3 of the above**

File Description	Documents
Geo tagged photographs / videos of the facilities	No File Uploaded
Any other relevant information	No File Uploaded

7.1.5 - Green campus initiatives include

7.1.5.1 - The institutional initiatives for greening the campus are as follows: A. Any 4 or All of the above

- 1. Restricted entry of automobiles**
- 2. Use of bicycles/ Battery-powered vehicles**
- 3. Pedestrian-friendly pathways**
- 4. Ban on use of plastic**
- 5. Landscaping**

File Description	Documents
Geo tagged photos / videos of the facilities	View File
Various policy documents / decisions circulated for implementation	No File Uploaded
Any other relevant documents	View File

7.1.6 - Quality audits on environment and energy are regularly undertaken by the institution

7.1.6.1 - The institutional environment and energy initiatives are confirmed through the C. Any 2 of the above

**following 1.Green audit 2. Energy audit
3.Environment audit 4.Clean and green
campus recognitions/awards 5. Beyond the
campus environmental promotional activities**

File Description	Documents
Reports on environment and energy audits submitted by the auditing agency	No File Uploaded
Certification by the auditing agency	No File Uploaded
Certificates of the awards received	No File Uploaded
Any other relevant information	No File Uploaded

7.1.7 - The Institution has disabled-friendly, barrier free environment Built environment with ramps/lifts for easy access to classrooms.

Disabled-friendly washrooms Signage including tactile path, lights, display boards and signposts Assistive technology and facilities for persons with disabilities (Divyangjan) accessible website, screen-reading software, mechanized equipment

5. Provision for enquiry and information : Human assistance, reader, scribe, soft copies of reading material, screen reading

B. Any 3 of the above

File Description	Documents
Geo tagged photographs / videos of the facilities	No File Uploaded
Policy documents and information brochures on the support to be provided	View File
Details of the Software procured for providing the assistance	No File Uploaded
Any other relevant information	View File

7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities (within 200 words).

We believe in unity in diversity that's why our students respect

the different religion, language and culture. We feel the college is our second home and all faculties like a family member. We greet and wish each other at different festivals and invite them to have a feast to get introduced with ones culture to have amicable relations and to maintain the religious, social and communal harmony. Similarly our students also celebrate the different festivals with joy and enthusiasm which help them to implant the social and religious harmony. The diversity in India is unique. Being a large country with large population. India presents endless varieties of physical features and cultural patterns. It is the land of many languages it is only in India people professes all the major religions of the world. To represent our Indian culture, on the eve of our college annual gathering we organize a traditional dress competition and fashion show. In this competition students wore the different attire representing the different states, religions and cultures. Through this activity students get acquainted with the different culture of our nation and help to develop the tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities. This also creates the inclusive environment in the college and society.

File Description	Documents
Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution)	No File Uploaded
Any other relevant information	View File

7.1.9 - Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens

Institution takes pride in launching the Plantation Programme where in the focus does not stop with the sound academic foundation of the student community but it moves a step forward to develop them as better citizens of the country. In this regard, the institute, apart from imparting professional legal education, inculcates a feeling of oneness among the student community through various practices and programs. Various faculties have always been in the practice of organizing activities that not only initiate but also motivate the students to adopt various practices that promote the "Unity in Diversity" of our motherland. The Green Initiative aims the competitiveness in the environmental space to allow the ability to go neutral on Greenhouse Gas emissions. The College ensures that the students participate very

enthusiastically in all such activities. The College celebrates the Independence Day & Republic Day vigorously. 'Samvidhan Divas' Constitution day was celebrated on 26th November 2020 and students have participated in Elocution and Quiz contest with all insights which in turn contributed to the ideal Constitutional values and the Fundamental Duties and Rights of Indian Citizens. The Faculty members of all departments have organized various academic and co-curricular activities for the propagation of the Fundamental Duties and Rights of the Indian citizens. The students were engaged in several programs like Academic programs like webinars, Conferences, Expert talks, Bright talks etc.

Institution has organized student centric activities like paper, poster & essay competition which have always received huge participation from the students.

File Description	Documents
Details of activities that inculcate values; necessary to render students in to responsible citizens	1. Plantation Program 2.National Festivals Celebrations 3. International Yoga Day 4. World Environment Day 5. NSS Rural Camp 6. Samvidhan Divas 7. Blood Donation 8. Purvanchal Gramin Seva Samiti 9. CHild LIne 10. Mission Shakti
Any other relevant information	Nil

7.1.10 - The Institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic programmes in this regard. The Code of Conduct is displayed on the website There is a committee to monitor adherence to the Code of Conduct Institution organizes professional ethics programmes for students, teachers, administrators and other staff 4. Annual awareness programmes on Code of Conduct are organized

File Description	Documents
Code of ethics policy document	No File Uploaded
Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programs etc., in support of the claims	No File Uploaded
Any other relevant information	No File Uploaded

7.1.11 - Institution celebrates / organizes national and international commemorative days, events and festivals

Annual Report on Celebrations of Commemorative Events 2020-21

The college believes in celebrating events and festivals in college. It is an integral part of learning and building a strong cultural belief in a student. The College makes tremendous efforts in celebrating the national and international days, events and festivals throughout the year.

In academic year 2020-21, we celebrated the following days like World Environment Day, International Yoga Day, National Mathematics Day, Independence Day, Republic Day, National Unity Day (Birth Anniversary of Sardar Vallabh bhai Patel), Birth Anniversaries of Dr. Sarvapalli Radhakhishnan, Mahatma Gandhi, Birth anniversary of Swami Vivekananda.

File Description	Documents
Annual report of the celebrations and commemorative events for the last (During the year)	View File
Geo tagged photographs of some of the events	No File Uploaded
Any other relevant information	No File Uploaded

7.2 - Best Practices

7.2.1 - Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual.

1. Title: Adopting Digital mode of teaching by use of Digital

content source.

1. Changing the traditional mode of teaching learning to innovative methods

2. Making effective use of ICT

3. Developing Digital Content

4. Increasing the student's participation

5. Creating awareness about the ICT tools

2. Title of the practice: Rewards and Recognition for Employees and students

1. To motivate the staff members for better performance in academics, research and non-

academic fields.

1. To recognize and appreciate the teaching skills of the staff on the basis of academic

results and student feedback.

1. To appreciate and encourage students for better attendance, grooming, leadership skills

and social work.

4. To recognize the students for their extracurricular and co-curricular achievements.

5. To inculcate and improve the habit of reading amongst the students and the faculty

File Description	Documents
Best practices in the Institutional website	Nil
Any other relevant information	Nil

7.3 - Institutional Distinctiveness

7.3.1 - Portray the performance of the Institution in one area distinctive to its priority and thrust within 200 words

To conduct Regular Curricular and Cocurricular programs in the 'Pandemic Year' without any fail, was the thrust and focus in the session 2020-2021.

The session 2020-21 can be labeled as the 'Pandemic year', with COVID-19 demanding diverse changes in the educational sector. Yet the thrust and priority was not to lessen the much focused area of regularity and earnestness in the teaching- learning aspects with all curricular and co-curricular programs without any fail.

To meet this purpose, firstly empowerment of staff in this regard was done in the month of June, and a team was formed to look into the technical assistance of teachers, forming Whatsapp groups of all students in different subjects, giving regular information time to time, and strengthened and encouraged to attend online classes. And to create more interest among students, online lecture series were organized, with 22 lectures from nationally and internationally acclaimed professors, and students even from overseas attending it.

Not just focusing on a few students, but each and every student was taken in our thought; those financially weaker ones, were given extra support and attention. Regular attendance was taken during the classes and it was carried out as usual in regular routine.

The college promotes overall development of personality and so co-curricular activities are the part and parcel of it. Even the situation being adverse, competitions, webinars, guest lectures, yoga workshops, cultural activities and celebration of national festivals.

Part B

CURRICULAR ASPECTS

1.1 - Curricular Planning and Implementation

1.1.1 - The Institution ensures effective curriculum delivery through a well planned and documented process

Our College is affiliated to Deen Dayal Upadhyay Gorakhpur University, Gorakhpur, we follow the curriculum designed by the University. At the beginning of academic session the College prepares the academic calendar which consists of curricular, co-curricular and extracurricular activities for effective implementation and delivery of curriculum.

File Description	Documents
Upload relevant supporting document	View File
Link for Additional information	Nil

1.1.2 - The institution adheres to the academic calendar including for the conduct of Continuous Internal Evaluation (CIE)

The institution adheres to the academic calendar for the conduct of CIE.

File Description	Documents
Upload relevant supporting document	View File
Link for Additional information	Nil

1.1.3 - Teachers of the Institution participate in following activities related to curriculum development and assessment of the affiliating University and/are represented on the following academic bodies during the year. Academic council/BoS of Affiliating University Setting of question papers for UG/PG programs Design and Development of Curriculum for Add on/ certificate/ Diploma Courses Assessment /evaluation

D. Any 1 of the above

process of the affiliating University	
File Description	Documents
Details of participation of teachers in various bodies/activities provided as a response to the metric	View File
Any additional information	No File Uploaded
1.2 - Academic Flexibility	
1.2.1 - Number of Programmes in which Choice Based Credit System (CBCS)/ elective course system has been implemented	
1.2.1.1 - Number of Programmes in which CBCS/ Elective course system implemented	
0	
File Description	Documents
Any additional information	No File Uploaded
Minutes of relevant Academic Council/ BOS meetings	No File Uploaded
Institutional data in prescribed format (Data Template)	View File
1.2.2 - Number of Add on /Certificate programs offered during the year	
1.2.2.1 - How many Add on /Certificate programs are added during the year. Data requirement for year: (As per Data Template)	
02	
File Description	Documents
Any additional information	No File Uploaded
Brochure or any other document relating to Add on /Certificate programs	View File
List of Add on /Certificate programs (Data Template)	View File
1.2.3 - Number of students enrolled in Certificate/ Add-on programs as against the total number of students during the year	
94	

File Description	Documents
Any additional information	No File Uploaded
Details of the students enrolled in Subjects related to certificate/Add-on programs	View File

1.3 - Curriculum Enrichment

1.3.1 - Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum

Co-curricular and Extracurricular Activities Institute integrates crosscutting issues relevant to professional ethics, gender, human values, environment and sustainability into the curriculum. Actually, the university decides the syllabus and college has to follow it. But in this limitations college does its best for above metioned issues.

The students are encouraged to be the member of Eco-Club and provide solutions to various problems. weekly programme is organised to inculcate human-vqalues in students.

File Description	Documents
Any additional information	View File
Upload the list and description of courses which address the Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum.	View File

1.3.2 - Number of courses that include experiential learning through project work/field work/internship during the year

01

File Description	Documents
Any additional information	No File Uploaded
Programme / Curriculum/ Syllabus of the courses	View File
Minutes of the Boards of Studies/ Academic Council meetings with approvals for these courses	No File Uploaded
MoU's with relevant organizations for these courses, if any	No File Uploaded
Institutional Data in Prescribed Format	View File

1.3.3 - Number of students undertaking project work/field work/ internships

99

File Description	Documents
Any additional information	View File
List of programmes and number of students undertaking project work/field work/ /internships (Data Template)	View File

1.4 - Feedback System

1.4.1 - Institution obtains feedback on the syllabus and its transaction at the institution from the following stakeholders Students Teachers Employers Alumni	A. All of the above
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File Description	Documents
URL for stakeholder feedback report	https://docs.google.com/forms/d/e/1FAIpQLSftkUJIjwEpDI1JHUzyKwecO1DRLf3zI9EcBd9UeJwEMX9H5Q/viewform
Action taken report of the Institution on feedback report as stated in the minutes of the Governing Council, Syndicate, Board of Management	No File Uploaded
Any additional information	No File Uploaded

1.4.2 - Feedback process of the Institution may be classified as follows

B. Feedback collected, analyzed and action has been taken

File Description	Documents
Upload any additional information	No File Uploaded
URL for feedback report	Nil

TEACHING-LEARNING AND EVALUATION

2.1 - Student Enrollment and Profile

2.1.1 - Enrolment Number Number of students admitted during the year

2.1.1.1 - Number of students admitted during the year

420

File Description	Documents
Any additional information	View File
Institutional data in prescribed format	View File

2.1.2 - Number of seats filled against seats reserved for various categories (SC, ST, OBC, Divyangjan, etc. as per applicable reservation policy during the year (exclusive of supernumerary seats)

2.1.2.1 - Number of actual students admitted from the reserved categories during the year

0

File Description	Documents
Any additional information	No File Uploaded
Number of seats filled against seats reserved (Data Template)	View File

2.2 - Catering to Student Diversity

2.2.1 - The institution assesses the learning levels of the students and organizes special Programmes for advanced learners and slow learners

In addition, teacher-student interactions, reports of Class Committees and Proctorial meetings also help in identification of different levels of learners. Faculty members and various Committees regularly review the academic progress and counsel students to improve their performance to ensure their academic growth. Apart from this, sessions are also included to inculcate positive attitude and competitive spirit. This process helps as a base for monitoring the future progress of the students.

File Description	Documents
Paste link for additional information	https://www.sjcwgkp.in/college/facilities.php?pageid=1
Upload any additional information	View File

2.2.2 - Student- Full time teacher ratio (Data for the latest completed academic year)

Number of Students	Number of Teachers
43	1

File Description	Documents
Any additional information	View File

2.3 - Teaching- Learning Process

2.3.1 - Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences

Adoption of students centric methods to enhance student involvement as a part of participative learning and problem solving methodology. Role Plays, Team works, Debates, Seminar Quizzes and case studies Specifically Students centric Teaching

Methods are reflected in project work, Field Visit, Industrial visit& guest lectures.

File Description	Documents
Upload any additional information	View File
Link for additional information	https://www.sjcwgkp.in/college/facilities.php?pageid=5

2.3.2 - Teachers use ICT enabled tools for effective teaching-learning process. Write description in maximum of 200 words

The use of ICT in education adds value to teaching and learning, by enhancing the effectiveness of learning. ICT can lead to an improved student learning and better teaching methods. It's a rising trend where the education has outgrown the physical constraints of classrooms and acquired mobility. Student's access information whenever and wherever they want. It enable faculty members and students to become better informed in their fields of specialization. Entire campus is having Wi-Fi facility to make available resources. Many classrooms are equipped with LCD projection system, Screens and Green Boards. In addition to chalk and talk method of teaching, the faculty members are using the IT enabled learning tools such as PPT, Video clippings , Audio system, online sources, to expose the students for advanced knowledge and practical learning. Most of the faculty use interactive methods for teaching. The major emphasis is on classroom interaction in terms of research paper presentations, seminars, debates, group discussions, assignments, quiz/tests/viva and laboratory work. Teachers use various ICT tools for conducting workshops on latest methods recording of video lectures is made available to students for long term Learning and future referencing. Students are counselled with the help of Zoom / Google meet applications. Faculties are encouraged to use power-point presentations in their teaching by using LCD's and projectors. They are also equipped by digital library, online search engines and websites to prepare effective presentations.

File Description	Documents
Upload any additional information	View File
Provide link for webpage describing the ICT enabled tools for effective teaching-learning process	View File

2.3.3 - Ratio of mentor to students for academic and other related issues (Data for the latest completed academic year)

2.3.3.1 - Number of mentors

32

File Description	Documents
Upload, number of students enrolled and full time teachers on roll	View File
Circulars pertaining to assigning mentors to mentees	No File Uploaded
Mentor/mentee ratio	View File

2.4 - Teacher Profile and Quality

2.4.1 - Number of full time teachers against sanctioned posts during the year

32

File Description	Documents
Full time teachers and sanctioned posts for year (Data Template)	View File
Any additional information	View File
List of the faculty members authenticated by the Head of HEI	View File

2.4.2 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.B Superspeciality / D.Sc. / D.Litt. during the year (consider only highest degree for count)

2.4.2.1 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.C Superspeciality / D.Sc. / D.Litt. during the year

19

File Description	Documents
Any additional information	No File Uploaded
List of number of full time teachers with Ph. D. / D.M. / M.Ch./ D.N.B Super specialty / D.Sc. / D.Litt. and number of full time teachers for year (Data Template)	View File

2.4.3 - Number of years of teaching experience of full time teachers in the same institution (Data for the latest completed academic year)

2.4.3.1 - Total experience of full-time teachers

32

File Description	Documents
Any additional information	No File Uploaded
List of Teachers including their PAN, designation, dept. and experience details(Data Template)	View File

2.5 - Evaluation Process and Reforms

2.5.1 - Mechanism of internal assessment is transparent and robust in terms of frequency and mode. Write description within 200 words.

The efficient and smooth conduct of examinations and timely declaration of the results can be ensured only with the cooperation of all the stake holders including teaching, non-teaching and administrative staff of the SJCW. They are expected to be aware of the various procedures and time schedules which they should adhere to. Invigilators are requested to acquaint with the following procedures:

1. Carrying mobile phones or any reading material by the invigilator is strictly prohibited. The invigilator is expected to be vigilant and take frequent rounds in the exam hall. The invigilators should not chit chat with each other as it will distract the students concentration in writing the Examination.

2. Invigilators shall make announcement in the Examination hall that the use of electronic devices by the students shall not be

permitted in the Examination hall. In this context, electronic devices include and are not limited to mobile phones, tablet devices, laptops, data storage watches.

After Valuation, marks are displayed on dates mentioned in the academic calendar by faculty members. Examination copies are shown to the students.

1. Valuation is done by the respective subject teacher within two days through centralised valuation system. Sample Answer sheets are moderated by external moderators.

2. Answer sheets are shown to all the students and answers are also discussed with the students. After satisfaction students put their signatures on the answer sheets. Some questions have specific remarks of the valuer regarding deduction of marks.

File Description	Documents
Any additional information	View File
Link for additional information	http://www.sjcwgkp.in/contents/iqac/9.pdf

2.5.2 - Mechanism to deal with internal examination related grievances is transparent, time-bound and efficient

The institute has devised an efficient mechanism to deal with examination related grievances which transparent in the pattern and conduction of Internal Exam and rectification of grievances is time bound. The college follows strictly the guidelines and rules while conducting internal examinations.

At Institute level:

At Institute level, an examination committee, comprising of a senior teacher as convener and other teaching and non-teaching staff as members, is constituted to handle the issues regarding evaluation process. The teacher distributes evaluated answer scripts to students, and any clarifications or grievances are addressed by the teacher. The internal marks are displayed on the notice board. If any discrepancy like mistakes in question paper, mark allocation, correction is noticed by the students, the concerned teacher will resolve the discrepancy, and the necessary corrections will be made. If a student is not satisfied with the marks awarded even after resolved by the

teacher, then he may represent the same to the Principal. All such representations are taken positively and are reassessed by another teacher if necessary. Parents are informed about their ward's performance through SMS and Mail. Students are counselled by the faculty mentor, and remedial classes are conducted for students who have failed in the examinations. Retest for the internal examination are conducted for Students who remain absent for internal exams due to genuine reason.

File Description	Documents
Any additional information	View File
Link for additional information	http://www.sjcwgkp.in/contents/igac/10.pdf

2.6 - Student Performance and Learning Outcomes

2.6.1 - Programme and course outcomes for all Programmes offered by the institution are stated and displayed on website and communicated to teachers and students.

The college has clearly stated learning outcomes of the Programs and Courses. The following mechanism is followed by the institution to communicate the learning outcomes to the teachers and students.

- Hard Copy of syllabi and Learning Outcomes are available in the departments for ready reference to the teachers and students.
- The importance of the learning outcomes has been communicated to the teachers in every IQAC meeting and College Committee meeting.
- The students are also made aware of the same through Tutorial meetings.
- Workshops have also been conducted for developing the Programme Educational Objectives and Learning outcomes at college level.

File Description	Documents
Upload any additional information	View File
Paste link for Additional information	Nil
Upload COs for all Programmes (exemplars from Glossary)	View File

2.6.2 - Attainment of Programme outcomes and course outcomes are evaluated by the institution.

Attainment of the Course Outcomes

The course outcomes are measured through syllabus, completion of syllabus, continuous evaluation (internal evaluation), and setting up of question paper, evaluation, and result.

At the Departmental level the Heads of the Department and the teachers who are engaged in any class strive to complete the courses in time and in some cases extra classes are conducted for the students who they identify as relatively average. The 75% attendance is compulsory to qualify for writing the examination of the courses is adhered to, to ensure students participation in the class. The attendance is also tied with marks. So that the teacher can keep apprising the student about their progress. The continuous evaluation is done through tests, quizzes, written assignments, presentation of papers, oral presentations, and field work. The end semester examination of every course is based on written examination of two hours, the question paper of which is required to test the knowledge of the student from every unit prescribed for study.

Attainment of the Programme Specific Outcomes

The programme specific outcome is measured by taking the aggregate result of all courses in a given programme of an individual student, and then the average performance of all the students in a given programme.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for Additional information	https://www.sjcwgkp.in/college/facilities.php?pageid=12

2.6.3 - Pass percentage of Students during the year

2.6.3.1 - Total number of final year students who passed the university examination during the year

474

File Description	Documents
Upload list of Programmes and number of students passed and appeared in the final year examination (Data Template)	View File
Upload any additional information	View File
Paste link for the annual report	Nil

2.7 - Student Satisfaction Survey

2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design its own questionnaire) (results and details need to be provided as a weblink)

<http://sjcwgkp.in/contents/store/10.pdf>

RESEARCH, INNOVATIONS AND EXTENSION

3.1 - Resource Mobilization for Research

3.1.1 - Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

3.1.1.1 - Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

No

File Description	Documents
Any additional information	No File Uploaded
e-copies of the grant award letters for sponsored research projects /endowments	No File Uploaded
List of endowments / projects with details of grants(Data Template)	View File

3.1.2 - Number of teachers recognized as research guides (latest completed academic year)

3.1.2.1 - Number of teachers recognized as research guides

0

File Description	Documents
Any additional information	No File Uploaded
Institutional data in prescribed format	View File

3.1.3 - Number of departments having Research projects funded by government and non government agencies during the year

3.1.3.1 - Number of departments having Research projects funded by government and non-government agencies during the year

0

File Description	Documents
List of research projects and funding details (Data Template)	View File
Any additional information	No File Uploaded
Supporting document from Funding Agency	No File Uploaded
Paste link to funding agency website	Nil

3.2 - Innovation Ecosystem

3.2.1 - Institution has created an ecosystem for innovations and has initiatives for creation and transfer of knowledge

The Institution provides a conducive environment for promotion of Innovation and Incubation. All required facilities are provided and Guidance is extended to the students. Students are encouraged to actively involve in the application of Technology for societal needs.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://www.sjcwgkp.in/college/facilities.php?pageid=22

3.2.2 - Number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship during the year

3.2.2.1 - Total number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship year wise during the year

0

File Description	Documents
Report of the event	No File Uploaded
Any additional information	No File Uploaded
List of workshops/seminars during last 5 years (Data Template)	View File

3.3 - Research Publications and Awards

3.3.1 - Number of Ph.Ds registered per eligible teacher during the year

3.3.1.1 - How many Ph.Ds registered per eligible teacher within the year

0

File Description	Documents
URL to the research page on HEI website	Nil
List of PhD scholars and their details like name of the guide , title of thesis, year of award etc (Data Template)	View File
Any additional information	No File Uploaded

3.3.2 - Number of research papers per teachers in the Journals notified on UGC website during the year**3.3.2.1 - Number of research papers in the Journals notified on UGC website during the year**

01

File Description	Documents
Any additional information	View File
List of research papers by title, author, department, name and year of publication (Data Template)	View File

3.3.3 - Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during the year**3.3.3.1 - Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings year wise during year**

01

File Description	Documents
Any additional information	View File
List books and chapters edited volumes/ books published (Data Template)	View File

3.4 - Extension Activities

3.4.1 - Extension activities are carried out in the neighborhood community, sensitizing students to social issues, for their holistic development, and impact thereof during the year

1. NSS unit of the College organizes a Special Seven Day Camp in nearby adopted village, where NSS volunteers address certain social issues, like cleanliness, tree plantation, water conservation and education. Group discussions and programmes are created on issues like eradication of superstition, Beti Bacho Beti Padhao, Blood donation, health and awareness.

2. The NCC unit, under 52 BN, NCC Gorakhpur aim at developing qualities of leadership, patriotism, discipline, character

building, and self-service. The unit organizes extension activities such as road safety awareness, Ektadand, save fuel, Swachta Abhiyan, National equality awareness etc.

3. Various departmental activities instill social responsibility in the students. Some examples could be Personal Health and Hygiene, Diet Planning, Plastic eradication, visit to Orphanages.

4. The College works with a PGSS (Purvanchal Gramin Seva Samiti) unit in certain awareness programmes, such as Encephalites, Nutrition, Women Empowerment, Skill Development.

5. UDAN, a committee in the college, celebrates the disable day, whereby students and management helps and aware the disable children by providing them with books, clothes, food, etc.

6. Several visits to Old-age homes, Child Line, Rehabilitation Centres (Snehalay) promotes social service in children.

7. Disaster Management is also the part of College where in case of Flood and other National calamities, donations and campaigns are held.

8. Election campaign for voter awareness with the help of rallies, camps and workshops is planned and executed yearly.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

3.4.2 - Number of awards and recognitions received for extension activities from government / government recognized bodies during the year

3.4.2.1 - Total number of awards and recognition received for extension activities from Government/ Government recognized bodies year wise during the year

0

File Description	Documents
Any additional information	View File
Number of awards for extension activities in last 5 year (Data Template)	View File
e-copy of the award letters	No File Uploaded

3.4.3 - Number of extension and outreach programs conducted by the institution through NSS/NCC/Red cross/YRC etc., (including the programmes such as Swachh Bharat, AIDS awareness, Gender issues etc. and/or those organized in collaboration with industry, community and NGOs) during the year

3.4.3.1 - Number of extension and outreach Programs conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

15

File Description	Documents
Reports of the event organized	No File Uploaded
Any additional information	View File
Number of extension and outreach Programmes conducted with industry, community etc for the during the year (Data Template)	View File

3.4.4 - Number of students participating in extension activities at 3.4.3. above during year

3.4.4.1 - Total number of Students participating in extension activities conducted in collaboration with industry, community and Non- Government Organizations such as Swachh Bharat, AIDs awareness, Gender issue etc. year wise during year

900

File Description	Documents
Report of the event	No File Uploaded
Any additional information	View File
Number of students participating in extension activities with Govt. or NGO etc (Data Template)	View File

3.5 - Collaboration**3.5.1 - Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship during the year****3.5.1.1 - Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship year wise during the year**

0

File Description	Documents
e-copies of related Document	No File Uploaded
Any additional information	No File Uploaded
Details of Collaborative activities with institutions/industries for research, Faculty	View File

3.5.2 - Number of functional MoUs with institutions, other universities, industries, corporate houses etc. during the year**3.5.2.1 - Number of functional MoUs with Institutions of national, international importance, other universities, industries, corporate houses etc. year wise during the year**

0

File Description	Documents
e-Copies of the MoUs with institution./ industry/corporate houses	No File Uploaded
Any additional information	No File Uploaded
Details of functional MoUs with institutions of national, international importance, other universities etc during the year	View File

INFRASTRUCTURE AND LEARNING RESOURCES**4.1 - Physical Facilities**

4.1.1 - The Institution has adequate infrastructure and physical facilities for teaching- learning. viz., classrooms, laboratories, computing equipment etc.

The College encompasses a well maintained lush green campus spread over 3000 sq meter of land ensuring adequate availability and optimal utilization of physical infrastructure

for teaching learning activities. The classrooms, laboratories and other adequate infrastructure have been established as per the norms of UGC.

Classrooms: college encompasses sufficient number of well-furnished, well ventilated, spacious classrooms equipped with LCD projectors for conducting theory classes.

Technology Enabled learning facility: The College has ICT Classrooms with the provision of Multimedia learning, Wi-Fi connectivity and internet access.

Seminar Hall: The College has multiple seminar halls. These halls are regularly used for conducting national / international seminars at the college. The students are promoted for active involvement in paper presentations, group discussions, etc.

Tutorial rooms: Separate tutorial rooms are there in the college campus for tutorial lecture, doubt clarification and special remedial classes for weak and incompetent students.

Laboratories: All laboratories are well equipped with state of the art equipment and facilities. All the laboratories are established as per UGC norms. These labs are utilized for conducting practical classes as per the requirements of the curriculum. Labs are also utilized for technology learning & training as a part of teaching contents beyond the syllabus.

Wi-Fi: The entire campus is Wi-Fi enabled with 24/7 internet facilities to the students and staff. Available band width: 200 mbps

Central Library: Our central library (imsec.ac.in/campus/library) is fully computerized by automating the issue of books with bar code reader.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://www.sjcwgkp.in/college/facilities.php?pageid=22

4.1.2 - The Institution has adequate facilities for cultural activities, sports, games (indoor,

outdoor), gymnasium, yoga centre etc.

The Institution has adequate facilities for cultural activities, sports, games (indoor, outdoor) and gymnasium. The college runs its sports competition in its own competition. Cultural, gymnasium facilities are also available in the college. We give its detail below:

1. **SPORTS FACILITIES** College encourages sports activities. A number of players has played district, university, state and even national level games. It provides indoor games as well as outdoor games.
2. Some of the outdoor games are: Kabaddi, Kho-Kho, Handball, Cricket, Badminton, Table-tennis.
3. Some of the indoor games available in college are: Carrom board and Chess.
4. **Cultural Activities:** To conduct cultural activities in the college, there is a cultural committee. This committee organizes many cultural programs including literacy events under "Josephiesta - Youth Festival". Some interesting programs by the committee are debate, fancy dress, hair-dressing, rangoli, painting, mehandi, quiz, model and poster making, essay writing, slogan writing, sangeet and drama preparation etc. There is a separate room for sangeet preparation. Also, there are various music-equipment in the college, which is listed below. College student plays the music by themselves and no outsider musician helps in this program. List of equipment in the Music room Scale changer harmonium Tabla Key-board.
5. **Yoga:** There is a separate room for Yoga under the sports section. The sports officer handles it beautifully and carefully. The yoga session are arranged channelize the focus and energy of students & faculty members to train and sharpen the mind, body and soul in the right direction.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	http://www.sjcwgkp.in/college/facilities.php?pageid=44

4.1.3 - Number of classrooms and seminar halls with ICT- enabled facilities such as smart

class, LMS, etc.

33

File Description	Documents
Upload any additional information	View File
Paste link for additional information	Nil
Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template)	View File

4.1.4 - Expenditure, excluding salary for infrastructure augmentation during the year (INR in Lakhs)

4.1.4.1 - Expenditure for infrastructure augmentation, excluding salary during the year (INR in lakhs)

1330287

File Description	Documents
Upload any additional information	No File Uploaded
Upload audited utilization statements	View File
Upload Details of budget allocation, excluding salary during the year (Data Template)	View File

4.2 - Library as a Learning Resource

4.2.1 - Library is automated using Integrated Library Management System (ILMS)

The college has central library. Library has a huge collection of Text books, Reference books and others books with foreign, peer-reviewed journals and bound volumes of journals. The reading room is well furnished to accommodate 50 students at a time and provides conducive environment for study. A visitor record is maintained for students and faculty members, New Arrivals of books and journals are displayed on rack. The library has under closed circuit television (CCTV) surveillance Cameras.

OPAC: The library has developed the database of its own collection through the library software. Library is fully computerized with barcode-based issue-and return process, online public access catalogue (OPAC) facility is made available in the central library. OPAC which is used students and faculty member for search of books by Title, Author, Subject name etc. CD's, DVD, CD-ROM databases, barcode scanner and printer is available in the library.

Library Automation: All the active book collection is update in the library software database and the online public access catalogue (OPAC) is available for students and faculty members. The issue and return of book have been activated in the library software.

File Description	Documents
Upload any additional information	View File
Paste link for Additional Information	Nil

4.2.2 - The institution has subscription for the following e-resources e-journals e-ShodhSindhu Shodhganga Membership e-books Databases Remote access toe-resources

E. None of the above

File Description	Documents
Upload any additional information	No File Uploaded
Details of subscriptions like e-journals,e-ShodhSindhu, Shodhganga Membership etc (Data Template)	No File Uploaded

4.2.3 - Expenditure for purchase of books/e-books and subscription to journals/e-journals during the year (INR in Lakhs)

4.2.3.1 - Annual expenditure of purchase of books/e-books and subscription to journals/e-journals during the year (INR in Lakhs)

175633

File Description	Documents
Any additional information	No File Uploaded
Audited statements of accounts	View File
Details of annual expenditure for purchase of books/e-books and journals/e- journals during the year (Data Template)	View File

4.2.4 - Number per day usage of library by teachers and students (foot falls and login data for online access) (Data for the latest completed academic year)

4.2.4.1 - Number of teachers and students using library per day over last one year

1200

File Description	Documents
Any additional information	View File
Details of library usage by teachers and students	View File

4.3 - IT Infrastructure

4.3.1 - Institution frequently updates its IT facilities including Wi-Fi

Most of the official work is being done with the help of ICT. The college regularly maintains the IT facilities. Following are some basic facilities for updating:

1. Computer is formatted in regular basis.
2. Anti-virus is regularly installed in computer. All computer has anti-virus
- 3.Wi-Fi connectivity is available in Principal chamber, Office-room, IQAC room, various departments including library and laboratories.
- 4.CCTV is installed in every classroom.
- 5.Website is maintained by Hungry Minds, Basti. College pays a fee for maintainance.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	http://www.sjcwgkp.in/college/facilities.php?pageid=20

4.3.2 - Number of Computers

45

File Description	Documents
Upload any additional information	View File
List of Computers	No File Uploaded

4.3.3 - Bandwidth of internet connection in the Institution

A. ? 50MBPS

File Description	Documents
Upload any additional Information	View File
Details of available bandwidth of internet connection in the Institution	View File

4.4 - Maintenance of Campus Infrastructure**4.4.1 - Expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary component during the year (INR in Lakhs)****4.4.1.1 - Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component during the year (INR in lakhs)**

4781097

File Description	Documents
Upload any additional information	View File
Audited statements of accounts	View File
Details about assigned budget and expenditure on physical facilities and academic support facilities (Data Templates)	View File

4.4.2 - There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.

Classroom management: The classrooms are well equipped with all modern technology like the smart boards, mike systems, and other technologies for better and effective teaching. CCTVs installed in each classroom to make sure of the safety and the security of all students, teachers and equipment.

Laboratory as the College has four in Science departments and two in Arts Departments.

1. Locations of laboratory safety showers, eyewash stations, and fire extinguishers help to assure protective measures.

Library: The library of the college has its own mechanisms and system in place to identify the purchases based on the courses offered, check on the facilities to be provided for the students and the staff.

Sports: Sports committee organizes various indoor and outdoor sports competitions for students at intra and intercollegiate level. The celebration of the International Yoga Day has become a regular affair and many students and staffs participate in the same.

Computers: Maintenance of computers (Hardware and Software), updating software related to administrative and overall maintenance of campus infrastructure. Policy is developed to maintain a balanced student and computer ratio, so that all students will be benefited for academic purposes.

Policy is developed to keep parents informed about student's attendance via mobile messages assuring safety of the students. Safety of girls is specially handled and appropriate measures

are taken to make the campus safe for students.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	Nil

STUDENT SUPPORT AND PROGRESSION

5.1 - Student Support

5.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

5.1.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

492

File Description	Documents
Upload self attested letter with the list of students sanctioned scholarship	View File
Upload any additional information	View File
Number of students benefited by scholarships and free ships provided by the Government during the year (Data Template)	View File

5.1.2 - Number of students benefitted by scholarships, free ships etc. provided by the institution / non- government agencies during the year

5.1.2.1 - Total number of students benefited by scholarships, free ships, etc provided by the institution / non- government agencies during the year

32

File Description	Documents
Upload any additional information	View File
Number of students benefited by scholarships and free ships institution / non- government agencies in last 5 years (Date Template)	View File
5.1.3 - Capacity building and skills enhancement initiatives taken by the institution include the following: Soft skills Language and communication skills Life skills (Yoga, physical fitness, health and hygiene) ICT/computing skills	A. All of the above
File Description	Documents
Link to Institutional website	https://www.sjcwqkp.in/college/student_co_awards.php
Any additional information	View File
Details of capability building and skills enhancement initiatives (Data Template)	View File
5.1.4 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year	
350	
5.1.4.1 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year	
350	
File Description	Documents
Any additional information	No File Uploaded
Number of students benefited by guidance for competitive examinations and career counseling during the year (Data Template)	View File
5.1.5 - The Institution has a transparent	A. All of the above

mechanism for timely redressal of student grievances including sexual harassment and ragging cases Implementation of guidelines of statutory/regulatory bodies Organization wide awareness and undertakings on policies with zero tolerance Mechanisms for submission of online/offline students' grievances Timely redressal of the grievances through appropriate committees

File Description	Documents
Minutes of the meetings of student redressal committee, prevention of sexual harassment committee and Anti Ragging committee	View File
Upload any additional information	View File
Details of student grievances including sexual harassment and ragging cases	View File

5.2 - Student Progression

5.2.1 - Number of placement of outgoing students during the year

5.2.1.1 - Number of outgoing students placed during the year

21

File Description	Documents
Self-attested list of students placed	View File
Upload any additional information	No File Uploaded
Details of student placement during the year (Data Template)	View File

5.2.2 - Number of students progressing to higher education during the year

5.2.2.1 - Number of outgoing student progression to higher education

31

File Description	Documents
Upload supporting data for student/alumni	View File
Any additional information	View File
Details of student progression to higher education	View File

5.2.3 - Number of students qualifying in state/national/ international level examinations during the year (eg: JAM/CLAT/GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/State government examinations)

5.2.3.1 - Number of students qualifying in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ State government examinations) during the year

32

File Description	Documents
Upload supporting data for the same	No File Uploaded
Any additional information	No File Uploaded
Number of students qualifying in state/ national/ international level examinations during the year (Data Template)	View File

5.3 - Student Participation and Activities

5.3.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national / international level (award for a team event should be counted as one) during the year

5.3.1.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/ national / international level (award for a team event should be counted as one) during the year.

0

File Description	Documents
e-copies of award letters and certificates	No File Uploaded
Any additional information	No File Uploaded
Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national/international level (During the year) (Data Template)	View File

5.3.2 - Institution facilitates students' representation and engagement in various administrative, co-curricular and extracurricular activities (student council/ students representation on various bodies as per established processes and norms)

Institute has a Students' Council, which is constituted with the students of all years of the college and the council act as three different bodies - (1) Student Academic Council, (2) Student Social & Cultural Council and (3) Student Administrative Council.

- **Functions of Academic Council:** The Student Academic Council Class Representatives (CRs) get the feedback on teaching-learning processes like teaching, course content, study material, practical sessions from the departments, pertaining to quality improvement. Class Representatives (CRs) assigned from each programme communicate the same to the faculty advisors who puts up the suggestions of the Council in the Academic Council of the Institute. Student Academic Council meets once in a semester.
- **Functions of the Administrative Council:** Administrative Council looks after the feedback on Hostels and Amenities, Anti-Ragging initiatives, Alumni Association, Grievance Redressed, NSS, NCC etc.
- **Student feedback on amenities:** Principal addresses the problems pertaining to classroom, infrastructure, library, food, water, hygiene, etc. to redress the students' grievances. He refers to the administrative authorities for the improvement of the quality of students' life in the Institute.

Anti-Ragging committee: Nomination of student as member of Anti-

Ragging committee promotes an ambience conducive for the Institute to be a ragging-free campus.

- Social and Cultural Council: Council organizing various sports, social initiatives and recreational activities of the college in coordination with faculty mentors like Annual Sports, Cultural Fest, Fresher's Welcome, Farewell, etc.

File Description	Documents
Paste link for additional information	https://www.sjcwgkp.in/college/facilities.php?pageid=30
Upload any additional information	View File

5.3.3 - Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions)

5.3.3.1 - Number of sports and cultural events/competitions in which students of the Institution participated during the year

0

File Description	Documents
Report of the event	View File
Upload any additional information	View File
Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions) (Data Template)	View File

5.4 - Alumni Engagement

5.4.1 - There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

Alumnae Association is created to build an engaged supportive alumnae committee. A good number of alumni are occupying eminent position and contribute to their parent institution.

The members of the association contribute in the following manner

- Feedback on curriculum
- Teaching learning process
- Bridging the gap between industry and academia
- Important suggestions about changing trends about business and industry
- Guest lectures to the students of current year batch.
- Interaction and mentoring the students

Alumnae meets are conducted periodically for networking strengthening the social relations and sharing the expertise with the students for guidance projects placements internship and competitive examination. Alumnae are also engaged in providing placement support and Research activities. They are helpful in promoting innovation and patenting, alumnae also enhance University industry interface.

File Description	Documents
Paste link for additional information	https://www.sjcwgkp.in/college/facilities.php?pageid=30
Upload any additional information	View File

5.4.2 - Alumni contribution during the year (INR in Lakhs)	E. <1Lakhs
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File Description	Documents
Upload any additional information	View File

GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 - Institutional Vision and Leadership

6.1.1 - The governance of the institution is reflective of and in tune with the vision and mission of the institution

The governance of the institution is reflective: The empowered

team of the college involves Principal, convener of different committees, Teaching-staff, IQAC committee, non-teaching and supporting staff, student representative (C.R.), alumni and local management committee called Catholic Diocese of Gorakhpur Education Society. The principal monitors the mechanism regarding administration and academic process. It also ensures proper functioning of the policies, rules and action-plans of the college. There are many committees to support the vision and mission of the college. For example, these are Examination cell, NSS, NCC, carrier and counselling cell, library and sports committee, cultural and literacy committee, internal examination committee, anti-ragging committee, college-magazine committee, RUSA and UGC committee, disciplinary committee, scholarship committee, grievance redressal committee, etc. All the committees take its responsibility for the plans and activities, and successfully tackle these responsibilities in every academic session.

Core Values

- Pursuit of Excellence through Education
- Social Responsibility and Civic Awareness
- Honest and Moral Uprightness
- Empowerment through Education
- Faith in its Own Capabilities
- Respect for Life and Creation
- Academic Excellence
- Continuous Improvement in Education
- Institutional Awareness and Practicability
- Value and Outcome Based Education
- Inspiring Campus Environment

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

6.1.2 - The effective leadership is visible in various institutional practices such as decentralization and participative management.

The College promotes participative management. Ideas pertaining to academic goals, organizational progression and better campus life are collected from all stakeholders to promote efficient functioning of the College. The staff and other stakeholders help in infusing a positive attitude that leads to increased efficiency, improved communication, heightened morale, motivation and job satisfaction. Believing in decentralization, the Management takes policy decisions, finance, infrastructure etc. with the help of members of the College Development Committee. CDC discusses matters related to teaching and administrative staff and decisions are taken. Believing in democratic values, the institution has decentralized and participative management.

Objectives:

- To bring together contributions from all traditional and non-traditional fields of humanities, social science, commerce, science and technology.
- To advance human self-understanding and communication.
- To Foster multicultural and international conversation concerning the human issues. Strategy: Since it was a gigantic activity including disciplinary, multidisciplinary and post disciplinary fraternity, following strategy was unanimously decided.

Approval from Parent Body: Normally all the major decisions are taken by the parent body. The Principal formally put this proposal in the monthly meeting of the executive council which was readily sanctioned.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

6.2 - Strategy Development and Deployment

6.2.1 - The institutional Strategic/ perspective plan is effectively deployed

Institutional Strategic Goals

1. Structure Teaching learning methodology.
2. Effective Leadership and Participative management.
3. Proactive Internal Quality Assurance Cell.
4. Ensuring effective governance.
5. Student's Overall Development through Participation.
6. Employees Advancement & Welfare.
7. Proper Discipline
8. Student/Faculty Grievance.
9. Financial Planning & Management.
10. MOUs.
11. Encouragement of Budding Entrepreneurs.
12. Constant Growth in Research and Development.
13. Alumni Interaction and Outreach activities.
14. Augmenting Physical Infrastructure.

Strategic Planning Efficient Teaching Learning methodology

- Academic planning and preparation of Academic Calendar.
- Preparation of teaching plan as per CBCS.

- Preparation of Lesson Plan based on CBCS.
- Constant assessment to measure outcomes.
- Use of more practical methods of teaching.
- Use of e- learning resources.
- Promote research culture & facilities.
- Provide mentoring and individual support.
- Follow a transparent feedback system.
- Performance enhancement through workshops and seminars.
- Implementation of best practices for students.
- Evaluation parameters and benchmarking effective Leadership and Participative management.
- Consolidation of Committee List.
- Decentralization of the academic, administration and student related authorities & Responsibilities.
- The minutes of the meetings are communicated to the Principal who in turn consolidates all the suggestions and submits them to the Management for approval & reference.

File Description	Documents
Strategic Plan and deployment documents on the website	View File
Paste link for additional information	Nil
Upload any additional information	View File

6.2.2 - The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment and service rules, procedures, etc.

The action plan of the institute in alignment with its vision and mission is ensured via definite organization framework, prospective planning, dynamic leadership and decentralized administration. In accordance with the rules of the institution, the following organizational structure and decision-making processes are in place for enhancing the overall effectiveness.

Society: The institute is run by the Catholic Diocese Education Society. It has issued the by-laws, norms and service rules for every staff appointed here.

Governing Body: The Governing body is gives proper direction and planning for the institute.

Management Committee: This body is approved by the affiliating university which takes decisions for the growth of the institute. It takes place twice in every year.

Academic Council: This academic council is formed representing from every faculty. The faculty development programs and academic programs are planned and suggested by it. The core objective of academic council is to maintain the standards of education. Admission process, teaching learning and evaluation methodologies and student support facilities.

Students Council: Students Council consisting of elected representatives, joint secretaries and an elected president coordinate all the activities with the management and staff of the institute.

Internal Quality Assurance Cell :It plans, forms benchmarks and develops a system for overall improvement and good performance of the institute.

File Description	Documents
Paste link for additional information	Nil
Link to Organogram of the institution webpage	Nil
Upload any additional information	View File

6.2.3 - Implementation of e-governance in areas of operation Administration Finance and Accounts Student Admission and Support Examination

A. All of the above

File Description	Documents
ERP (Enterprise Resource Planning) Document	View File
Screen shots of user inter faces	View File
Any additional information	View File
Details of implementation of e-governance in areas of operation, Administration etc(Data Template)	View File

6.3 - Faculty Empowerment Strategies

6.3.1 - The institution has effective welfare measures for teaching and non- teaching staff

In our Institution Staff welfare is given foremost importance. In connection with this, Existing welfare measure for teaching and non-teaching staff are itemized below:

- o Medical Leave & Maternity leave for eligible staff members
- o Advances for the school fee & festivals.
- o Employee gets fees concession for their ward.
- o As Institution has a multicultural environment in the campus, the management ensures the celebration of all the festivals together.
- o Sponsorships to attend and present papers in conferences both in India as well as abroad.
- o Internet and free Wi-Fi facilities are also available in campus for staff and students.

- Teaching and Non-Teaching Staff Club organizes tour, and sports activities for the staff.
- Faculty members can obtain admission for their wards in School and College.
- Faculty members are provided with Individual cabin and system to facilitate good ambience.
- More than 30 days - Summer and Winter Vacations for faculty members
- Faculty development programs (FDP) for faculty members on regular basis
- Skill development courses are organized for non- teaching staff to enhance their skills in work

environment.

- Automation of attendance and leave using biometric system.
- All the faculty members who upgrade their research work through quality publications during the academic year are honoured by management.
- Gratuity for the employees of the institution.
- Elevator facility is enabled in all the blocks in the institution.
- All the staff members are treated on par with each other in obtaining benefits from the institution.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

6.3.2 - Number of teachers provided with financial support to attend conferences/ workshops and towards membership fee of professional bodies during the year

6.3.2.1 - Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the year

0

File Description	Documents
Upload any additional information	No File Uploaded
Details of teachers provided with financial support to attend conference, workshops etc during the year (Data Template)	View File

6.3.3 - Number of professional development /administrative training programs organized by the institution for teaching and non-teaching staff during the year

6.3.3.1 - Total number of professional development /administrative training Programmes organized by the institution for teaching and non teaching staff during the year

3

File Description	Documents
Reports of the Human Resource Development Centres (UGCASC or other relevant centres).	No File Uploaded
Reports of Academic Staff College or similar centers	No File Uploaded
Upload any additional information	No File Uploaded
Details of professional development / administrative training Programmes organized by the University for teaching and non teaching staff (Data Template)	View File

6.3.4 - Number of teachers undergoing online/face-to-face Faculty development Programmes (FDP) during the year (Professional Development Programmes, Orientation / Induction Programmes, Refresher Course, Short Term Course etc.)

6.3.4.1 - Total number of teachers attending professional development Programmes viz., Orientation / Induction Programme, Refresher Course, Short Term Course during the year

6

File Description	Documents
IQAC report summary	View File
Reports of the Human Resource Development Centres (UGCASC or other relevant centers)	No File Uploaded
Upload any additional information	No File Uploaded
Details of teachers attending professional development programmes during the year (Data Template)	View File

6.3.5 - Institutions Performance Appraisal System for teaching and non- teaching staff

THE College have SELF APPRAISAL MECHANISM FOR TEACHING STAFF:

In this direction, the Academy has structured an objective assessment mechanism with scope for improvement.

- Self-appraisal by the faculty
- Peer evaluation by the Department heads/ Principal/ external expert
- Student's feedback

The above assessment mechanism has resulted in the teaching staff understanding and getting acquainted about the following:

- Teaching style and abilities with the feedback from the peers and the students.
- Scope for improvement in teaching resources and methodologies
- The research outcomes and relevance of the work being done with the current developments in the respective fields.

The self-assessment mechanism does not have any negative impact on the staff as he is provided with the opportunity to comment on the evaluation outcomes and give opportunity for improvement.

The Academy rewards and recognizes teachers commending them for their teaching approaches and research initiatives, which helps them to work with renewed zeal.

THE COLLEGES HAVE SELF APPRAISAL MECHANISM FOR NON-TEACHING STAFF.

The works of the Non-teaching staff are assessed periodically through a structured mechanism:

- Work efficiency and commitment.
- Initiative towards learning newer trends in their respective areas.
- Leadership and team work.
- Discipline and regularity

The non-teaching staff are periodically trained and also encouraged to pursue their higher studies.

The feedback had helped take the following decisions.

- Conduct of language and soft skill programme for non-teaching and administrative staff.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

6.4 - Financial Management and Resource Mobilization

6.4.1 - Institution conducts internal and external financial audits regularly Enumerate the various internal and external financial audits carried out during the year with the mechanism for settling audit objections within a maximum of 200 words

The institute has a mechanism for internal and external audit. We have our own internal audit mechanism where internal audit is an on-going continuous process in addition to the external auditors to verify and certify the entire Income and Expenditure and the Capital Expenditure of the Institute each year. Qualified Internal Auditors from external resources have been permanently appointed and a team of staff under them do a thorough check and verification of all vouchers of the transactions that are carried out in each financial year. Likewise an external audit is also carried out on an elaborate way on quarterly basis. The institutional accounts are audited regularly by both Internal and statutory audits. So far there have been no major findings / objections. Minor errors or

omissions and commissions when pointed out by the audit team are immediately corrected / rectified and precautionary steps are taken to avoid recurrence of such errors in future. The institute regularly follows Internal & external financial audit system.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

6.4.2 - Funds / Grants received from non-government bodies, individuals, philanthropers during the year (not covered in Criterion III)

6.4.2.1 - Total Grants received from non-government bodies, individuals, Philanthropers during the year (INR in Lakhs)

0

File Description	Documents
Annual statements of accounts	No File Uploaded
Any additional information	No File Uploaded
Details of Funds / Grants received from of the non-government bodies, individuals, Philanthropers during the year (Data Template)	View File

6.4.3 - Institutional strategies for mobilization of funds and the optimal utilization of resources

The institution always monitors the effective and efficient use of available financial resources for the infrastructure development to support teaching learning process. St. Joseph's College is a self-financed private institution; tuition fee is the main source of income. This fund is utilized for all recurring and non-recurring expenditure. The institution has a well-defined mechanism to monitor effective utilization of available financial resources for the development of the infrastructure to augment academic needs. The finance committee prepares an annual budget estimate duly considering the proposals received and also the recommendations of the principal and management. All the major financial decisions are taken by the institute's financial committee and Governing Body

(GB). Institute adheres to utilization of budget approved for academic expenses and administrative expenses by management. After final approval of budget the purchasing process is initiated by purchase committee which includes all head of departments and account officer, accordingly the quotations called and purchase orders are placed after final negotiations. All transactions have transparency through bills and vouchers. The bill payments are passed after verification of items. Respective faculty member ensures that whether suitable equipment/machinery with correct specification is purchased. The entire process of the procurement of the material is monitored by the IQAC, purchase committee and principal. Financial audit is conducted by chartered accountant for every financial year to verify the compliance.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

6.5 - Internal Quality Assurance System

6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes

The IQAC continuously reviews and takes steps to improve the quality of the teaching-learning process.

The Academic Calendar is prepared in advance, displayed and circulated in the Institute and strictly followed. Admission to various programmes, summer, winter and mid-term vacations, examination schedule and declaration of results are notified in the Academic Calendar.

All newly admitted students have to compulsorily attend the Orientation Programme, in which they are made aware of the teaching learning process, the system of continuous evaluation, compulsory core courses, various curricular activities, discipline and culture of the Institute.

All students are provided with the Student Diary that provides all details relevant for students. Students are apprised of the Time-Table, Programme structure, syllabi of the courses before the semester commences.

Important announcements are made in the morning assembly and attendance and conduct of classes are monitored by the Deans of faculties, HODs and proctors of various classes.

Class Committees are regularly conducted with students to take feedback and appropriate steps are taken to enhance the teaching-learning process.

The teaching-learning processes are reviewed, and improvements implemented, based on the IQAC recommendations. The major initiatives taken over the last five years include the following:

- Introduction of Daily Home Assignments
- Automation of Admission Processes - Provision for online fee payment
- Automation of Examination Processes
- Curriculum Development Workshops in many subjects
- Green initiatives in Campus - tree plantation, e-vehicles etc.

File Description	Documents
Paste link for additional information	https://www.sjcwgkp.in/college/iqac.php#iqacreport
Upload any additional information	View File

6.5.2 - The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms and recorded the incremental improvement in various activities

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- Green initiatives in Campus - tree plantation, e-vehicles etc.

File Description	Documents
Paste link for additional information	https://www.sjcwgkp.in/college/igac.php#iqacreport
Upload any additional information	View File

6.5.3 - Quality assurance initiatives of the institution include: Regular meeting of Internal Quality Assurance Cell (IQAC);

D. Any 1 of the above

Feedback collected, analyzed and used for improvements Collaborative quality initiatives with other institution(s) Participation in NIRF any other quality audit recognized by state, national or international agencies (ISO Certification, NBA)

File Description	Documents
Paste web link of Annual reports of Institution	Nil
Upload e-copies of the accreditations and certifications	No File Uploaded
Upload any additional information	No File Uploaded
Upload details of Quality assurance initiatives of the institution (Data Template)	No File Uploaded

INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 - Institutional Values and Social Responsibilities

7.1.1 - Measures initiated by the Institution for the promotion of gender equity during the year

- Our College is for Girls only.
- The institute has a policy of appreciating faculty without gender bias. Women faculty are nominated, based on their ability, as heads of the departments and conveners of various committees and discharging their duties efficiently.
- During the 2020 COVID-19 pandemic, the GS Cell has conducted activities online working towards its objectives during the pandemic. The college which caters towards the education of young women becomes a safe space for the discussion of gender equality.

The Cell in the academic year 2020-2021 worked to create awareness through lectures, seminars, talks, workshops, debates, films and documentaries screening. The gender-sensitive environment enables women and men of the institution to maximize their potential.

The Cell conducted an online seminar on "Gender Sensitization: A Shift Beginning from Home" on 13rd July, 2021, by Dr. Garima, from the Department of Psychology, St. Joseph's College For Women.

The vision and mission of the College, and its objective eye on providing education to young women and transform the society through Self empowerment. Thus the activities, curricular and co-curricular programs resonate with the aims and objectives of the Gender Sensitisation Cell which provides a safe forum for discussion and solutions creating a gender sensitive society.

File Description	Documents
Annual gender sensitization action plan	http://www.sjcwgkp.in/contents/igac/16.pdf
Specific facilities provided for women in terms of: a. Safety and security b. Counseling c. Common Rooms d. Day care center for young children e. Any other relevant information	http://www.sjcwgkp.in/contents/igac/15.pdf

7.1.2 - The Institution has facilities for alternate sources of energy and energy conservation measures Solar energy Biogas plant Wheeling to the Grid Sensor-based energy conservation Use of LED bulbs/ power efficient equipment

D. Any 1 of the above

File Description	Documents
Geo tagged Photographs	No File Uploaded
Any other relevant information	View File

7.1.3 - Describe the facilities in the Institution for the management of the following types of degradable and non-degradable waste (within 200 words) Solid waste management Liquid waste management Biomedical waste management E-waste management Waste recycling system Hazardous chemicals and radioactive waste management

There are different types of wastes disposed in the college for which there is a proper system functioning. The following wastes are being disposed by the college:

Solid Waste Management- College has a place on its campus where the solid wastes materials are disposed. It is to be noticed that there is flagship program of the state government that comprises of the concept of solid waste management. Keeping this in view, the college also manages its solid waste management system. However, there does not exist more waste from college.

Liquid Waste Management- The waste water is carried out through the pipeline. This system is made by the College.

Biomedical Waste Management- There is no biomedical waste management system in the college.

E-waste Management- There is no e-waste management system in the college.

Waste recycling system- There is no system of Waste recycling in the college.

The e-medical Waste Management- There is no e-medical waste management system in the college.

Hazardous chemicals and radioactive waste management- There is no Hazardous chemicals and radioactive waste management system in the college.

File Description	Documents
Relevant documents like agreements / MoUs with Government and other approved agencies	No File Uploaded
Geo tagged photographs of the facilities	No File Uploaded

7.1.4 - Water conservation facilities available in the Institution: Rain water harvesting Bore well /Open well recharge Construction of tanks and bunds Waste water recycling Maintenance of water bodies and distribution system in the

B. Any 3 of the above

campus	
File Description	Documents
Geo tagged photographs / videos of the facilities	No File Uploaded
Any other relevant information	No File Uploaded
7.1.5 - Green campus initiatives include	
7.1.5.1 - The institutional initiatives for greening the campus are as follows: <ol style="list-style-type: none"> 1. Restricted entry of automobiles 2. Use of bicycles/ Battery-powered vehicles 3. Pedestrian-friendly pathways 4. Ban on use of plastic 5. Landscaping 	A. Any 4 or All of the above
File Description	Documents
Geo tagged photos / videos of the facilities	View File
Various policy documents / decisions circulated for implementation	No File Uploaded
Any other relevant documents	View File
7.1.6 - Quality audits on environment and energy are regularly undertaken by the institution	
7.1.6.1 - The institutional environment and energy initiatives are confirmed through the following <ol style="list-style-type: none"> 1. Green audit 2. Energy audit 3. Environment audit 4. Clean and green campus recognitions/awards 5. Beyond the campus environmental promotional activities 	C. Any 2 of the above

File Description	Documents
Reports on environment and energy audits submitted by the auditing agency	No File Uploaded
Certification by the auditing agency	No File Uploaded
Certificates of the awards received	No File Uploaded
Any other relevant information	No File Uploaded

7.1.7 - The Institution has disabled-friendly, barrier free environment Built environment with ramps/lifts for easy access to classrooms. Disabled-friendly washrooms Signage including tactile path, lights, display boards and signposts Assistive technology and facilities for persons with disabilities (Divyangjan) accessible website, screen-reading software, mechanized equipment 5. Provision for enquiry and information : Human assistance, reader, scribe, soft copies of reading material, screen reading

B. Any 3 of the above

File Description	Documents
Geo tagged photographs / videos of the facilities	No File Uploaded
Policy documents and information brochures on the support to be provided	View File
Details of the Software procured for providing the assistance	No File Uploaded
Any other relevant information	View File

7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities (within 200 words).

We believe in unity in diversity that's why our students respect the different religion, language and culture. We feel the college is our second home and all faculties like a family member. We greet and wish each other at different festivals and

invite them to have a feast to get introduced with ones culture to have amicable relations and to maintain the religious, social and communal harmony. Similarly our students also celebrate the different festivals with joy and enthusiasm which help them to implant the social and religious harmony. The diversity in India is unique. Being a large country with large population. India presents endless varieties of physical features and cultural patterns. It is the land of many languages it is only in India people professes all the major religions of the world. To represent our Indian culture, on the eve of our college annual gathering we organize a traditional dress competition and fashion show. In this competition students wore the different attire representing the different states, religions and cultures. Through this activity students get acquainted with the different culture of our nation and help to develop the tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities. This also creates the inclusive environment in the college and society.

File Description	Documents
Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution)	No File Uploaded
Any other relevant information	View File

7.1.9 - Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens

Institution takes pride in launching the Plantation Programme where in the focus does not stop with the sound academic foundation of the student community but it moves a step forward to develop them as better citizens of the country. In this regard, the institute, apart from imparting professional legal education, inculcates a feeling of oneness among the student community through various practices and programs. Various faculties have always been in the practice of organizing activities that not only initiate but also motivate the students to adopt various practices that promote the "Unity in Diversity" of our motherland. The Green Initiative aims the competitiveness in the environmental space to allow the ability to go neutral on Greenhouse Gas emissions. The College ensures that the students participate very enthusiastically in all such activities. The College celebrates the Independence Day &

Republic Day vigorously. 'Samvidhan Divas' Constitution day was celebrated on 26th November 2020 and students have participated in Elocution and Quiz contest with all insights which in turn contributed to the ideal Constitutional values and the Fundamental Duties and Rights of Indian Citizens. The Faculty members of all departments have organized various academic and co-curricular activities for the propagation of the Fundamental Duties and Rights of the Indian citizens. The students were engaged in several programs like Academic programs like webinars, Conferences, Expert talks, Bright talks etc.

Institution has organized student centric activities like paper, poster & essay competition which have always received huge participation from the students.

File Description	Documents
Details of activities that inculcate values; necessary to render students in to responsible citizens	<p style="text-align: center;"> 1. Plantation Program 2. National Festivals Celebrations 3. International Yoga Day 4. World Environment Day 5. NSS Rural Camp 6. Samvidhan Divas 7. Blood Donation 8. Purvanchal Gramin Seva Samiti 9. CHild Line 10. Mission Shakti </p>
Any other relevant information	Nil

7.1.10 - The Institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic programmes in this regard. The Code of Conduct is displayed on the website There is a committee to monitor adherence to the Code of Conduct Institution organizes professional ethics programmes for students, teachers, administrators and other staff

4. Annual awareness programmes on Code of Conduct are organized

B. Any 3 of the above

File Description	Documents
Code of ethics policy document	No File Uploaded
Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programs etc., in support of the claims	No File Uploaded
Any other relevant information	No File Uploaded

7.1.11 - Institution celebrates / organizes national and international commemorative days, events and festivals

Annual Report on Celebrations of Commemorative Events 2020-21

The college believes in celebrating events and festivals in college. It is an integral part of learning and building a strong cultural belief in a student. The College makes tremendous efforts in celebrating the national and international days, events and festivals throughout the year.

In academic year 2020-21, we celebrated the following days like World Environment Day, International Yoga Day, National Mathematics Day, Independence Day, Republic Day, National Unity Day (Birth Anniversary of Sardar Vallabh bhai Patel), Birth Anniversaries of Dr. Sarvapalli Radhakhishnan, Mahatma Gandhi, Birth anniversary of Swami Vivekananda.

File Description	Documents
Annual report of the celebrations and commemorative events for the last (During the year)	View File
Geo tagged photographs of some of the events	No File Uploaded
Any other relevant information	No File Uploaded

7.2 - Best Practices

7.2.1 - Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual.

1. Title: Adopting Digital mode of teaching by use of Digital content source.

1. Changing the traditional mode of teaching learning to innovative methods

2. Making effective use of ICT

3. Developing Digital Content

4. Increasing the student's participation

5. Creating awareness about the ICT tools

2. Title of the practice: Rewards and Recognition for Employees and students

1. To motivate the staff members for better performance in academics, research and non-

academic fields.

1. To recognize and appreciate the teaching skills of the staff on the basis of academic

results and student feedback.

1. To appreciate and encourage students for better attendance, grooming, leadership skills

and social work.

4. To recognize the students for their extracurricular and co-curricular achievements.

5. To inculcate and improve the habit of reading amongst the students and the faculty

File Description	Documents
Best practices in the Institutional website	Nil
Any other relevant information	Nil

7.3 - Institutional Distinctiveness

7.3.1 - Portray the performance of the Institution in one area distinctive to its priority and thrust within 200 words

To conduct Regular Curricular and Cocurricular programs in the 'Pandemic Year' without any fail, was the thrust and focus in the session 2020-2021.

The session 2020-21 can be labeled as the 'Pandemic year', with COVID-19 demanding diverse changes in the educational sector. Yet the thrust and priority was not to lessen the much focused area of regularity and earnestness in the teaching- learning aspects with all curricular and co-curricular programs without any fail.

To meet this purpose, firstly empowerment of staff in this regard was done in the month of June, and a team was formed to look into the technical assistance of teachers, forming Whatsapp groups of all students in different subjects, giving regular information time to time, and strengthened and encouraged to attend online classes. And to create more interest among students, online lecture series were organized, with 22 lectures from nationally and internationally acclaimed professors, and students even from overseas attending it.

Not just focusing on a few students, but each and every student was taken in our thought; those financially weaker ones, were given extra support and attention. Regular attendance was taken during the classes and it was carried out as usual in regular routine.

The college promotes overall development of personality and so co-curricular activities are the part and parcel of it. Even the situation being adverse, competitions, webinars, guest lectures, yoga workshops, cultural activities and celebration of national festivals.

File Description	Documents
Appropriate web in the Institutional website	View File
Any other relevant information	View File

7.3.2 - Plan of action for the next academic year

The first and the most important thing as action plan for the session will be the efforts to regularize the academic programs, both curricular and co-curricular, in this session as the previous session was badly hit by the pandemic and got delayed.

To equip all the class rooms with smart class, online class options, setting up Wi-Fi in all the class rooms, and availing the classes to the students who would miss them due to health issues or any other unforeseen issues.

As the employment sector suffered the most and the financial conditions became worse for many, the Placement cell should more active and find all the possibilities to create, find job opportunities.

There will be more financial assistance and concessions to the students in the session and helping hands will be extended to the people in the vicinity.

More Counseling facilities, mentoring programs will be open for the students. There will be seminars on mental health and physical health, guest lectures and workshops for the students, as it was very essential for the students during this time. A psychological accompaniment with the students and the parents will be a priority.

More workshops, programs, seminars on women's security and self-defense will be organized in par with the vision of the college, for the empowerment of women.