



## **YEARLY STATUS REPORT - 2022-2023**

### **Part A**

#### **Data of the Institution**

##### **1.Name of the Institution**

**St. Joseph's College for Women**

• Name of the Head of the institution **Dr. Sr. Merlyn George**

• Designation **Principal**

• Does the institution function from its own campus? **Yes**

• Phone no./Alternate phone no. **9598888944**

• Mobile no **9451813353**

• Registered e-mail **sjcwgkp@gmail.com**

• Alternate e-mail **iqacsjcw@gmail.com**

• Address **Civil Lines, University PO,**

• City/Town **Gorakhpur**

• State/UT **Uttar Pradesh**

• Pin Code **273009**

##### **2.Institutional status**

• Affiliated /Constituent **Affiliated**

• Type of Institution **Women**

• Location **Urban**

• Financial Status **Self-financing**

- Name of the Affiliating University **Deen Dayal Upadhyay Gorakhpur University, Gorakhpur**
- Name of the IQAC Coordinator **Dr. Pawan Kumar Mishra**
- Phone No. **8574269967**
- Alternate phone No. **9451813353**
- Mobile **9415213516**
- IQAC e-mail address **iqacsjcw@gmail.com**
- Alternate Email address **sjcwgkp@gmail.com**

**3. Website address (Web link of the AQAR (Previous Academic Year))** <https://www.sjcwgkp.in/contents/iqac/76.pdf>

**4. Whether Academic Calendar prepared during the year?** **Yes**

- if yes, whether it is uploaded in the Institutional website Web link: <http://www.sjcwgkp.in/contents/iqac/4.pdf>

### 5. Accreditation Details

Cycle	Grade	CGPA	Year of Accreditation	Validity from	Validity to
<b>Cycle 1</b>	<b>B</b>	<b>2.76</b>	<b>2015</b>	<b>01/05/2015</b>	<b>30/04/2020</b>

**6. Date of Establishment of IQAC** **30/11/2011**

**7. Provide the list of funds by Central / State Government UGC/CSIR/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.,**

Institutional/Department /Faculty	Scheme	Funding Agency	Year of award with duration	Amount
<b>NA</b>	<b>NIL</b>	<b>NIL</b>	<b>NIL</b>	<b>NIL</b>

**8. Whether composition of IQAC as per latest NAAC guidelines** **Yes**

- Upload latest notification of formation of IQAC [View File](#)

**9. No. of IQAC meetings held during the year** **6**

- Were the minutes of IQAC meeting(s) and compliance to the decisions have been uploaded on the institutional website? **Yes**

- If No, please upload the minutes of the meeting(s) and Action Taken Report **No File Uploaded**

**10. Whether IQAC received funding from any of the funding agency to support its activities during the year? **No****

- If yes, mention the amount

**11. Significant contributions made by IQAC during the current year (maximum five bullets)**

1. The IQAC team with the help of guest lectures conducts meetings and workshops to enhance the knowledge of the staff pertaining to NAAC accreditation and to work in a desired direction.
2. Considering the NEP 2020, CBCS was initiated for the undergoing courses in the college and proper implementation and Management of this new pattern was followed by the IQAC.
3. Various initiatives were taken to develop infrastructure of the college and suggestions were laid down by the team to develop a sustainable environment for maintaining a clean and green campus.
4. Regular meetings were held to encourage the teachers to attend various faculty development programs.
5. In order to enhance the quality of teaching- learning process, feedback from various stakeholders was undertaken by the IQAC team.

**12. Plan of action chalked out by the IQAC in the beginning of the Academic year towards Quality Enhancement and the outcome achieved by the end of the Academic year**

Plan of Action	Achievements/Outcomes
To motivate the faculty to be more research oriented.	Increased number of research papers, seminars and increased participation in faculty development programs.
To motivate the students for maximum attendance	Teachers regularly monitored the student progression and attendance . The students with maximum attendance were rewarded
To implement CBCS pattern effectively and complete syllabus on time	Each department prepared their academic calendar and functioned according to it. Moreover pre-semester exams were conducted to help students prepare for their semester exams
To develop literary and cultural consciousness amongst the students	Various literary and cultural competitions were conducted .

13. Whether the AQAR was placed before statutory body? **Yes**

- Name of the statutory body

Name	Date of meeting(s)
Management Committee of the college	02/09/2022

14. Whether institutional data submitted to AISHE

**Part A****Data of the Institution**

<b>1.Name of the Institution</b>	<b>St. Joseph's College for Women</b>
• Name of the Head of the institution	<b>Dr. Sr. Merlyn George</b>
• Designation	<b>Principal</b>
• Does the institution function from its own campus?	<b>Yes</b>
• Phone no./Alternate phone no.	<b>9598888944</b>
• Mobile no	<b>9451813353</b>
• Registered e-mail	<b>sjcwgkp@gmail.com</b>
• Alternate e-mail	<b>iqacsjcw@gmail.com</b>
• Address	<b>Civil Lines, University PO,</b>
• City/Town	<b>Gorakhpur</b>
• State/UT	<b>Uttar Pradesh</b>
• Pin Code	<b>273009</b>
<b>2.Institutional status</b>	
• Affiliated /Constituent	<b>Affiliated</b>
• Type of Institution	<b>Women</b>
• Location	<b>Urban</b>
• Financial Status	<b>Self-financing</b>
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• Name of the IQAC Coordinator	<b>Dr. Pawan Kumar Mishra</b>
• Phone No.	<b>8574269967</b>

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<b>4.Whether Academic Calendar prepared during the year?</b>	Yes				
• if yes, whether it is uploaded in the Institutional website Web link:	<a href="http://www.sjcwgkp.in/contents/iqac/4.pdf">http://www.sjcwgkp.in/contents/iqac/4.pdf</a>				
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Cycle	Grade	CGPA	Year of Accreditation	Validity from	Validity to
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<b>6.Date of Establishment of IQAC</b>			30/11/2011		
<b>7.Provide the list of funds by Central / State Government UGC/CSIR/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.,</b>					
Institutional/Department /Faculty	Scheme	Funding Agency	Year of award with duration	Amount	
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<ul style="list-style-type: none"> <li>If No, please upload the minutes of the meeting(s) and Action Taken Report</li> </ul>	No File Uploaded
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<p>2. Considering the NEP 2020, CBCS was initiated for the undergoing courses in the college and proper implementation and Management of this new pattern was followed by the IQAC.</p>	
<p>3. Various initiatives were taken to develop infrastructure of the college and suggestions were laid down by the team to develop a sustainable environment for maintaining a clean and green campus.</p>	
<p>4. Regular meetings were held to encourage the teachers to attend various faculty development programs.</p>	
<p>5. In order to enhance the quality of teaching- learning process, feedback from various stakeholders was undertaken by the IQAC team.</p>	
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<b>13.Whether the AQAR was placed before statutory body?</b>	<b>Yes</b>
<ul style="list-style-type: none"> <li>Name of the statutory body</li> </ul>	
<b>Name</b>	<b>Date of meeting(s)</b>
Management Committee of the college	02/09/2022
<b>14.Whether institutional data submitted to AISHE</b>	
<b>Year</b>	<b>Date of Submission</b>
Nil	Nil
<b>15.Multidisciplinary / interdisciplinary</b>	
The college offers total 14 courses , whereby various lectures and seminars are conducted regularly in different departments where not only the students of the department itself but students from various faculties are part of it.Well planned Guest	



lectures on some general topics were also organised in each department. Various skill development programs are organised to enhance the ability of the students. Episteme ,an interdisciplinary forum , works in coordination with college management.

#### **16.Academic bank of credits (ABC):**

The New Education Policy was already launched by the Government in 2020. According to the launched policy, our university implemented the CBCS pattern from last session, hereby becoming the first university in the state to initiate this program. The continuous assessment and evaluation was ensured by the college. The college further helps the students to gain more and more credits so that they can have better future and can contribute to the betterment of the society.

#### **17.Skill development:**

The motto of the college is overall personality development of the students , and thus the focus is not just on syllabus- based academics but also on various extra-curricular activities to enhance skill development. Activities like Cultural programmes, sports activities, yoga programs, Rangers and NSS unit, Cafeteria, Nukkad Natak , Skits , Literary competitions are some of the few activities that the college engages its students into. These activities not only engages the students but also helps in better development of the skills.

#### **18.Appropriate integration of Indian Knowledge system (teaching in Indian Language, culture, using online course)**

The college is one of kind in the area, which delivers bilingual lectures (Hindi & English ), also provides students with notes in both the languages. Graduation programmes (BA, B.Ed. ) provides syllabus based education of English and Hindi both languages. The college celebrates all the major festivals, without any differences to caste and culture. But at the same hand special celebrations of all national festivals is a must . The college culture, dress, environment, discipline , all is under the aegis of indian culture.

For exploring knowledge from different aspects, the college provides the facility of e-learning and e-books through InfLibNet

#### **19.Focus on Outcome based education (OBE):Focus on Outcome based education (OBE):**

Outcome based education is promoted in the college through

career guidance programmes and various internships during the commencement of the course. Focusing on professional development of students, campus placement is provided to them on completion of the curriculum. The Alumni association of the college focuses to develop and build better communication with all alumni to foster growth of the college.

## 20.Distance education/online education:

Apart from regular courses, the college promotes distance education through various programmes of IGNOU, SHIATS, UPRTS, NIELET and Prayag Sangeet Academy which is open not only to the college students but also to the public .

Online study materials are sent to the students by the teachers through the class whatsapp groups.

## Extended Profile

### 1.Programme

1.1	14
Number of courses offered by the institution across all programs during the year	

File Description	Documents
Data Template	<a href="#">View File</a>

### 2.Student

2.1	1153
Number of students during the year	

File Description	Documents
Institutional Data in Prescribed Format	No File Uploaded

2.2	968
Number of seats earmarked for reserved category as per GOI/ State Govt. rule during the year	

File Description	Documents
Data Template	<a href="#">View File</a>

2.3	422
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Number of outgoing/ final year students during the year						
<table border="1"> <thead> <tr> <th>File Description</th> <th>Documents</th> </tr> </thead> <tbody> <tr> <td>Data Template</td> <td><a href="#">View File</a></td> </tr> </tbody> </table>			File Description	Documents	Data Template	<a href="#">View File</a>
File Description	Documents					
Data Template	<a href="#">View File</a>					
<b>3.Academic</b>						
3.1 Number of full time teachers during the year		<b>32</b>				
<table border="1"> <thead> <tr> <th>File Description</th> <th>Documents</th> </tr> </thead> <tbody> <tr> <td>Data Template</td> <td><a href="#">View File</a></td> </tr> </tbody> </table>			File Description	Documents	Data Template	<a href="#">View File</a>
File Description	Documents					
Data Template	<a href="#">View File</a>					
3.2 Number of sanctioned posts during the year		<b>32</b>				
<table border="1"> <thead> <tr> <th>File Description</th> <th>Documents</th> </tr> </thead> <tbody> <tr> <td>Data Template</td> <td><a href="#">View File</a></td> </tr> </tbody> </table>			File Description	Documents	Data Template	<a href="#">View File</a>
File Description	Documents					
Data Template	<a href="#">View File</a>					
<b>4.Institution</b>						
4.1 Total number of Classrooms and Seminar halls		<b>27</b>				
4.2 Total expenditure excluding salary during the year (INR in lakhs)		<b>11728191</b>				
4.3 Total number of computers on campus for academic purposes		<b>50</b>				
<b>Part B</b>						
<b>CURRICULAR ASPECTS</b>						
<b>1.1 - Curricular Planning and Implementation</b>						
1.1.1 - The Institution ensures effective curriculum delivery through a well planned and documented process						
<p>St. Josph's College for Women, Gorakhpur follows the academic curriculum designed byDeen Dayal Upadhyaya Gorakhpur University, Gorakhpur. In order to ensure effective implementation and successful delivery of the curriculum, the institute designs its</p>						

own academic calendar inculcating all the curricular, co-curricular and extra curricular activities. The designed schedule aims at holistic development of the students which includes their academic growth as well as their all round personality development. Further, to enhance their comprehensive learning skills, the college offers various activities like seminars, guest lectures, awareness programs, group discussions, exhibitions, competitions, orientation programs, workshops, camps etc. All these activities are planned as per the vision and mission of the college.

File Description	Documents
Upload relevant supporting document	<a href="#">View File</a>
Link for Additional information	<a href="http://sjcwgkp.in/contents/store/8.pdf">http://sjcwgkp.in/contents/store/8.pdf</a>

1.1.2 - The institution adheres to the academic calendar including for the conduct of Continuous Internal Evaluation (CIE)

For the conduct of Continuous Internal Evaluation (CIE), the Principal designs the academic calendar, in consultation with the Head of the Departments. And the institute adheres to the same.

- The designed academic calendar is circulated among the students and the staffs and the same is uploaded on the college website as soon as the academic session begins.
- Minor and necessary amendments can be incorporated only by the Head of the Institution.
- The schedule for the Internal Examinations of each semester is already displayed in the academic calendar of the institute and the college follows the aforementioned dates.

File Description	Documents
Upload relevant supporting document	<a href="#">View File</a>
Link for Additional information	<a href="http://sjcwgkp.in/contents/store/8.pdf">http://sjcwgkp.in/contents/store/8.pdf</a>

**1.1.3 - Teachers of the Institution participate in following activities related to curriculum development and assessment of the affiliating University and/are represented on the following academic bodies during the year.**

**D. Any 1 of the above**

<b>Academic council/BoS of Affiliating University Setting of question papers for UG/PG programs Design and Development of Curriculum for Add on/ certificate/ Diploma Courses Assessment /evaluation process of the affiliating University</b>	
File Description	Documents
Details of participation of teachers in various bodies/activities provided as a response to the metric	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>
<b>1.2 - Academic Flexibility</b>	
<b>1.2.1 - Number of Programmes in which Choice Based Credit System (CBCS)/ elective course system has been implemented</b>	
<b>1.2.1.1 - Number of Programmes in which CBCS/ Elective course system implemented</b>	
<b>14</b>	
File Description	Documents
Any additional information	<a href="#">View File</a>
Minutes of relevant Academic Council/ BOS meetings	<b>No File Uploaded</b>
Institutional data in prescribed format (Data Template)	<a href="#">View File</a>
<b>1.2.2 - Number of Add on /Certificate programs offered during the year</b>	
<b>1.2.2.1 - How many Add on /Certificate programs are added during the year. Data requirement for year: (As per Data Template)</b>	
<b>00</b>	
File Description	Documents
Any additional information	<b>No File Uploaded</b>
Brochure or any other document relating to Add on /Certificate programs	<b>No File Uploaded</b>
List of Add on /Certificate programs (Data Template )	<a href="#">View File</a>

**1.2.3 - Number of students enrolled in Certificate/ Add-on programs as against the total number of students during the year**

00

File Description	Documents
Any additional information	No File Uploaded
Details of the students enrolled in Subjects related to certificate/Add-on programs	No File Uploaded

**1.3 - Curriculum Enrichment****1.3.1 - Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum**

Despite the pre-determined academic curriculum designed by our parent university (Deen Dayal Upadhyaya Gorakhpur University, Gorakhpur), the college strives its best to inculcate different crosscutting issues in its various modules.

- The college puts together teachers and students as a team (named as Eco Club) and a separate unit of students in NSS which aims at fostering environment sustainability and spreading awareness regarding various environmental aspects and values.
- The Women Empowerment Cell in conjunction with eminent women welfare organizations empower the students via various awareness programs on health, legal, social and career prospects.
- The Counseling & Value Education Cell offers guidance to students in personal, social and vocational spheres. Regular value education sessions are conducted in the college.
- Apart from following the academic curriculum, the college also encourages overall personality development of the students by adding a provision of NCC units which inculcates values and strengths among the students.

File Description	Documents
Any additional information	<a href="#">View File</a>
Upload the list and description of courses which address the Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum.	<a href="#">View File</a>

### 1.3.2 - Number of courses that include experiential learning through project work/field work/internship during the year

02

File Description	Documents
Any additional information	No File Uploaded
Programme / Curriculum/ Syllabus of the courses	<a href="#">View File</a>
Minutes of the Boards of Studies/ Academic Council meetings with approvals for these courses	No File Uploaded
MoU's with relevant organizations for these courses, if any	<a href="#">View File</a>
Institutional Data in Prescribed Format	<a href="#">View File</a>

### 1.3.3 - Number of students undertaking project work/field work/ internships

139

File Description	Documents
Any additional information	<a href="#">View File</a>
List of programmes and number of students undertaking project work/field work/ /internships (Data Template)	<a href="#">View File</a>

## 1.4 - Feedback System

**1.4.1 - Institution obtains feedback on the syllabus and its transaction at the institution**

**B. Any 3 of the above**

from the following stakeholders Students  
Teachers Employers Alumni

File Description	Documents
URL for stakeholder feedback report	<a href="https://docs.google.com/forms/d/e/1FAIpQLSftkUJIjwEpDI1JHUzyKwecO1DRLf3zI9EcBd9UeJwEMX9H5Q/viewform">https://docs.google.com/forms/d/e/1FAIpQLSftkUJIjwEpDI1JHUzyKwecO1DRLf3zI9EcBd9UeJwEMX9H5Q/viewform</a>
Action taken report of the Institution on feedback report as stated in the minutes of the Governing Council, Syndicate, Board of Management	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>

**1.4.2 - Feedback process of the Institution may be classified as follows**

**A. Feedback collected, analyzed and action taken and feedback available on website**

File Description	Documents
Upload any additional information	<a href="#">View File</a>
URL for feedback report	<a href="https://docs.google.com/forms/d/e/1FAIpQLSftkUJIjwEpDI1JHUzyKwecO1DRLf3zI9EcBd9UeJwEMX9H5Q/viewform">https://docs.google.com/forms/d/e/1FAIpQLSftkUJIjwEpDI1JHUzyKwecO1DRLf3zI9EcBd9UeJwEMX9H5Q/viewform</a>

## TEACHING-LEARNING AND EVALUATION

### 2.1 - Student Enrollment and Profile

#### 2.1.1 - Enrolment Number Number of students admitted during the year

##### 2.1.1.1 - Number of students admitted during the year

**367**

File Description	Documents
Any additional information	<a href="#">View File</a>
Institutional data in prescribed format	<a href="#">View File</a>

**2.1.2 - Number of seats filled against seats reserved for various categories (SC, ST, OBC, Divyangjan, etc. as per applicable reservation policy during the year (exclusive of**



supernumerary seats)

### 2.1.2.1 - Number of actual students admitted from the reserved categories during the year

136

File Description	Documents
Any additional information	<a href="#">View File</a>
Number of seats filled against seats reserved (Data Template)	<a href="#">View File</a>

## 2.2 - Catering to Student Diversity

2.2.1 - The institution assesses the learning levels of the students and organizes special Programmes for advanced learners and slow learners

In order to assess the individual differences in their pace of learning, the college takes various measures.. This identification of different learning level does not only let us comprehend the extent of students, grasping capability but also enables the teachers to guide them well. Teachers -students interaction,reports from various class committees,proctorial meetings etc are some of the ways that paves the way for better understanding of the students abilities. Regular review of Academic progress of the students via various faculty members and various committees enables the teachers to understand them well and counsel them to improve their academic performance to ensure their Academic growth. Apart from this various sessions have been conducted to enhance their positive attitude towards learning and competitive spirit. This not only helps the teachers to work for them more but also empowers the students to monitor their own future progress.

File Description	Documents
Paste link for additional information	<a href="http://www.sjcwgkp.in/college/facilities.php?pageid=21">http://www.sjcwgkp.in/college/facilities.php?pageid=21</a>
Upload any additional information	No File Uploaded

### 2.2.2 - Student- Full time teacher ratio (Data for the latest completed academic year)

Number of Students	Number of Teachers
1153	32

File Description	Documents
Any additional information	<a href="#">View File</a>

### 2.3 - Teaching- Learning Process

2.3.1 - Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences

The College is aware that experiential learning, which is the tried-and-true method of applying theoretical concepts to actual circumstances and problem solving, is necessary to strengthen and reinforce instructional learning. In order to put this into action, the institution continuously uses student-centered teaching pedagogies to foster conceptual understanding, applications of those concepts, problem-solving skills, and a participative learning approach to face and overcome difficulties and challenges on one's own. This method has aided in pupils' overall growth and increased their self-assurance in dealing with real-world problems.

In UG and PG programs, field training, internships, and project work are combined with the basic program structure. The preparation of presentations by students is encouraged and supported. The students might gain from their experiences by interacting with experts from various fields and working with NGOs. Other examples of this technique include lab testing, participation in projects with clear goals, peer group interactions, study tours, street performances, and slogan-writing competitions. Additionally, exposure to career counseling programs and learning opportunities through experimentation at the recently opened incubation center helps reinforce the lessons learned in the classroom. Students occasionally get together to discuss issues they have been having and present them to the appropriate authorities for resolution. Project work, field trips, industry visits, and guest lectures in particular represent student-centric teaching techniques.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Link for additional information	<a href="http://www.sjcwgkp.in/contents/iqac/53.pdf">http://www.sjcwgkp.in/contents/iqac/53.pdf</a>

2.3.2 - Teachers use ICT enabled tools for effective teaching-learning process. Write description in maximum of 200 words

The changing world demands modern ways of teaching students. The college understands the need to adapt various contemporary methodologies to enhance the learning process among the students and to improve the ways of delivery of instruction. The college not only integrates various ICT enabled tools for effective teaching learning process but has also encourages the faculty to acquire various technology related skills to make teaching and learning captivating.

The entire campus has wiFi facility which makes the access to recent developments in the area of different disciplines easier. Almost all the classes have an installed projectors and smartboards in them which are actively used by the faculty. The teachers foster learning among students through extensive usage of powerpoint lectures, animations and other visual aids.

The college has a distinct room designed specially for delivering lectures through various audio video aids such as movies, online video lectures, biographies etc. - Theresian Audio Video Theatre.

The pandemic opened an entire set of opportunities in front of us which enabled the implementation of video conferencing, online tests, quizzes etc which are now too inculcated in practice so frequently that teachers adapted this hybrid mode of academics.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Provide link for webpage describing the ICT enabled tools for effective teaching-learning process	<a href="#">View File</a>

### 2.3.3 - Ratio of mentor to students for academic and other related issues (Data for the latest completed academic year )

#### 2.3.3.1 - Number of mentors

32

File Description	Documents
Upload, number of students enrolled and full time teachers on roll	<a href="#">View File</a>
Circulars pertaining to assigning mentors to mentees	No File Uploaded
Mentor/mentee ratio	<a href="#">View File</a>

## 2.4 - Teacher Profile and Quality

### 2.4.1 - Number of full time teachers against sanctioned posts during the year

32

File Description	Documents
Full time teachers and sanctioned posts for year (Data Template)	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>
List of the faculty members authenticated by the Head of HEI	<a href="#">View File</a>

### 2.4.2 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.B Superspeciality / D.Sc. / D.Litt. during the year (consider only highest degree for count)

#### 2.4.2.1 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.C Superspeciality / D.Sc. / D.Litt. during the year

20

File Description	Documents
Any additional information	<a href="#">View File</a>
List of number of full time teachers with Ph. D. / D.M. / M.Ch./ D.N.B Super specialty / D.Sc. / D.Litt. and number of full time teachers for year (Data Template)	<a href="#">View File</a>

### 2.4.3 - Number of years of teaching experience of full time teachers in the same institution (Data for the latest completed academic year)

#### 2.4.3.1 - Total experience of full-time teachers

260

File Description	Documents
Any additional information	<a href="#">View File</a>
List of Teachers including their PAN, designation, dept. and experience details(Data Template)	<a href="#">View File</a>

## 2.5 - Evaluation Process and Reforms

2.5.1 - Mechanism of internal assessment is transparent and robust in terms of frequency and mode. Write description within 200 words.

In terms of regularity and manner, the internal evaluation is transparent and reliable. Only with cooperation of all concerned parties (stakeholders), including the SJCW's administrative, nonteaching, and teaching staff, can the examinations be carried out efficiently and smoothly and the results can be announced on time.

**Exam Policy:** Examining officials are urged to become familiar with the following steps:

1. Invigilators are strictly forbidden from carrying cell phones or any reading materials. It is expected that the invigilator will watch the exam room carefully and make multiple checks.
2. Invigilators must make a public declaration that using electronic devices is not permitted in the examination room.

**Evaluation Policy:**

1. Evaluation is completed by the respective subject teacher within two days using a centralized evaluation system. Sample Answer Sheets are moderated by external moderators.
2. Answer Sheets are shown to all the students, and answers are also discussed with them. After satisfaction, students put their signatures on the Answer Sheets.
3. After evaluation, marks are displayed by faculty members on dates noted in the academic calendar.

File Description	Documents
Any additional information	<a href="#">View File</a>
Link for additional information	<a href="https://www.sjcwgkp.in/college/facilities.php?pageid=58">https://www.sjcwgkp.in/college/facilities.php?pageid=58</a>

2.5.2 - Mechanism to deal with internal examination related grievances is transparent, time- bound and efficient

The institute has developed an effective and well-defined procedure to handle examination-related complaints that is transparent in its design, conducts internal exams, and ensures time-bound resolution of complaints. When conducting internal exams, the college adheres carefully to the guidelines.

1. An examination committee is established at the Institute level to address issues related to the assessment process. It is headed by a senior teacher and includes representatives from the teaching and non-teaching staff.

2. The teacher gives out the assessed answer scripts to the students and responds to any questions or complaints. On the notice board, internal marks are displayed. If students detect any discrepancies, such as errors in the question paper, incorrect mark distribution, or rectification, the appropriate teacher will address the issue and make the required corrections.

A student may appeal to the Principal if she is not happy with the marks given, even after the teacher has addressed the issue. All of these representations are accepted favorably and are given a second teacher's evaluation.

3. Parents are notified via SMS and mail about their ward's performance. The faculty mentor provides counseling to the students, and remedial programs are offered to those who didn't pass their exams.

4. Students who fail to appear for internal exams due to some valid reasons are given another chance .

File Description	Documents
Any additional information	<a href="#">View File</a>
Link for additional information	<a href="https://www.sjcwgkp.in/college/facilities.php?pageid=58">https://www.sjcwgkp.in/college/facilities.php?pageid=58</a>

## 2.6 - Student Performance and Learning Outcomes

2.6.1 - Programme and course outcomes for all Programmes offered by the institution are stated and displayed on website and communicated to teachers and students.

With the introduction of Program Outcomes, Program Specific Outcomes, and Course Outcomes for all programs offered by various faculties on campus, the College has started quality enhancement efforts as part of its commitment to being an institution of academic excellence.

- For easy access by all stakeholders, including teachers and students at the institution, these outcomes have been included into the curricula of the various programs and is displayed on the college website
- printed copies of syllabi and learning outcomes that are available in the departments for teachers and students .
- In every IQAC and College Committee meeting, the teachers have been informed of the significance of the learning outcomes and through tutorial meetings, the same is also made known to the students.
- Additionally, workshops for creating the program's educational goals and learning outcomes at the college level have been held.
- The assessment results from internal and external exams that were held at various intervals and in accordance with the CBCS system's regulations are displayed as well on the website.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for Additional information	<a href="https://www.sjcwgkp.in/contents/igac/67.pdf">https://www.sjcwgkp.in/contents/igac/67.pdf</a>
Upload COs for all Programmes (exemplars from Glossary)	<a href="#">View File</a>

## 2.6.2 - Attainment of Programme outcomes and course outcomes are evaluated by the institution.

Under the CBCS system, a process of internal and external examination system measures the attainment of program outcomes and course outcomes. Tests, assignments, attendance, seminar presentations, and midterm examinations are all employed to determine the results of internal assessments, which make up 30% of the overall score. The results of external assessments, which have a 70% scoring, are also based on end-term exams, major projects, major seminars, internships/training projects, etc.

These are used in combination to evaluate attainment against predetermined levels. If the achievement falls short of the goals, the instructional approach to teaching and learning is examined, and a new plan is developed for the following academic year to guarantee the achievement of the goals.

If the achievement, on the other hand, exceeds the aim, the targets are realistically changed and given a great deal of attention. As the attainment levels are adjusted, input from all stakeholders, including students and alumni, is gathered to assess the results of the teaching-learning process. In order to implement the suggested adjustments and satisfy the demands, the department discusses the findings which were thus obtained.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for Additional information	<a href="https://www.sjcwgkp.in/contents/igac/67.pdf">https://www.sjcwgkp.in/contents/igac/67.pdf</a>

## 2.6.3 - Pass percentage of Students during the year

## 2.6.3.1 - Total number of final year students who passed the university examination during the year

383



File Description	Documents
Upload list of Programmes and number of students passed and appeared in the final year examination (Data Template)	<a href="#">View File</a>
Upload any additional information	<a href="#">View File</a>
Paste link for the annual report	<a href="https://www.sjcwgkp.in/college/facilities.php?pageid=59">https://www.sjcwgkp.in/college/facilities.php?pageid=59</a>

## 2.7 - Student Satisfaction Survey

**2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design its own questionnaire) (results and details need to be provided as a weblink)**

<https://www.sjcwgkp.in/contents/igac/55.pdf>

## RESEARCH, INNOVATIONS AND EXTENSION

### 3.1 - Resource Mobilization for Research

**3.1.1 - Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)**

**3.1.1.1 - Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)**

00

File Description	Documents
Any additional information	No File Uploaded
e-copies of the grant award letters for sponsored research projects /endowments	No File Uploaded
List of endowments / projects with details of grants(Data Template)	<a href="#">View File</a>

**3.1.2 - Number of teachers recognized as research guides (latest completed academic year)**

**3.1.2.1 - Number of teachers recognized as research guides**

00

File Description	Documents
Any additional information	No File Uploaded
Institutional data in prescribed format	<a href="#">View File</a>

### 3.1.3 - Number of departments having Research projects funded by government and non government agencies during the year

#### 3.1.3.1 - Number of departments having Research projects funded by government and non-government agencies during the year

00

File Description	Documents
List of research projects and funding details (Data Template)	<a href="#">View File</a>
Any additional information	No File Uploaded
Supporting document from Funding Agency	No File Uploaded
Paste link to funding agency website	Nil

### 3.2 - Innovation Ecosystem

#### 3.2.1 - Institution has created an ecosystem for innovations and has initiatives for creation and transfer of knowledge

For the advancement of innovation and research, the institution offers a great atmosphere. The students are given the necessary assistance and all necessary resources, such as labs and computer software, are available. Students are encouraged to take an active role in developing scientific methodologies and applying technology to societal concerns.

The research skills of pupils can be improved with the use of labs. Through Infilibnet, all research enthusiasts are well-versed in the most contemporary developments in science, the arts, and technology.

The institution tries to organize innumerable multidisciplinary lectures, seminars, debates, workshops, poster presentations, inter-college competitions, and many other events in order to create and share knowledge.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for additional information	<a href="http://www.sjcwgkp.in/college/facilities.php?pageid=13">http://www.sjcwgkp.in/college/facilities.php?pageid=13</a>

### 3.2.2 - Number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship during the year

#### 3.2.2.1 - Total number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship year wise during the year

00

File Description	Documents
Report of the event	No File Uploaded
Any additional information	No File Uploaded
List of workshops/seminars during last 5 years (Data Template)	No File Uploaded

### 3.3 - Research Publications and Awards

#### 3.3.1 - Number of Ph.Ds registered per eligible teacher during the year

##### 3.3.1.1 - How many Ph.Ds registered per eligible teacher within the year

00

File Description	Documents
URL to the research page on HEI website	Nil
List of PhD scholars and their details like name of the guide , title of thesis, year of award etc (Data Template)	<a href="#">View File</a>
Any additional information	No File Uploaded

### 3.3.2 - Number of research papers per teachers in the Journals notified on UGC website during the year

#### 3.3.2.1 - Number of research papers in the Journals notified on UGC website during the year

10

File Description	Documents
Any additional information	<a href="#">View File</a>
List of research papers by title, author, department, name and year of publication (Data Template)	<a href="#">View File</a>

### 3.3.3 - Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during the year

#### 3.3.3.1 - Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings year wise during year

25

File Description	Documents
Any additional information	No File Uploaded
List books and chapters edited volumes/ books published (Data Template)	<a href="#">View File</a>

### 3.4 - Extension Activities

3.4.1 - Extension activities are carried out in the neighborhood community, sensitizing students to social issues, for their holistic development, and impact thereof during the year

Since the community is a significant part of the ecosystem in which the institution operates, the latter is fully aware of and mindful of its responsibility in terms of the impact that it must have on the growth, improvement, and uplift of this crucial component. The college's goal is to develop trained, knowledgeable, and compassionate women leaders who will support ideal families and the welfare of the country as a whole. This will help to build a healthy and civilized society.

1. The college's NSS unit arranges a special seven-day camp in a neighboring adopted community where NSS volunteers handle concerns including sanitation, tree planting, water conservation, and education. The eradication of superstition, Beti Bacho Beti Padhao, blood donation, health, and awareness are just a few of the topics covered in group discussions and programs.
2. The NCC unit, under 52 BN, NCC Gorakhpur, aims to foster traits such as selflessness, self-discipline, leadership, and patriotism. The section coordinates outreach initiatives

such national equality awareness campaigns, Ektadand fuel-saving campaigns, and road safety awareness campaigns.

3. Various departmental activities instill social responsibility among the students. Some examples could be Personal Health and Hygiene, Diet Planning, Plastic eradication, visit to Orphanages etc.
4. The College works with a PGSS ( Purvanchal Gramin Seva Samiti) unit in certain awareness programmes, such as Encephalites, Nutrition, Women Empowerment, Skill Development.
5. UDAN, a committee in the college, celebrates the disable day, whereby students and management helps and aware the disable children by providing them with books, clothes, food, etc.

File Description	Documents
Paste link for additional information	<a href="http://www.sjcwgkp.in/college/facilities.php?pageid=64">http://www.sjcwgkp.in/college/facilities.php?pageid=64</a>
Upload any additional information	No File Uploaded

### 3.4.2 - Number of awards and recognitions received for extension activities from government / government recognized bodies during the year

#### 3.4.2.1 - Total number of awards and recognition received for extension activities from Government/ Government recognized bodies year wise during the year

8

File Description	Documents
Any additional information	No File Uploaded
Number of awards for extension activities in last 5 year (Data Template)	<a href="#">View File</a>
e-copy of the award letters	<a href="#">View File</a>

### 3.4.3 - Number of extension and outreach programs conducted by the institution through NSS/NCC/Red cross/YRC etc., ( including the programmes such as Swachh Bharat, AIDS awareness, Gender issues etc. and/or those organized in collaboration with industry, community and NGOs ) during the year

### 3.4.3.1 - Number of extension and outreach Programs conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

25

File Description	Documents
Reports of the event organized	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>
Number of extension and outreach Programmes conducted with industry, community etc for the during the year (Data Template)	<a href="#">View File</a>

### 3.4.4 - Number of students participating in extension activities at 3.4.3. above during year

#### 3.4.4.1 - Total number of Students participating in extension activities conducted in collaboration with industry, community and Non- Government Organizations such as Swachh Bharat, AIDs awareness, Gender issue etc. year wise during year

1898

File Description	Documents
Report of the event	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>
Number of students participating in extension activities with Govt. or NGO etc (Data Template)	<a href="#">View File</a>

### 3.5 - Collaboration

#### 3.5.1 - Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship during the year

##### 3.5.1.1 - Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship year wise during the year

50

File Description	Documents
e-copies of related Document	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>
Details of Collaborative activities with institutions/industries for research, Faculty	<a href="#">View File</a>

### 3.5.2 - Number of functional MoUs with institutions, other universities, industries, corporate houses etc. during the year

#### 3.5.2.1 - Number of functional MoUs with Institutions of national, international importance, other universities, industries, corporate houses etc. year wise during the year

00

File Description	Documents
e-Copies of the MoUs with institution./ industry/corporate houses	No File Uploaded
Any additional information	No File Uploaded
Details of functional MoUs with institutions of national, international importance, other universities etc during the year	No File Uploaded

## INFRASTRUCTURE AND LEARNING RESOURCES

### 4.1 - Physical Facilities

4.1.1 - The Institution has adequate infrastructure and physical facilities for teaching- learning. viz., classrooms, laboratories, computing equipment etc.

The College has a 3000 square meter, meticulously kept campus that is covered in beautiful greenery. This ensures that physical infrastructure is available and used to its full potential. According to UGC guidelines, suitable infrastructure, including classrooms, laboratories, and other spaces, has been created.

**Classrooms:** There are enough well-equipped, well-ventilated, large classrooms in the college that are outfitted with LCD projectors.

**Technology -Enabled learning facility :** A sufficient number of classrooms with multimedia capabilities and Wi-Fi access are available at the college, which provides a technology-enhanced

learning environment.

**Seminar Halls:** The College offers a number of seminar halls that are frequently used for hosting seminars, paper presentations, group discussions, etc.

**Tutorial Rooms:** Separate tutorial rooms are kept for tutorial lectures, questions that need to be answered, and extra remedial sessions for pupils who aren't smart enough.

**Laboratories and Computer labs:** All labs are well-equipped and set up in accordance with UGC standards.

**Wi-Fi :** Wi-Fi is available across the campus, giving students, faculty, and staff access to the internet around-the-clock.

**Central Library:** By using a bar code reader to automatically issue books, our central library has been totally computerized.

**Counselling Room:** This space is set aside for interactions between professors and students for counseling and guidance.

**Hostel Facility:** 50 students are able to stay in the college's hostel, which is available.

**Differently abled Friendly Campus:** The college offers equipment such as ramps to help students who are physically challenged.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for additional information	<a href="http://www.sjcwgkp.in/college/facilities.php?pageid=55">http://www.sjcwgkp.in/college/facilities.php?pageid=55</a>

4.1.2 - The Institution has adequate facilities for cultural activities, sports, games (indoor, outdoor), gymnasium, yoga centre etc.

The comprehensive development of its instructors, staff, and students is a priority for the college. It provides chances for everyone to communicate, exercise regularly, and regulate their lifestyles. It has invested in building first-rate sports facilities and substantial infrastructure for hosting cultural events and extracurricular activities.

**1. Sports:** The College promotes sports. The games at the district, university, state, and even national levels have been played by a



number of players. The games available there are both indoor and outdoor. Cricket, Handball, Kabaddi, Kho-Kho, Badminton, and Table Tennis are some of the outdoor games. Carrom board and chess are two indoor games offered at the college.

2. Cultural Activities: There is a cultural committee that oversees the college's cultural activities. Under the umbrella of "Josephiesta - Youth Festival," this committee coordinates a variety of cultural events, including literacy-related activities. Debate, fancy dress, hairstyling, rangoli, painting, mehendi, quizzes, making models and posters, writing essays and slogans, preparing for sangeet and drama, among other exciting programs, are some of the committee's offerings. For sangeet preparation, a separate room is available. The college also has the following list of musical instruments and equipment. an undergraduate

3. Yoga: The sports department includes a separate space for yoga. It's managed efficiently by the sports officer. Yoga classes are designed to help students and faculty members focus and energize themselves in order to train and develop their bodies, minds, and souls in the proper ways.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for additional information	<a href="http://www.sjcwgkp.in/college/facilities.php?pageid=44">http://www.sjcwgkp.in/college/facilities.php?pageid=44</a>

#### 4.1.3 - Number of classrooms and seminar halls with ICT- enabled facilities such as smart class, LMS, etc.

33

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for additional information	<a href="https://www.sjcwgkp.in/college/facilities.php?pageid=20">https://www.sjcwgkp.in/college/facilities.php?pageid=20</a>
Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template)	<a href="#">View File</a>

**4.1.4 - Expenditure, excluding salary for infrastructure augmentation during the year (INR in Lakhs)****4.1.4.1 - Expenditure for infrastructure augmentation, excluding salary during the year (INR in lakhs)**

129.23873

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Upload audited utilization statements	<a href="#">View File</a>
Upload Details of budget allocation, excluding salary during the year (Data Template)	<a href="#">View File</a>

**4.2 - Library as a Learning Resource**

## 4.2.1 - Library is automated using Integrated Library Management System (ILMS)

ILMS is utilized for automation at the Central Library. Using library management software from Softgranth, the library's operations and services are computerized. Including its Online Public Access Catalogue (OPAC), the library's entire operation is automated. Through the library portal, which is connected to the College website, OPAC can be accessed.

There are several e-resources available through the "Digital Library" link on the library portal. A main library is available at the college. Textbooks, reference materials, and other publications with international, peer-reviewed journals and bound volumes of journals are all widely available in the library.

A comfortable learning environment is provided in the reading room, which may accommodate up to 50 pupils at once. For students and professors, a visiting log is maintained and fresh books and periodicals are showcased on racks.

CCTV surveillance cameras are installed throughout the library.

OPAC: Using the library's software, the institution has created a database of its own holdings. In the central library, an online public access catalogue (OPAC) service is provided, and the library is entirely computerized with a barcode-based issue-and-return process. Students and faculty members can search for books

using the OPAC using terms like Title, Author, and Subject. The library has CDs, DVDs, databases on CD-ROM, a barcode scanner, and a printer.

**Automated libraries:** The online publications and the library software database are updated with all of the active books . The library software is now set up to allow for book issuing and returning.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for Additional Information	<a href="https://www.sjcwgkp.in/college/facilities.php?pageid=19">https://www.sjcwgkp.in/college/facilities.php?pageid=19</a>

**4.2.2 - The institution has subscription for the following e-resources e-journals e-ShodhSindhu Shodhganga Membership e-books Databases Remote access toe-resources**

**D. Any 1 of the above**

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Details of subscriptions like e-journals,e-ShodhSindhu, Shodhganga Membership etc (Data Template)	<a href="#">View File</a>

**4.2.3 - Expenditure for purchase of books/e-books and subscription to journals/e- journals during the year (INR in Lakhs)**

**4.2.3.1 - Annual expenditure of purchase of books/e-books and subscription to journals/e-journals during the year (INR in Lakhs)**

**1.01359**

File Description	Documents
Any additional information	<a href="#">View File</a>
Audited statements of accounts	<a href="#">View File</a>
Details of annual expenditure for purchase of books/e-books and journals/e- journals during the year (Data Template)	<a href="#">View File</a>

#### 4.2.4 - Number per day usage of library by teachers and students ( foot falls and login data for online access) (Data for the latest completed academic year)

##### 4.2.4.1 - Number of teachers and students using library per day over last one year

225

File Description	Documents
Any additional information	<a href="#">View File</a>
Details of library usage by teachers and students	<a href="#">View File</a>

#### 4.3 - IT Infrastructure

##### 4.3.1 - Institution frequently updates its IT facilities including Wi-Fi

The institution follows an annual budgeting process and allots committed funds for use that not only covers the purchase of new assets in terms of hardware and software, but also on maintains current infrastructure and networks. To assure the integrity, dependability, availability, and optimum performance of IT systems, every measure is taken. The protection of each user's official e-identity is given great consideration as well

Utilizing ICT, the majority of official work is completed. The IT infrastructure is routinely maintained by the college. These essential update tools are listed below:

1. Regular updates are performed on the computer.
2. All programs and software are routinely updated.
3. Several departments, including the library and laboratories, have Wi-Fi connectivity, as well as the principal's chamber, officeroom, IQAC room, and other areas.
4. Each classroom is equipped with CCTV.

5.The college pays Hungry Minds, Basti, a fee for maintaining the website.

6. Optical fiber, which has a 300 MBPS speed, is utilized to deliver high-speed internet bandwidth.

7. There is also the option for biometric attendance.

8.Students learn through live demonstrations on a75-inchesinteractive panel that is positioned in the theater with high-speed internet access.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for additional information	<a href="https://www.sjcwqkp.in/college/facilities.php?pageid=20">https://www.sjcwqkp.in/college/facilities.php?pageid=20</a>

#### 4.3.2 - Number of Computers

50

File Description	Documents
Upload any additional information	<a href="#">View File</a>
List of Computers	<a href="#">View File</a>

#### 4.3.3 - Bandwidth of internet connection in the Institution

A. ? 50MBPS

File Description	Documents
Upload any additional Information	<a href="#">View File</a>
Details of available bandwidth of internet connection in the Institution	<a href="#">View File</a>

#### 4.4 - Maintenance of Campus Infrastructure

4.4.1 - Expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary component during the year (INR in Lakhs)

4.4.1.1 - Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component during the year (INR in lakhs)

129.23873

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Audited statements of accounts	<a href="#">View File</a>
Details about assigned budget and expenditure on physical facilities and academic support facilities (Data Templates)	<a href="#">View File</a>

4.4.2 - There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.

The college employs a three-tiered maintenance approach that includes in-house maintenance support, AMC from reputable service providers, and outsourcing to qualified organizations. The skilled team members employed through licensed agencies on an outsourcing basis take care of the maintenance of all the properties, physical and academic infrastructural amenities on the campus.

Professional plumbers and electricians are used to maintain the water and electricity supply services in the academic buildings and dorms. The trained employees are in charge of the routine campus maintenance. They offer maintenance services for a variety of equipment, such as generators, lighting, sewage, water pumping facilities, and electricity distribution systems.

- The IT section maintains CCTV cameras and surveillance systems.
- Firefighting equipment, laptops, desktop computers, printers, LCD projectors, and other items are maintained by the respective departments.
- The sports committee looks after the sports facility, playgrounds, etc.
- The college library has its own maintenance procedures and system.
- The corresponding departments maintain the laboratory.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for additional information	<a href="https://www.sjcwgkp.in/college/facilities.php?pageid=22">https://www.sjcwgkp.in/college/facilities.php?pageid=22</a>

## STUDENT SUPPORT AND PROGRESSION

### 5.1 - Student Support

#### 5.1.1 - Number of students benefitted by scholarships and free ships provided by the Government during the year

##### 5.1.1.1 - Number of students benefitted by scholarships and free ships provided by the Government during the year

167

File Description	Documents
Upload self attested letter with the list of students sanctioned scholarship	<a href="#">View File</a>
Upload any additional information	<a href="#">View File</a>
Number of students benefitted by scholarships and free ships provided by the Government during the year (Data Template)	<a href="#">View File</a>

#### 5.1.2 - Number of students benefitted by scholarships, free ships etc. provided by the institution / non- government agencies during the year

##### 5.1.2.1 - Total number of students benefitted by scholarships, free ships, etc provided by the institution / non- government agencies during the year

34

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Number of students benefited by scholarships and free ships institution / non- government agencies in last 5 years (Date Template)	<a href="#">View File</a>
<b>5.1.3 - Capacity building and skills enhancement initiatives taken by the institution include the following: Soft skills Language and communication skills Life skills (Yoga, physical fitness, health and hygiene) ICT/computing skills</b>	<b>A. All of the above</b>
File Description	Documents
Link to Institutional website	<a href="https://www.sjcwqkp.in/college/facilities.php?pageid=2">https://www.sjcwqkp.in/college/facilities.php?pageid=2</a>
Any additional information	<a href="#">View File</a>
Details of capability building and skills enhancement initiatives (Data Template)	<a href="#">View File</a>
<b>5.1.4 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year</b>	
<b>572</b>	
<b>5.1.4.1 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year</b>	
<b>228</b>	
File Description	Documents
Any additional information	<a href="#">View File</a>
Number of students benefited by guidance for competitive examinations and career counseling during the year (Data Template)	<a href="#">View File</a>
<b>5.1.5 - The Institution has a transparent</b>	<b>A. All of the above</b>



**mechanism for timely redressal of student grievances including sexual harassment and ragging cases Implementation of guidelines of statutory/regulatory bodies Organization wide awareness and undertakings on policies with zero tolerance Mechanisms for submission of online/offline students' grievances Timely redressal of the grievances through appropriate committees**

File Description	Documents
Minutes of the meetings of student redressal committee, prevention of sexual harassment committee and Anti Ragging committee	<a href="#">View File</a>
Upload any additional information	<a href="#">View File</a>
Details of student grievances including sexual harassment and ragging cases	No File Uploaded

## 5.2 - Student Progression

### 5.2.1 - Number of placement of outgoing students during the year

#### 5.2.1.1 - Number of outgoing students placed during the year

25

File Description	Documents
Self-attested list of students placed	<a href="#">View File</a>
Upload any additional information	<a href="#">View File</a>
Details of student placement during the year (Data Template)	<a href="#">View File</a>

### 5.2.2 - Number of students progressing to higher education during the year

#### 5.2.2.1 - Number of outgoing student progression to higher education

17

File Description	Documents
Upload supporting data for student/alumni	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>
Details of student progression to higher education	<a href="#">View File</a>

**5.2.3 - Number of students qualifying in state/national/ international level examinations during the year (eg: JAM/CLAT/GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/State government examinations)**

**5.2.3.1 - Number of students qualifying in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ State government examinations) during the year**

File Description	Documents
Upload supporting data for the same	<a href="#">View File</a>
Any additional information	No File Uploaded
Number of students qualifying in state/ national/ international level examinations during the year (Data Template)	<a href="#">View File</a>

**5.3 - Student Participation and Activities**

**5.3.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national / international level (award for a team event should be counted as one) during the year**

**5.3.1.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/ national / international level (award for a team event should be counted as one) during the year.**

11

File Description	Documents
e-copies of award letters and certificates	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>
Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national/international level (During the year) (Data Template)	<a href="#">View File</a>

5.3.2 - Institution facilitates students' representation and engagement in various administrative, co-curricular and extracurricular activities (student council/ students representation on various bodies as per established processes and norms )

The college has a Students' Council that represents the college's whole student body and serves at three distinct bodies:

1. Student Academic Council
2. Student Social & Cultural Council
3. Student Administrative Council.

**Functions of the Academic Council:** The Class Representatives (CRs) of the Student Academic Council receive feedback from the departments on the teaching-learning processes, such as instruction, course content, study materials, and practical sessions, with a focus towards quality improvement. Each Class Representatives (CRs) convey this information to the faculty advisers who offer the Council's recommendations to the Institute's Academic Council. Every semester, the Student Academic Council meets.

**Functions of the Administrative Council:** The Administrative Council is responsible for collecting comments on Hostels and Amenities, Anti-Ragging Initiatives, Alumni Association, Grievance Redressed, NSS, NCC, and other topics. In response to complaints from students, the principal resolves issues regarding the facilities, like the infrastructure, the library, the food, the water, the environment, etc. For an improvement in the standard of living for students at the Institute, he acknowledges the administrative authorities.

**The Anti-Ragging Committee :** The Anti-Ragging Committee works to create an atmosphere that will allow the Institute to have a ragging-free campus by nominating students to serve for the

committee.

**Social and Cultural Council:** In collaboration with academic mentors, the council plans different sporting events, charitable endeavors, and leisure activities such as the Annual Sports event , Cultural Fest, Fresher's Welcome, Farewell etc.

File Description	Documents
Paste link for additional information	<a href="https://www.sjcwgkp.in/contents/iqac/74.pdf">https://www.sjcwgkp.in/contents/iqac/74.pdf</a>
Upload any additional information	<a href="#">View File</a>

### 5.3.3 - Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions)

#### 5.3.3.1 - Number of sports and cultural events/competitions in which students of the Institution participated during the year

31

File Description	Documents
Report of the event	<a href="#">View File</a>
Upload any additional information	<a href="#">View File</a>
Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions (Data Template)	<a href="#">View File</a>

### 5.4 - Alumni Engagement

5.4.1 - There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

Inordertodevelopasupportingandactivealumnicommittee,thecollegeestablishedtheAlumniAssociation.

manyalumniholdprominentpositionsandgivebacktotheiralmamater.

The members of the associationhelps usinthefollowingways:

1. Commentary on the curriculum

2. The process of teaching and learning

3. Bridging the gap between industry and academia

4. Vital points on industry and commercial trends that are undergoing change

5. Guest lectures for the current batch of students.

6. Interaction with pupils and mentoring

7. Alumni meetings are held on a regular basis to establish social networks, share knowledge with students, and provide help on projects, internships, and competitive tests.

Additionally, alumni are involved in research and activities which facilitate job placement. The Department-level Alumni Associations have been fairly active in organizing such meetings that have aided the Departments in growing by exchanging experiences and offering fresh perspectives on developing fields within the disciplines. These gatherings draw alumni from all around the world, including those who live abroad and work in fields as diverse as academia, administration, government, and many more. They return to the campus because they feel a connection to their alma mater, with many describing it as "Home Coming," which is commemorated every year as "Sangamam."

File Description	Documents
Paste link for additional information	<a href="https://www.sjcwgkp.in/college/facilities.php?pageid=51">https://www.sjcwgkp.in/college/facilities.php?pageid=51</a>
Upload any additional information	<a href="#">View File</a>

**5.4.2 - Alumni contribution during the year (INR in Lakhs)**

**E. <1Lakhs**

File Description	Documents
Upload any additional information	<a href="#">View File</a>

**GOVERNANCE, LEADERSHIP AND MANAGEMENT**

## 6.1 - Institutional Vision and Leadership

6.1.1 - The governance of the institution is reflective of and in tune with the vision and mission of the institution

The vision and mission of a college will be realised with an effective leadership that ensures development and implementation of systems for academic and administrative effectiveness. The governance of the college is reflective and is in tune with the vision mission of the college. The empowered team of the college involves Principal, convener of different committees, Teaching staff, IQAC committee, non-teaching and supporting staff, student representative (C.R.), alumni and local management committee called Catholic Diocese of Gorakhpur Education Society. The principal monitors the mechanism regarding administration and academic process. It also ensures proper functioning of the policies, rules and action-plans of the college. There are many committees to support the vision and mission of the college. For example Examination cell, NSS, NCC, career and counselling cell, library and sports committee, cultural and literacy committee, internal examination committee, anti-ragging committee, college-magazine committee, RUSA and UGC committee, disciplinary committee, scholarship committee, grievance redressal committee, etc.

All the committees take its responsibility for the plans and activities, and successfully tackle these responsibilities in every academic session

### Core Values

- • Pursuit of Excellence through Education
- • Social Responsibility and Civic Awareness
- • Honest and Moral Uprightness
- • Empowerment through Education
- • Faith in its Own Capabilities
- • Respect for Life and Creation
- • Academic Excellence
- • Continuous Improvement in Education
- • Institutional Awareness and Practicability Value and Outcome Based Education
- • Inspiring Campus Environment,

File Description	Documents
Paste link for additional information	<a href="https://www.sjcwgkp.in/college/index.php">https://www.sjcwgkp.in/college/index.php</a>
Upload any additional information	<a href="#">View File</a>

6.1.2 - The effective leadership is visible in various institutional practices such as decentralization and participative management.

The College advocates for participatory management. All interested parties are encouraged to provide ideas about how to advance organizational objectives, improve campus life and contribute to the College's effective operation. The workforce and other stakeholders assist in fostering a good attitude that results in higher productivity, enhanced communication, heightened morale, motivation and job satisfaction. Because they are proponents of decentralization, the College Development Committee members assist the Management in making choices about infrastructure, finance, and other policy-related issues. Decisions are made by the CDC after discussions about issues involving the teaching and administrative staff. The organization has a decentralized and participatory management structure because it upholds democratic values.

#### Objectives:

- To bring together contributions from all conventional and unconventional humanities, social science, business, scientific, and technological sectors.
  - To improve communication and self-awareness among people
  - to promote cross-cultural and global dialogue on issues affecting people

#### Strategy:

The following was universally chosen because the event was so large and involved fraternities from across disciplines, including post-disciplinary and multidisciplinary ones.

**Parent Body Approval:** In most cases, the parent body makes all of the critical choices. The Executive Council met on a regular basis, and the Principal formally brought forth this plan, which received quick approval.

File Description	Documents
Paste link for additional information	<a href="http://sjcwgkp.in/contents/store/8.pdf">http://sjcwgkp.in/contents/store/8.pdf</a>
Upload any additional information	<a href="#">View File</a>

## 6.2 - Strategy Development and Deployment

### 6.2.1 - The institutional Strategic/ perspective plan is effectively deployed

Strategic plans are devised to help the college fulfill its commitment to its objective and vision. In order to address the issues with accessibility and involvement in the academic atmosphere of the institution, the organization's plans involve creating an intellectually stimulating environment for academic progression. The strategic plan of the institution serves as the cornerstone for efforts to improve academic development, develop soft skills such as IT skills or communication skills, and create a secure and safe campus.

#### Institutional strategic goals

1. Instructional design for teaching and learning.
2. Participatory management and strong leadership.
3. Internal Quality Control Cell That Acts Proactively.
4. Making sure effective governance.
5. The general development of the student through involvement.
6. Advancement and welfare of Employees.
7. Appropriate Discipline
8. Complaints from faculty or students.
9. Planning & Management of Your Finances.
10. Continuous Development and Growth in Research.
11. Activities for Alumni Engagement and Outreach.
12. Building Up Physical Infrastructure



File Description	Documents
Strategic Plan and deployment documents on the website	<a href="#">View File</a>
Paste link for additional information	<a href="http://www.sjcwgkp.in/contents/igac/36.pdf">http://www.sjcwgkp.in/contents/igac/36.pdf</a>
Upload any additional information	<a href="#">View File</a>

6.2.2 - The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment and service rules, procedures, etc.

A clear organizational structure, forward-looking planning, dynamic leadership, and decentralized administration ensure the institute's action plan is in line with its vision and goal. The following organizational structure and decision-making procedures are in place for improving overall effectiveness in compliance with the institution's standards.

The Catholic Diocese Education Society is in charge of running the institute. For each employee hired here, it has established the bylaws, standards, and service guidelines.

- **Governing Body:** The Governing body provides the institute with appropriate leadership and planning. The management committee, which is authorized by the affiliated institution, makes decisions for the development of the institute. Twice a year, it occurs.
- **Academic Council:** Members of each faculty make up the academic council. It plans and makes recommendations for academic programs as well as programs for faculty development. The continual improvement of educational standards is the academic council's principle goal. Admission procedures, instructional techniques, assessment techniques, and resources for supporting students.
- **Students' Council:** The elected delegates, joint secretaries, and elected president of the Students Council coordinate all activities with the administration and employees of the
- **Internal Quality Assurance Cell:** It makes strategies, establishes benchmarks, and creates a framework for the institute's overall improvement and successful operation.

File Description	Documents
Paste link for additional information	<a href="http://www.sjcwgkp.in/contents/igac/36.pdf">http://www.sjcwgkp.in/contents/igac/36.pdf</a>
Link to Organogram of the institution webpage	<a href="http://www.sjcwgkp.in/contents/igac/36.pdf">http://www.sjcwgkp.in/contents/igac/36.pdf</a>
Upload any additional information	<a href="#">View File</a>

### 6.2.3 - Implementation of e-governance in areas of operation Administration Finance and Accounts Student Admission and Support Examination

A. All of the above

File Description	Documents
ERP (Enterprise Resource Planning) Document	<a href="#">View File</a>
Screen shots of user inter faces	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>
Details of implementation of e-governance in areas of operation, Administration etc(Data Template)	<a href="#">View File</a>

## 6.3 - Faculty Empowerment Strategies

6.3.1 - The institution has effective welfare measures for teaching and non- teaching staff

In our institution, the wellness of the staff comes first. In this regard, the following list of current welfare measures for teaching and non-teaching workers is provided:

1. Paid medical and maternity leave for employees who meet criteria
2. Payments in advance for festivals and school fees.
3. The employee's ward receives a fee reduction.
4. The management makes sure that all of the festivals are celebrated together because the institution's campus has a multicultural atmosphere.
5. Financial support to attend conferences both in India and

abroad and to present papers there

6. Both staff and students have access to free Wi-Fi and Internet services on campus.

7. The Teaching and Non-Teaching employee Club arranges employee trips and sporting events.

8. Faculty members are eligible to apply for their children's entrance to school and colleges.

9. To promote a intellectualatmosphere, faculty members are given their own cabin and system.

10. Summer and winter breaks that are longer than 30 days for faculty

11. Faculty development programs (FDP) offered on a regular basis to faculty members To improve the non-teaching staff's abilities in the workplace, skill development courses are organized.

12. Using biometric technology is used for attendance and leave automation.

13. Management recognizes all professors who improve their research output through excellent publications throughout the academic year.

14. Incentives for institution staff members

15. Each employee is treated equally when it comes to receiving rewards from the institution.

File Description	Documents
Paste link for additional information	<a href="https://www.sjcwgkp.in/contents/igac/38.pdf">https://www.sjcwgkp.in/contents/igac/38.pdf</a>
Upload any additional information	<a href="#">View File</a>

**6.3.2 - Number of teachers provided with financial support to attend conferences/ workshops and towards membership fee of professional bodies during the year**

**6.3.2.1 - Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the year**

00

File Description	Documents
Upload any additional information	No File Uploaded
Details of teachers provided with financial support to attend conference, workshops etc during the year (Data Template)	No File Uploaded

### 6.3.3 - Number of professional development /administrative training programs organized by the institution for teaching and non-teaching staff during the year

#### 6.3.3.1 - Total number of professional development /administrative training Programmes organized by the institution for teaching and non teaching staff during the year

04

File Description	Documents
Reports of the Human Resource Development Centres (UGCASC or other relevant centres).	No File Uploaded
Reports of Academic Staff College or similar centers	<a href="#">View File</a>
Upload any additional information	<a href="#">View File</a>
Details of professional development / administrative training Programmes organized by the University for teaching and non teaching staff (Data Template)	<a href="#">View File</a>

### 6.3.4 - Number of teachers undergoing online/face-to-face Faculty development Programmes (FDP) during the year (Professional Development Programmes, Orientation / Induction Programmes, Refresher Course, Short Term Course etc.)

#### 6.3.4.1 - Total number of teachers attending professional development Programmes viz., Orientation / Induction Programme, Refresher Course, Short Term Course during the year

07

File Description	Documents
IQAC report summary	No File Uploaded
Reports of the Human Resource Development Centres (UGCASC or other relevant centers)	<a href="#">View File</a>
Upload any additional information	<a href="#">View File</a>
Details of teachers attending professional development programmes during the year (Data Template)	<a href="#">View File</a>

### 6.3.5 - Institutions Performance Appraisal System for teaching and non- teaching staff

A SELF-APPRAISAL MECHANISM is employed BY THE COLLEGE FOR TEACHING STAFF: The Academy has designed an objective assessment method with room for improvement in this direction. assessment of self by the faculty

- peer review conducted by the department heads, the principal, or an outside expert
- Feedback from students

The assessment mechanism described above has led to the teaching staff's comprehension of and familiarization with the following:

- incorporating input from students and peers on teaching methods and skills.
- Resources and instructional techniques that could be improved
- the findings of the research and the work's applicability to the most recent advancements in the relevant sectors.
- Since the staff member has the chance to remark on the results of the evaluation and suggest opportunities for development, the self-assessment process has no adverse effects on them.
- The Academy rewards and recognizes teachers commending them for their teaching approaches and research initiatives, which helps them to work with renewed zeal.

THE COLLEGES HAVE SELF APPRAISAL MECHANISM FOR NON-TEACHING STAFF.

The works of the Non-teaching staff are assessed periodically

through a structured mechanism:

1. Work efficiency and commitment.
2. Initiative towards learning newer trends in their respective areas.
3. Leadership and team work.
4. Discipline and regularity
5. The non-teaching staff are periodically trained and also encouraged to pursue their higher studies.
6. The feedback helps in language support and soft skill programme for nonteaching and administrative staff.

File Description	Documents
Paste link for additional information	<a href="https://www.sjcwgkp.in/contents/igac/41.pdf">https://www.sjcwgkp.in/contents/igac/41.pdf</a>
Upload any additional information	<a href="#">View File</a>

#### 6.4 - Financial Management and Resource Mobilization

6.4.1 - Institution conducts internal and external financial audits regularly Enumerate the various internal and external financial audits carried out during the year with the mechanism for settling audit objections within a maximum of 200 words

An internal and external auditing system is in place at the institute. In addition to the external auditors, we also have our own internal audit system in place to annually verify and certify all of the Institute's income, expenses, and capital expenditures.

A team of employees working under qualified internal auditors who were permanently hired from outside resources thoroughly evaluates and verifies each voucher for the transactions made during each financial year. In a similar manner, an elaborate external audit is also performed four times a year. Regular internal and statutory audits of the institutional accounts are performed.

Minor errors or omissions and commissions when pointed out by the audit team are immediately corrected / rectified and precautionary steps are taken to avoid recurrence of such errors in future. The institute regularly follows Internal & external financial audit system

File Description	Documents
Paste link for additional information	<a href="http://www.sjcwgkp.in/college/">http://www.sjcwgkp.in/college/</a>
Upload any additional information	<a href="#">View File</a>

#### 6.4.2 - Funds / Grants received from non-government bodies, individuals, philanthropers during the year (not covered in Criterion III)

##### 6.4.2.1 - Total Grants received from non-government bodies, individuals, Philanthropers during the year (INR in Lakhs)

00

File Description	Documents
Annual statements of accounts	No File Uploaded
Any additional information	No File Uploaded
Details of Funds / Grants received from of the non-government bodies, individuals, Philanthropers during the year (Data Template)	No File Uploaded

#### 6.4.3 - Institutional strategies for mobilization of funds and the optimal utilization of resources

The institution continuously assesses the effective and efficient use of the financial resources available for the development of the infrastructure to support the teaching and learning process. As a privately funded college St. Joseph's College relies mostly on tuition fees for funding. All expenses, both recurring and one-time, are paid out of this fund. The institution has a clear system in place to track the efficient use of funds allocated to building infrastructure to support academic demands.

The finance committee effectively takes into account the proposals that are submitted as well as the suggestions made by the management and principal while preparing an annual budget estimate. The institute's Governing Body (GB) and financial committee together make all significant financial decisions. The institute follows the budgetary guidelines that the management approved for academic and administrative costs.

After the budget has been approved in its entirety, the purchase process is initiated by a committee made up of the department

heads and the account officer. As a result, estimates are requested, and purchase orders are submitted following favorable negotiations.

- Bills and vouchers provide transparency to every transaction.
- After the items have been verified, the bill payments are approved.
- Respective faculty members make sure that the right machinery and equipment are obtained and that they meet the necessary specifications.
- The IQAC, procure committee, and principal keep an eye on every step of the material acquisition process. Chartered accountants conduct financial audits for each fiscal year to ensure compliance.

File Description	Documents
Paste link for additional information	<a href="https://www.sjcwgkp.in/college/facilities.php?pageid=22">https://www.sjcwgkp.in/college/facilities.php?pageid=22</a>
Upload any additional information	<a href="#">View File</a>

## 6.5 - Internal Quality Assurance System

6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes

The IQAC regularly evaluates the teaching-learning process and takes action to raise its quality. The Institute rigorously adheres to the Academic Calendar, which is established in advance, widely circulated, and distributed. The Academic Calendar provides information on admission to various programs, summer, winter, and midterm breaks, exam schedules, and results announcements. All newly admitted students are required to attend the mandatory orientation program, where they learn about the teaching and learning process, the continuous assessment system, the mandatory core courses, various extracurricular activities, discipline, and institute culture.

The Student Diary, which contains all information pertinent to students, is given to every student. Before the commencement of the semester, students are informed of the timetable, program structure, and course syllabi. The morning assembly where important announcements are delivered.



The faculty deans, head of departments, and proctors of various classes keep an eye on attendance and classroom behavior. Students participate in class committees on a regular basis to provide feedback and to help improve the teaching-learning process. Based on the IQAC's recommendations, the teaching-learning processes are examined, and improvements are set into place.

Following are some of the important projects undertaken over the previous five years:

- The implementation of daily homework assignments,
- The automation of admissions procedures, which includes the ability to pay fees online, the automation of examination procedures, and the development of the curriculum several subject-specific workshops
- Campus green efforts, such as tree planting and the use of electric vehicles.

File Description	Documents
Paste link for additional information	<a href="https://www.sjcwgkp.in/college/iqac.php#composition">https://www.sjcwgkp.in/college/iqac.php#composition</a>
Upload any additional information	<a href="#">View File</a>

6.5.2 - The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms and recorded the incremental improvement in various activities

The IQAC regularly evaluates the teaching-learning process and takes action to raise its quality. The Institute rigorously adheres to the Academic Calendar, which is established in advance, widely circulated, and distributed. The Academic Calendar provides information on admission to various programs, summer, winter, and midterm breaks, exam schedules, and results announcements. All newly admitted students are required to attend the mandatory orientation program, where they learn about the teaching and learning process, the continuous assessment system, the mandatory core courses, various extracurricular activities, discipline, and institute culture.

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File Description	Documents
Paste link for additional information	<a href="https://sjcwgkp.in/contents/store/8.pdf">https://sjcwgkp.in/contents/store/8.pdf</a>
Upload any additional information	<a href="#">View File</a>

**6.5.3 - Quality assurance initiatives of the institution include: Regular meeting of Internal Quality Assurance Cell (IQAC); Feedback collected, analyzed and used for improvements Collaborative quality initiatives with other institution(s) Participation in NIRF any other quality audit recognized by state, national or international agencies (ISO Certification, NBA)**

**C. Any 2 of the above**

File Description	Documents
Paste web link of Annual reports of Institution	<a href="https://www.sjcwgkp.in/contents/igac/47.pdf">https://www.sjcwgkp.in/contents/igac/47.pdf</a>
Upload e-copies of the accreditations and certifications	No File Uploaded
Upload any additional information	No File Uploaded
Upload details of Quality assurance initiatives of the institution (Data Template)	<a href="#">View File</a>

## INSTITUTIONAL VALUES AND BEST PRACTICES

### 7.1 - Institutional Values and Social Responsibilities

#### 7.1.1 - Measures initiated by the Institution for the promotion of gender equity during the year

The college offers a wide variety of courses in different fields on gender concerns. Seminars, conferences, and presentations on gender-related topics serve to reinforce this even more. The college's women's empowerment cell runs events including street plays, a competition for the best slogan, and workshops on women's health, safety and security, and legal awareness, among other things.

Departments at the college were successful in organizing the Mission Shakti campaign, which was recently launched by the government of Uttar Pradesh to raise awareness of women's empowerment.

The college offers amenities such as women's hostels, girls' common areas, separate restrooms, CCTV monitoring, etc. In addition, there are female officers in the NCC and NSS and female members of the Proctorial Board, all of which help students reach their potential in a welcoming, secure, and comfortable environment.

File Description	Documents
Annual gender sensitization action plan	<a href="https://www.sjcwgkp.in/contents/igac/66.pdf">https://www.sjcwgkp.in/contents/igac/66.pdf</a>
Specific facilities provided for women in terms of: a. Safety and security b. Counseling c. Common Rooms d. Day care center for young children e. Any other relevant information	<a href="https://www.sjcwgkp.in/college/facilities.php?pageid=27">https://www.sjcwgkp.in/college/facilities.php?pageid=27</a>

**7.1.2 - The Institution has facilities for alternate sources of energy and energy conservation measures Solar energy Biogas plant Wheeling to the Grid Sensor-based energy conservation Use of LED bulbs/ power efficient equipment**

**B. Any 3 of the above**

File Description	Documents
Geo tagged Photographs	<a href="#">View File</a>
Any other relevant information	<a href="#">View File</a>

**7.1.3 - Describe the facilities in the Institution for the management of the following types of degradable and non-degradable waste (within 200 words) Solid waste management Liquid waste management Biomedical waste management E-waste management Waste recycling system Hazardous chemicals and radioactive waste management**

The college implements proper and efficient ways of waste disposal. The institute takes extra care of cleanliness and therefore there is a proper functioning mechanism for this cause. In the college, various wastes are disposed of according to established procedures. By-products of the college's trash disposal include:

- **Solid waste management:** At the departmental level, solid garbage is divided into distinct containers based on color. Solid wastes gathered from various departments are transported to the Zero Waste Campus Center under the "Zero Waste Campus" projects, where biodegradable wastes are turned into organic compost, and nonbiodegradable solid wastes, such as plastics and e-waste, are collected by the Municipal Corporation of Gorakhpur.
- **Liquid waste management:** Chemical wastes are gathered,

separated, and labeled differently. Acidic or basic liquid waste is disposed of in soak pits, and organic solvents are collected and recovered using the proper methods. The pipeline transports and further processes the sewagewaste.

- **Biohazardous and medicinal Waste management:** The institute has no biological waste management because the amount of biomedical waste created in the college is fairly small.
- **E-Waste management:** The electronic devices that have been deemed outdated are auctioned. In some circumstances, students enter into a buyback agreement with the equipment seller in order to receive lower pricing. Additionally, the college donates a few devices.
- **system for recycling garbage:** Every recyclable garbage is donated to the municipal corporation since we support the environmental idea of reduce, reuse, and recycle.

File Description	Documents
Relevant documents like agreements / MoUs with Government and other approved agencies	<a href="#">View File</a>
Geo tagged photographs of the facilities	<a href="#">View File</a>

**7.1.4 - Water conservation facilities available in the Institution: Rain water harvesting Bore well /Open well recharge Construction of tanks and bunds Waste water recycling Maintenance of water bodies and distribution system in the campus**

**B. Any 3 of the above**

File Description	Documents
Geo tagged photographs / videos of the facilities	<a href="#">View File</a>
Any other relevant information	<a href="#">View File</a>

**7.1.5 - Green campus initiatives include**

**7.1.5.1 - The institutional initiatives for greening the campus are as follows:**

- 1. Restricted entry of automobiles**
- 2. Use of bicycles/ Battery-powered vehicles**
- 3. Pedestrian-friendly pathways**

**A. Any 4 or All of the above**

<b>4. Ban on use of plastic</b>	
<b>5. Landscaping</b>	
File Description	Documents
Geo tagged photos / videos of the facilities	<a href="#">View File</a>
Various policy documents / decisions circulated for implementation	<a href="#">View File</a>
Any other relevant documents	<a href="#">View File</a>
<b>7.1.6 - Quality audits on environment and energy are regularly undertaken by the institution</b>	
<b>7.1.6.1 - The institutional environment and energy initiatives are confirmed through the following 1.Green audit 2. Energy audit 3.Environment audit 4.Clean and green campus recognitions/awards 5. Beyond the campus environmental promotional activities</b>	<b>E. None of the above</b>
File Description	Documents
Reports on environment and energy audits submitted by the auditing agency	<b>No File Uploaded</b>
Certification by the auditing agency	<b>No File Uploaded</b>
Certificates of the awards received	<b>No File Uploaded</b>
Any other relevant information	<b>No File Uploaded</b>
<b>7.1.7 - The Institution has disabled-friendly, barrier free environment Built environment with ramps/lifts for easy access to classrooms. Disabled-friendly washrooms Signage including tactile path, lights, display boards and signposts Assistive technology and facilities for persons with disabilities (Divyangjan) accessible website, screen-reading software, mechanized equipment 5. Provision for enquiry and information : Human assistance, reader, scribe, soft copies of reading material, screen reading</b>	<b>A. Any 4 or all of the above</b>

File Description	Documents
Geo tagged photographs / videos of the facilities	<a href="#">View File</a>
Policy documents and information brochures on the support to be provided	<a href="#">View File</a>
Details of the Software procured for providing the assistance	No File Uploaded
Any other relevant information	No File Uploaded

7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities (within 200 words).

Because of our commitment to fostering unity in variety, our pupils respect many forms of culture, religion, and linguistic expression. We think of the institution as a second home, and each faculty member as a part of our family. At various holidays, we wish each other well and greet them with greetings. We also invite them to a feast so they can learn about our culture, build friendly relationships, and preserve communal harmony on all levels—religious, social, and cultural. Similar to how we do it, our kids take great excitement and passion in celebrating the many holidays, which helps them instill a sense of respect for all religions and cultures. having a large population in a large country. being a big country with a big population. In India, there are countless variations in both physical characteristics and cultural practices. On the eve of our college's annual meeting, we host a traditional clothing competition and Indian cultural presentation to represent our Indian culture. Students dressed differently for this competition to represent other states, faiths, and civilizations. Through this exercise, children learn about the diverse cultures of our country and contribute to the growth of tolerance and peace toward differences in culture, region, language, community, socio economic status, and other areas. Additionally, it fosters an inclusive climate in both the college and society.

File Description	Documents
Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution)	<a href="#">View File</a>
Any other relevant information	<a href="#">View File</a>

7.1.9 - Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens

The college makes sure that both its students and staff place a strong focus on the principles set forth in the Constitution. In order to instill constitutional duties, rights, duties, and responsibilities, the college engages in both curricular and extracurricular activities. Students can learn the principles of our constitutional obligations in the Rashtra Gaurav course, which is required for all UG students at the college. The Department of Political Science also offers courses on the Indian Constitution that expose students to a variety of constitutional legislation, debates, and decisions in addition to teaching them about fundamental rights, obligations, and values. To educate the college fraternity about these ideals and the significance of the Constitution, Constitution Day is observed with much fanfare and academic vigor.

The institution takes pleasure in the introduction of the Plantation Programme, which helps them become better citizens of the nation. To promote the Fundamental Duties and Rights of Indian Citizens, the faculty members of all departments are organizing a variety of academic and extracurricular events. The students take part in a variety of activities, including academic ones like webinars, conferences, expert presentations, bright talks, etc. The institution has held student-focused events such as paper, poster, and essay competitions, which have consistently attracted a large number of students' involvement.



File Description	Documents
Details of activities that inculcate values; necessary to render students in to responsible citizens	<a href="https://www.sjcwgkp.in/contents/igac/73.pdf">https://www.sjcwgkp.in/contents/igac/73.pdf</a>
Any other relevant information	<a href="https://www.sjcwgkp.in/contents/igac/73.pdf">https://www.sjcwgkp.in/contents/igac/73.pdf</a>

**7.1.10 - The Institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic programmes in this regard. The Code of Conduct is displayed on the website There is a committee to monitor adherence to the Code of Conduct Institution organizes professional ethics programmes for students, teachers, administrators and other staff 4. Annual awareness programmes on Code of Conduct are organized**

**A. All of the above**

File Description	Documents
Code of ethics policy document	<a href="#">View File</a>
Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programs etc., in support of the claims	No File Uploaded
Any other relevant information	<a href="#">View File</a>

**7.1.11 - Institution celebrates / organizes national and international commemorative days, events and festivals**

The commemoration of special days, occasions, and festivals is an essential part of college life and is used to brighten up and enrich the classroom instruction. The campus community, including students, instructors, staff, and employees, celebrates national holidays like Gandhi Jayanti, Independence Day, and Republic Day with tremendous zest and fervor. In order to remind students of these great souls, the college also commemorates the birthdays of revered Indian figures such as Pt. DeenDayal Upadhyay, Sh. B.R

Ambedkar, Swami Vivekananda, and Sh. Vallabhbai Patel. Additionally, several memorial days are organized with a lot of academic and cultural zeal, including Constitution Day, International Youth Day, International Yoga Day, National Sports Day, International Human Rights Day, and Chauri-Chaura event.

File Description	Documents
Annual report of the celebrations and commemorative events for the last (During the year)	<a href="#">View File</a>
Geo tagged photographs of some of the events	<a href="#">View File</a>
Any other relevant information	<a href="#">View File</a>

## 7.2 - Best Practices

7.2.1 - Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual.

- NAAC emphasises on designing the curriculum based on quality education and implementing effective teaching- learning activities-The enriching faculty of the various departments of the college emphasizes on various activities based learning which makes learning fun and efficient for the students. Activity Based Teaching Learning (ABTL) is an effort to overcome the limitations of traditional mode of course delivery. Progressive pedagogical models are used for the enhancement of course learning. To meet the objective different activities are designed and practiced along with class room teaching. The frame work includes teaching through competitions and skill based activities.
- The focus on having a better infrastructure, classrooms and labs which ensures a good educational environment (another important criterion discussed by NAAC)-The college provides an educational environment to the students which is highly resourceful for the teaching-learning process. A better infrastructure; academically interactive classrooms well equipped with various Information and Communications Technology; various laboratories laided with required and necessary resources and efficient as well as trained supervisors; Audio-Visual Theatre for efficient deliverance and understanding of values and subjects; conducive administration and enthusiastic faculties corroborates the guidelines and provisions set up by NAAC.

File Description	Documents
Best practices in the Institutional website	<a href="https://www.sjcwgkp.in/college/facilities.php?pageid=22">https://www.sjcwgkp.in/college/facilities.php?pageid=22</a>
Any other relevant information	<a href="https://www.sjcwgkp.in/college/igac.php#igacreport">https://www.sjcwgkp.in/college/igac.php#igacreport</a>

### 7.3 - Institutional Distinctiveness

7.3.1 - Portray the performance of the Institution in one area distinctive to its priority and thrust within 200 words

Keeping in mind the vision and mission of the college, the institute ensured a holistic and enriching educational experience by fostering inclusiveness and activity based learning. Inclusiveness was gauged through admissions policies that prioritize diversity and helps in bringing inclusion in the educational system which is demand as well as the need of the hour. Additionally, all such students weremotivated and were also provided with useful resources fromthe college which ultimately made the process easier for them. The teachers continuously cateredto those ways of teaching that was helpful to every student present in the classroom.

Fuethermore, the integration of activity based learning approaches such as collaborative projects and hands on experiences helped in fostering engagement, promoting a dynamic learning environment and critical thinking.The campus environment is also congenial, accommodating individuals with disabilities and providing inclusive facilities. Student engagement also played a pivotal role, with the presence of diverse student clubs, organizations, and events whichfurther enhanced inclusivity. Assessing outcomes, collecting feedback, and continuously improving through action plans and community engagement were some of the essential steps in monitoring the institute's performance in thisareas. In short the institute's commitment to inclusiveness and activity-based learning has significantly contributed to a thriving and enriched educational community, ultimately preparing students for a diverse andInterconnected world.

File Description	Documents
Appropriate web in the Institutional website	<a href="#">View File</a>
Any other relevant information	<a href="#">View File</a>

### 7.3.2 - Plan of action for the next academic year

The institute by now has already accomplished certain milestones which include better infrastructure, well equipped labs and ICT enabled classrooms. Better and balanced management of traditional and modern ways of teaching has helped in inclusive education. Though the college has attained certain milestones but still there are some more mileposts to be attained. some of them are as follows:

- Implement measures to improve student retention and graduation rates.
- Encourage research initiatives among faculty and students.
- Promote innovation and entrepreneurship programs.
- Develop enrollment strategies to attract and retain a diverse student bodies.
- Foster a culture of continuous improvement by regularly assessing and adapting policies and practices.
- Utilize social media , website and other platforms to engage with stakeholders.